



16th April 2015

NOTICE OF MEETING OF THE COUNCIL

The meeting of the Council will be held at

RIVERINA WATER COUNTY COUNCIL CHAMBERS,
91 HAMMOND AVENUE, WAGGA WAGGA

on

WEDNESDAY, 22nd APRIL 2015 at 9.30 am

and your attendance is requested accordingly.

Yours faithfully

A handwritten signature in black ink, appearing to read 'G J Haley', is written over a light blue horizontal line.

G J Haley
GENERAL MANAGER



*** AGENDA ***

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GENERAL MANAGER'S REPORT TO THE COUNCIL

15th April 2015

The Chairperson and Councillors:

1. FINANCIAL STATEMENTS – LIST OF INVESTMENTS

RECOMMENDED that the report detailing Council's external investments for the months of February and March 2015 be received

In accordance with the provisions of Clause 19(3) of the Local Government (Financial Management) Regulation 1993, I report details of the Council's external investments as at 28th February and 31st March 2015 as follows:

- **Monthly investment report as at 28th February 2015**
- **Monthly Investment Report as at 31st March 2015**

Monthly Investment Report as at 28/2/15

a) Council's Investments as at 28/2/15

Investment	Inception Date	Term (Days)	Maturity Date	S&P Rating	Interest Rate (%)	Performance Benchmark	Benchmark Rate (%)	Percentage of Portfolio	Principal Value	Market Value
Term Deposits										
Bank of Queensland	25/11/2014	212	25/06/15	A-2	3.50	BBSW	2.59	7.903%	\$2,500,000.00	\$2,500,000.00
ME Bank	5/06/2014	364	04/06/15	A-2	3.72	BBSW	2.62	7.903%	\$2,500,000.00	\$2,500,000.00
ME Bank	29/01/2015	180	28/07/15	A-2	3.40	BBSW	2.58	15.805%	\$5,000,000.00	\$5,000,000.00
ING	2/12/2014	182	02/06/15	A-2	3.55	BBSW	2.58	7.903%	\$2,500,000.00	\$2,500,000.00
Bank of Queensland	11/11/2014	182	12/05/15	A-2	3.50	BBSW	2.58	7.903%	\$2,500,000.00	\$2,500,000.00
Bank of Queensland	24/02/2015	177	20/08/15	A-2	3.11	BBSW	2.58	3.161%	\$1,000,000.00	\$1,000,000.00
AMP	20/01/2015	177	16/07/15	A-1	3.40	BBSW	2.58	3.161%	\$1,000,000.00	\$1,000,000.00
National Australia Bank	27/11/2014	181	27/05/15	A-1+	3.58	BBSW	2.58	6.322%	\$2,000,000.00	\$2,000,000.00
National Australia Bank	2/10/2014	182	02/04/15	A-1+	3.58	BBSW	2.58	6.322%	\$2,000,000.00	\$2,000,000.00
AMP	12/02/2015	266	05/11/15	A-1	3.30	BBSW	2.60	6.322%	\$2,000,000.00	\$2,000,000.00
National Australia Bank	3/09/2014	365	03/09/15	A-1+	3.70	BBSW	2.62	6.322%	\$2,000,000.00	\$2,000,000.00
ME Bank	3/09/2014	181	03/03/15	A-2	3.40	BBSW	2.58	1.581%	\$500,000.00	\$500,000.00
								80.61%	\$25,500,000.00	\$25,500,000.00
Cash Deposit Account										
T Corp				A-1+	2.86	Cash Rate	2.25	9.90%	\$3,130,363.56	\$3,130,363.56
AMP				A-1	2.90	Cash Rate	2.25	9.371%	\$2,964,409.72	\$2,964,409.72
National Australia Bank				A-1+	2.75	Cash Rate	2.25	0.127%	\$40,074.39	\$40,074.39
								19.39%	\$6,134,847.67	\$6,134,847.67
TOTAL INVESTMENTS								100.00%	\$31,634,847.67	\$31,634,847.67
Cash at Bank										\$648,297.34
TOTAL FUNDS										\$32,283,145.01

b) Application of Investment Funds

Restricted Funds	Description	Value
Externally Restricted	LIRS Loan Funds	\$10,978,509.61
		<u>\$10,978,509.61</u>
Internally Restricted	Employee Leave Entitlements (30% of ELE)	\$994,501.67
	Asset Replacement	\$942,215.95
	Loan Funds	\$0.00
	Sales Fluctuation	\$6,100,000.00
		<u>\$8,036,717.62</u>
Unrestricted Funds		\$13,267,917.78
TOTAL FUNDS		\$32,283,145.01

* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year.

CERTIFICATE

I hereby certify that all the above investments have been made in accordance with the provision of Section 625 of the Local Government Act 1993 and the regulations thereunder.

M. L. Curran

M Curran
MANAGER CORPORATE SERVICES

Monthly Investment Report as at 31/3/15

a) Council's Investments as at 31/3/15

Investment	Inception Date	Term (Days)	Maturity Date	S&P Rating	Interest Rate (%)	Performance Benchmark	Benchmark Rate (%)	Percentage of Portfolio	Principal Value	Market Value
Term Deposits										
Bank of Queensland	25/11/2014	212	25/06/15	A-2	3.50	BBSW	2.54	7.614%	\$2,500,000.00	\$2,500,000.00
ME Bank	5/06/2014	364	04/06/15	A-2	3.72	BBSW	2.59	7.614%	\$2,500,000.00	\$2,500,000.00
ME Bank	29/01/2015	180	28/07/15	A-2	3.40	BBSW	2.52	15.228%	\$5,000,000.00	\$5,000,000.00
ING	2/12/2014	182	02/06/15	A-2	3.55	BBSW	2.52	7.614%	\$2,500,000.00	\$2,500,000.00
Bank of Queensland	11/11/2014	182	12/05/15	A-2	3.50	BBSW	2.52	7.614%	\$2,500,000.00	\$2,500,000.00
Bank of Queensland	24/02/2015	177	20/08/15	A-2	3.11	BBSW	2.52	3.046%	\$1,000,000.00	\$1,000,000.00
AMP	20/01/2015	177	16/07/15	A-1	3.40	BBSW	2.52	3.046%	\$1,000,000.00	\$1,000,000.00
National Australia Bank	27/11/2014	181	27/05/15	A-1+	3.58	BBSW	2.52	6.091%	\$2,000,000.00	\$2,000,000.00
National Australia Bank	2/10/2014	182	02/04/15	A-1+	3.58	BBSW	2.52	6.091%	\$2,000,000.00	\$2,000,000.00
AMP	12/02/2015	266	05/11/15	A-1	3.30	BBSW	2.56	6.091%	\$2,000,000.00	\$2,000,000.00
National Australia Bank	3/09/2014	365	03/09/15	A-1+	3.70	BBSW	2.59	6.091%	\$2,000,000.00	\$2,000,000.00
ME Bank	3/03/2015	177	27/08/15	A-2	2.90	BBSW	2.52	1.523%	\$500,000.00	\$500,000.00
								77.66%	\$25,500,000.00	\$25,500,000.00
Cash Deposit Account										
T Corp				A-1+	2.86	Cash Rate	2.25	9.53%	\$3,130,363.56	\$3,130,363.56
AMP				A-1	2.90	Cash Rate	2.25	12.683%	\$4,164,409.72	\$4,164,409.72
National Australia Bank				A-1+	2.75	Cash Rate	2.25	0.122%	\$40,073.39	\$40,073.39
								22.34%	\$7,334,846.67	\$7,334,846.67
TOTAL INVESTMENTS								100.00%	\$32,834,846.67	\$32,834,846.67
Cash at Bank										\$269,000.62
TOTAL FUNDS										\$33,103,847.29

b) Application of Investment Funds

Restricted Funds	Description	Value
Externally Restricted	LIRS Loan Funds	\$10,606,224.00
		<u>\$10,606,224.00</u>
Internally Restricted	Employee Leave Entitlements (30% of ELE)	\$994,501.67
	Asset Replacement	\$1,350,728.00
	Loan Funds	\$0.00
	Sales Fluctuation	\$5,000,000.00
		<u>\$7,345,229.67</u>
Unrestricted Funds		\$15,152,393.62
TOTAL FUNDS		\$33,103,847.29

* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year.

CERTIFICATE

I hereby certify that all the above investments have been made in accordance with the provision of Section 625 of the Local Government Act 1993 and the regulations thereunder.

M. L. Curran

M Curran
MANAGER CORPORATE SERVICES

2. QUARTERLY BUDGET REVIEW – PERIOD ENDED THE 31ST MARCH 2015

RECOMMENDATION that the Quarterly Budget Review for the period ended 31 March 2015 be received and adopted.

The Quarterly Review of Council's Budget for the period ended 31 March 2015 is submitted for examination by the Council.

The anticipated operating result for 2014/2015 is a surplus of \$6,763,000. The operating result was originally budgeted for a surplus of \$4,533,000. No operational review adjustments are proposed for this quarter.

Also included is a quarterly review of capital projects. Minor adjustments are recommended transferring budgets between pump station and bore projects.

The Quarterly Budget Review Statement should be read in conjunction with the detailed Capital Expenditure Quarterly Review, which is included at the end of this report.

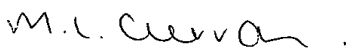
- **Quarterly Budget Review 31 March 2015**

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Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Riverina Water County Council for the quarter ended 31/03/15 indicates that Council's projected financial position at 30/6/15 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

date: 9/04/2015

Ms Michele Curran
Responsible Accounting Officer

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2015

								Current Year	Prior Year
(\$000's)	Original Budget 2014/15	Approved Changes Sep QBRS	Dec QBRS	Revised Budget 2014/15	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures	Actual YTD figures
Income									
Rates and Annual Charges	4,821			4,821			4,821	3,773	3,189
User Charges and Fees	17,555		1,200	18,755			18,755	15,701	15,305
Interest and Investment Revenues	400		850	1,250			1,250	861	561
Other Revenues	119		200	319			319	546	200
Grants & Contributions - Operating	195			195			195	5	60
Grants & Contributions - Capital	2,300		520	2,820			2,820	3,048	2,077
Total Income from Continuing Operations	25,390	-	2,770	28,160	-		28,160	23,934	21,392
Expenses									
Employee Costs	7,826	20		7,846			7,846	5,162	4,570
Borrowing Costs	387		520	907			907	601	482
Materials & Contracts	2,344			2,344			2,344	2,004	2,144
Depreciation	6,800			6,800			6,800	5,007	4,938
Other Expenses	3,500			3,500			3,500	2,194	2,692
Total Expenses from Continuing Operations	20,857	20	520	21,397	-		21,397	14,968	14,826
Net Operating Result from Continuing Operation	4,533	(20)	2,250	6,763	-		6,763	8,966	6,566
Net Operating Result before Capital Items	2,233	(20)	1,730	3,943	-		3,943	5,918	4,489

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2015

							Current Year	Prior Year	
(\$000's)	Original Budget 2014/15	Approved Changes Carry Forwards	Dec QBRS	Revised Budget 2014/15	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures	Actual YTD figures
Capital Expenditure									
Plant & Equipment	1,307		(200)	1,107			1,107	465	643
Office Equipment & IT	673	114		787			787	232	161
Land & Buildings	4,066	113	(400)	3,779			3,779	391	105
Water Infrastructure	20,704	1,638	(9,785)	12,557			12,557	7,415	2,905
Other Assets	-			-			-		202
Loan Repayments (Principal)	1,529			1,529			1,529	995	942
Total Capital Expenditure	28,279	1,865	(10,385)	19,759	-		19,759	9,498	4,958
Capital Funding									
Rates & Other Untied Funding	28,279	1,865	(10,385)	19,759			19,759	9,498	4,958
New Loans	-			-			-		-
Total Capital Funding	28,279	1,865	(10,385)	19,759	-		19,759	9,498	4,958
Net Capital Funding - Surplus/(Deficit)	-	-	-	-	-		-	-	-

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
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Refer to Capital Works Progress report for more detail on Capital Projects and review adjustments	
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Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2015

(\$000's)	Original Budget 2014/15	Approved Changes Carry Forwards	Sep QBRS	Dec QBRS	Revised Budget 2014/15	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
Externally Restricted ⁽¹⁾									
Loan Funds - LIRS	-			7,750	7,750			7,750	10,606
Total Externally Restricted	-	-	-	7,750	7,750	-		7,750	10,606
(1) Funds that must be spent for a specific purpose									
Internally Restricted ⁽²⁾									
Employee Leave Entitlements	1,030				1,030			1,030	995
Asset Replacement	1,766				1,766			1,766	1,351
Sales Fluctuation	6,100				6,100	(1,100)	4a	5,000	5,000
Total Internally Restricted	8,896	-	-	-	8,896	(1,100)		7,796	7,346
(2) Funds that Council has earmarked for a specific purpose									
Unrestricted (ie. available after the above Restrictions)	5,129	(1,865)	20	4,342	7,626	1,100		8,726	15,152
Total Cash & Investments	14,025	(1,865)	20	12,092	24,272	-		24,272	33,104

Cash & Investments Budget Review Statement
Comment on Cash & Investments Position

The 2014/15 anticipated end of year balance is expected to be higher than initially budgeted, due to reductions in the capital works budget and high water sales due to dry weather.

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
 The date of completion of this bank reconciliation is 01/04/15

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:		\$ 000's
Cash at Bank (as per bank statements)		262
Investments on Hand		32,835
less: Unpresented Cheques	(Timing Difference)	(47)
add: Undeposited Funds	(Timing Difference)	54
Reconciled Cash at Bank & Investments		33,104
Balance as per Review Statement:		33,104
Difference:		-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
4a	Reduce sales fluctuation reserve to \$5M optimal balance

Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 March 2015

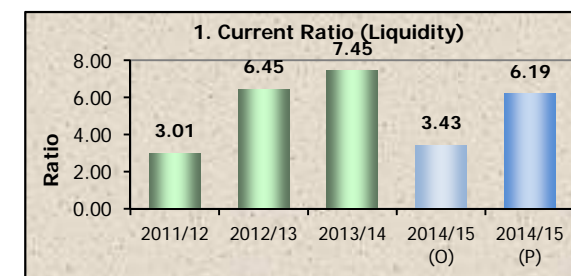
(\$000's)	Current Projection		Original Budget 14/15	Actuals Prior Periods	
	Amounts	Indicator		13/14	12/13
	14/15	14/15			

The Council monitors the following Key Performance Indicators:

1. Current Ratio (Liquidity)

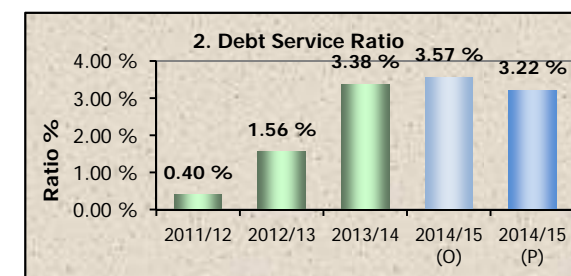
Current Assets	31609	6.19	3.43	7.45	6.45
Current Liabilities	5108				

This measures Council's ability to pay existing liabilities in the next 12 months. (target > 1.5)


2. Debt Service Ratio

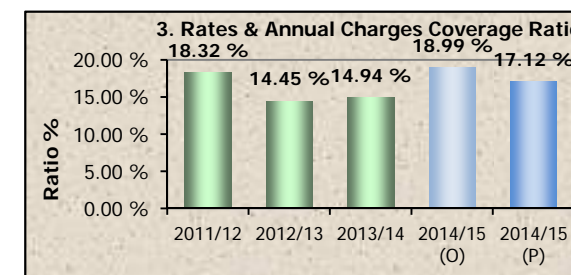
Debt Service Cost	907	3.22 %	3.57 %	3.38 %	1.56 %
Income from Continuing Operations	28160				

This measures Council's ability to meet interest payments and therefore service debt. (target 0% to 5%)


3. Rates & Annual Charges Coverage Ratio

Rates & Annual Charges	4821	17.12 %	18.99 %	14.94 %	14.45 %
Income from Continuing Operations	28160				

To assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income. (target < 25%)



Key Performance Indicators Budget Review Statement - Council specific KPI's

Budget review for the quarter ended 31 March 2015

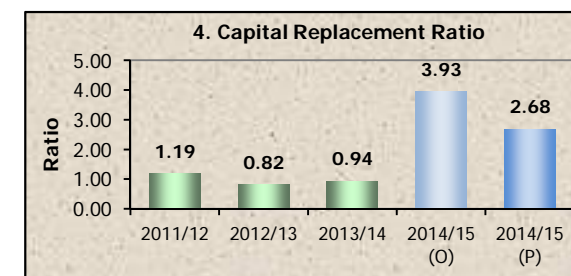
(\$000's)	Current Projection		Original Budget 14/15	Actuals Prior Periods	
	Amounts	Indicator		13/14	12/13
	14/15	14/15			

The Council monitors the following Key Performance Indicators:

4. Capital Replacement Ratio

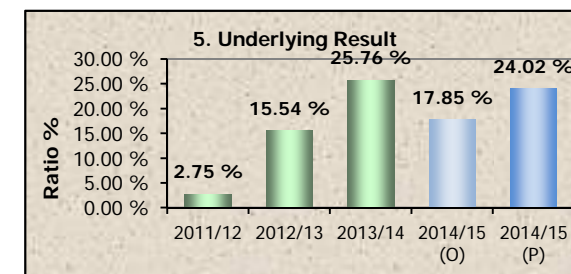
Infrastructure, Property, Plant & Equipment	18230	2.68	3.93	0.94	0.82
Depreciation	6800				

Comparison of the rate of spending on IPP&E with consumption of assets. This is a long-term indicator, as capital expenditure can be deferred in the short term if insufficient funds are available from operations and borrowing is not an option. (target > 1.5)


5. Underlying Result

Net Result	6763	24.02 %	17.85 %	25.76 %	15.54 %
Total Revenue	28160				

A positive result indicates a surplus and the larger the percentage the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. (target > 0%)



Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2015

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Premier Building & Construction	Construct new store depot building	3,819,581	30/03/2015	9 months	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whichever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.
4. Monetary figures are GST exclusive

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	19,368	Y
Legal Fees	106,588	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

N/A

Riverina Water County Council

BALANCE SHEET

	Actual 2012/13 \$'000	Actual 2013/14 \$'000	Projected 2014/15 \$'000
ASSETS			
Current Assets			
Cash & Cash Equivalents	10,271	10,318	2,772
Investments	15,000	21,500	21,500
Receivables	2,820	3,120	3,050
Inventories	3,833	3,556	4,127
Other	49	-	160
Total Current Assets	31,973	38,494	31,609
Non-Current Assets			
Infrastructure, Property, Plant & Equipment	194,548	198,717	210,710
Intangible Assets	1,550	2,100	2,100
Total Non-Current Assets	196,098	200,817	212,810
TOTAL ASSETS	228,071	239,311	244,419
LIABILITIES			
Current Liabilities			
Payables	695	513	724
Borrowings	1,272	1,341	1,555
Provisions	2,987	3,315	2,829
Total Current Liabilities	4,954	5,169	5,108
Non-Current Liabilities			
Borrowings	16,515	15,172	13,199
Provisions	-	-	378
Total Non-Current Liabilities	16,515	15,172	13,578
TOTAL LIABILITIES	21,469	20,341	18,686
Net Assets	206,602	218,970	225,733
EQUITY			
Retained Earnings	66,205	73,598	80,361
Revaluation Reserves	140,397	145,372	145,372
Council Equity Interest	206,602	218,970	225,733
Total Equity	206,602	218,970	225,733

Note on Cash & Cash equivalents:

*** \$15m loan funds for LIRS re Wagga WTP taken up in 2012/13 - loan interest rate 5.49%, subsidy 4%

Unspent loan held in investment reserves earning average interest rate of 3.53%

Riverina Water County Council

OPERATING SUMMARY - MARCH 2015 REVIEW

OPERATING SUMMARY	YTD ACTUAL \$'000	CURRENT BUDGET \$'000	REMAINING \$'000	% AVAILABLE	31/3/15 REVIEW ADJUSTMENT	REVISED BUDGET \$'000
OPERATING INCOME						
Access Charges						
Urban	3,082	3,831	749	20%	0	3,831
Non-Urban	691	990	299	30%	0	990
	3,773	4,821	1,047	22%	0	4,821
User Charges						
Consumption Charges						
Urban	12,500	14,971	2,472	17%	0	14,971
Non-Urban	2,510	3,111	601	19%	0	3,111
	15,009	18,083	3,073	17%	0	18,083
Extra Charges						
Urban	47	20	-27	-136%		20
Non-Urban	8	20	12	0%		20
	55	40	-15	-38%	0	40
Other Income	1,170	952	-219	-23%	0	952
Interest	861	1,250	389	31%	0	1,250
Operating Grants & Contributions	5	195	190	98%		195
Capital Grants & Contributions	3,048	2,820	-228	-8%	0	2,820
TOTAL OPERATING INCOME	23,934	28,160	4,047	14%	0	28,160
OPERATING EXPENSES						
Management	4,558	7,019	2,461	35%	0	7,019
Operations & Maintenance						
<i>Buildings & Grounds</i>						
Urban	392	724	333	46%	0	724
Non-Urban	31	51	20	40%	0	51
	423	776	353	46%	0	776

OPERATING SUMMARY	YTD ACTUAL \$'000	CURRENT BUDGET \$'000	REMAINING \$'000	% AVAILABLE	31/3/15 REVIEW ADJUSTMENT	REVISED BUDGET \$'000
<i>Management - Operations</i>						
Urban	728	970	242	25%	0	970
Non-Urban	323	400	77	19%	0	400
	1,051	1,370	319	23%	0	1,370
<i>Sources</i>						
Urban	544	816	273	33%	0	816
Non-Urban	162	227	65	29%	0	227
	706	1,043	337	32%	0	1,043
<i>Pumping Stations</i>						
Urban	238	386	149	39%	0	386
Non-Urban	188	198	10	5%	0	198
	426	585	159	27%	0	585
<i>Reservoirs</i>						
Urban	133	180	47	26%	0	180
Non-Urban	85	71	-13	-19%	0	71
	218	252	34	13%	0	252
<i>Treatment Plant</i>						
Urban	1,118	1,672	553	33%	0	1,672
Non-Urban	290	544	254	47%	0	544
	1,408	2,216	807	36%	0	2,216
<i>Mains & Services</i>						
Supervision	264	230	-34	-15%	0	230
Urban	695	1,161	466	40%	0	1,161
Non-Urban	376	656	280	43%	0	656
	1,335	2,046	712	35%	0	2,046
<i>Other Operations</i>	-164	-709	-545	77%		-709
Depreciation	5,007	6,800	1,793	26%		6,800
TOTAL OPERATING EXPENSES	14,967	21,397	6,430	30%	0	21,397
OPERATING RESULT	8,967	6,763			0	6,763

31 MARCH 2015 CAPITAL EXPENDITURE QUARTERLY REVIEW

Description	Current Budget 2014/15	YTD Actual 2014/15	Budget Remaining	Original Budget 2014/15	2013/14 Carry Overs	31/12/14 QBR	31/3/15 QBR	Proposed Revised Budget 2014/15	Comment
	\$	\$	\$	\$	\$	\$	\$	\$	
MANAGEMENT									
LAND & BUILDINGS FOR ADMIN. DEPOTS AND WORKSHOPS									
Administration Office	15,000	3,855	11,145	15,000	0	0	0	15,000	
Depot Buildings	3,515,000	247,336	3,267,664	3,515,000	0	0	0	3,515,000	
Workshops	10,000	20,509	-10,509	10,000	0	0	0	10,000	
Access, Parking and Landscaping	239,000	118,913	120,087	526,000	113,000	-400,000	0	239,000	
SUB-TOTAL LAND & BUILDINGS FOR ADMIN, DEPOTS & WORKSHOPS	3,779,000	390,613	3,388,387	4,066,000	113,000	-400,000	0	3,779,000	
PLANT & EQUIPMENT									
IT Equipment	331,500	125,720	205,780	336,500	0	-5,000	0	331,500	
Office Furniture & Equipment	3,000	2,744	256	3,000	0	0	0	3,000	
Working Plant & Vehicle Purchases	1,150,000	456,298	693,702	1,275,000	0	-125,000	0	1,150,000	
Fixed Plant Tools & Equipment	32,000	8,733	23,267	32,000	0	0	0	32,000	
Telemetry & Control Systems Upgrade	135,000	80,282	54,718	135,000	0	0	0	135,000	
Radio Communications Upgrade/Replacements/Improvements	10,000	0	10,000	20,000	0	-10,000	0	10,000	
RTUs - New/Additional	20,000	8,982	11,018	20,000	0	0	0	20,000	
RTUs - Replacements/Upgrades	26,000	0	26,000	46,000	0	-20,000	0	26,000	
Energy Efficiency & Cost Minimisation	30,000	0	30,000	70,000	0	-40,000	0	30,000	
CAD/GIS/Asset Management System	100,000	14,990	85,010	10,000	90,000	0	0	100,000	
Communication Equipment	56,000	2,250	53,750	32,000	24,000	0	0	56,000	
SUB-TOTAL PLANT & EQUIPMENT	1,893,500	699,999	1,193,501	1,979,500	114,000	-200,000	0	1,893,500	
TOTAL MANAGEMENT	5,672,500	1,090,612	4,581,888	6,045,500	227,000	-600,000	0	5,672,500	
SOURCES									
Bores-renew/refurbish/decommission	345,000	306,578	38,422	75,000	263,000	7,000	44,000	389,000	Transfer budget from Pump replacements
Source Works General Improvements	10,000	16,005	-6,005	10,000	0	0	0	10,000	
Switchboards Improvements/Replacements	10,000	10,179	-179	5,000	0	5,000	0	10,000	
TOTAL SOURCES	365,000	332,762	32,238	90,000	263,000	12,000	44,000	409,000	
TREATMENT PLANTS									
General Improvements	5,000	36	4,964	45,000	20,000	-60,000	0	5,000	
Aeration Tower Replacements	132,000	93,704	38,296	92,000	40,000	0	0	132,000	
Aeration Tower Covers	50,000	2,978	47,022	50,000	0	0	0	50,000	
Specific Treatment Plant improvements	52,000	44,085	7,915	58,000	0	-6,000	0	52,000	
Treatment Plant refurbishments	2,711,000	2,169,773	541,227	10,150,000	719,000	-8,158,000	0	2,711,000	
Laboratory Equipment	6,000	1,186	4,814	6,000	0	0	0	6,000	
Laboratory Facilities Upgrade	35,000	36,811	-1,811	50,000	0	-15,000	0	35,000	

Description	Current Budget 2014/15	YTD Actual 2014/15	Budget Remaining	Original Budget 2014/15	2013/14 Carry Overs	31/12/14 QBR	31/3/15 QBR	Proposed Revised Budget 2014/15	Comment
	\$	\$	\$	\$	\$	\$	\$	\$	
Treatment Plant Switchboards/Control Systems Replacement/Upgrade	40,000	35,540	4,460	5,000	0	35,000	0	40,000	
TOTAL TREATMENT PLANTS	3,031,000	2,384,112	646,888	10,456,000	779,000	-8,204,000	0	3,031,000	
PUMPING STATIONS									
General Improvements	9,000	7,293	1,707	30,000	0	-21,000	0	9,000	
Magflow Replacements	0	0	0	10,000	23,000	-33,000	0	0	
Pump Stations Renewal/Refurbish/Upgrade	552,000	427,100	124,900	120,000	100,000	332,000	0	552,000	
Pump & Motor Maintenance / Replacements	100,000	33,949	66,051	140,000	0	-40,000	-44,000	56,000	Transfer budget to Bore renewal
Pump Station Switchboards/Control Systems Replacement/Upgrade	5,000	0	5,000	5,000	0	0	0	5,000	
TOTAL PUMPING STATIONS	666,000	468,342	197,658	305,000	123,000	238,000	-44,000	622,000	
RESERVOIRS									
General Improvements	18,000	9,958	8,042	28,000	0	-10,000	0	18,000	
New/Replacement Reservoirs	910,000	405,295	504,705	2,850,000	161,000	-2,101,000	0	910,000	
Reservoirs - Refurbish	15,000	5,107	9,893	15,000	0	0	0	15,000	
Reservoirs - Upgrade Ladders and Access	25,000	1,391	23,609	25,000	37,000	-37,000	0	25,000	
Reservoir Hatches Magflows	10,000	0	10,000	30,000	0	-20,000	0	10,000	
Reservoirs - Control Valves & Systems	15,000	52	14,948	0	40,000	-25,000	0	15,000	
TOTAL RESERVOIRS	993,000	421,803	571,197	2,948,000	238,000	-2,193,000	0	993,000	
MAINS, SERVICES & METERS									
System Improvements	170,000	8,543	161,457	170,000	0	0	0	170,000	
Reticulation Mains Extensions	15,000	14,816	184	0	0	15,000	0	15,000	
Reticulation for Developers (including other extensions)	860,000	473,947	386,053	860,000	0	0	0	860,000	
Trunk Mains Extensions	0	168	-168	0	0	0	0	0	
Renew Reticulation Mains	856,486	539,491	316,995	390,000	235,000	231,486	0	856,486	
Renew Trunk Mains	4,686,000	2,241,676	2,444,324	4,370,000	0	316,000	0	4,686,000	
Hydrants & Valve refurbish	0	0		0	0	0	0	0	
SUB-TOTAL MAINS	6,587,486	3,278,640	3,308,846	5,790,000	235,000	562,486	0	6,587,486	
SERVICES									
Service Connections, new including Meters	560,000	318,925	241,075	700,000	0	-140,000	0	560,000	
Renew Services	90,000	22,863	67,137	150,000	0	-60,000	0	90,000	
SUB-TOTAL SERVICES	650,000	341,787	308,213	850,000	0	-200,000	0	650,000	
METERS									
Water meters replacement	180,000	122,792	57,208	180,000	0	0	0	180,000	

Description	Current Budget 2014/15	YTD Actual 2014/15	Budget Remaining	Original Budget 2014/15	2013/14 Carry Overs	31/12/14 QBR	31/3/15 QBR	Proposed Revised Budget 2014/15	Comment
	\$	\$	\$	\$	\$	\$	\$	\$	
Remote metering	10,000	18	9,982	10,000	0	0	0	10,000	
Water Filling Stations New	75,000	62,601	12,399	75,000	0	0	0	75,000	
SUB-TOTAL METERS	265,000	185,411	79,589	265,000	0	0	0	265,000	
TOTAL MAINS, SERVICES & METERS	7,502,486	3,805,838	3,696,648	6,905,000	235,000	362,486	0	7,502,486	
TOTALS	18,229,986	8,503,470	9,726,516	26,749,500	1,865,000	-10,384,514	0	18,229,986	

3. OPERATIONAL PLAN – PERFORMANCE TARGETS

RECOMMENDATION: That the report detailing progress as at 31 March 2015, achieved towards the various objectives set out in the 2014/2015 Operational Plan be noted and received.

In accordance with the provisions of Section 407 of the Local Government Act 1993, I report to Council on the progress achieved in the year for the various Key Performance Indicators set out in the 2014/2015 Operational Plan.

Services

Measure	Key Performance Indicator	Progress to 31st March 2015
Customer Satisfaction Rating	>4 (out of 5)	All scores >4
Water Quality Satisfaction	>4 (out of 5)	All scores in Wagga >4 Most scores in rural area >4

Asset Replacement

Measure	Key Performance Indicator	Progress to 31st March 2015
Projects completed from Capital Works Program	>80%	N/A – Annual Measure (Refer DoE Report for Progress)

Demand Management

Measure	Key Performance Indicator	Progress to 31st March 2015
Peak Day Demand (weekly average)	<65 ML	59.4 ML

WHS

Objectives	Key Performance Indicator	Progress to 31st March 2015
Number of days lost through injury	< previous period	Dec Qtr. 1 Mar Qtr. 6
Percentage of sick leave hours to ordinary hours worked	<3.5%	2.83% 2.35%
Total hours worked compared to time lost through injury & illness	< previous period	0.031% 0.15%

Environmental Protection

Key Performance Indicator	Key Performance Indicator	Progress to 31st March 2015
Power used per ML of water produced KWh	< same period last year	Mar Qtr. 2014 609.81KWh Mar Qtr. 2015 720.29 KWh
Power used per ML of water produced \$	< same period last year	\$147.25 \$138.92

Equal Employment Opportunity

Key Performance Indicator	Key Performance Indicator	Progress to 31st March 2015
Number of legitimate EEO complaints resolved	100%	Nil lodged
Percentage of staff returning from parental leave	100%	100%

Charges and Fees

Key Performance Indicator	Key Performance Indicator	Progress to 31st March 2015
Level of Water Charges overdue compared to water sales for previous 12 months	<5%	N/A – Annual Measure
Level of Sundry Debtor Accounts overdue compared to debtors raised for previous 12 months	<5%	N/A – Annual Measure

4. DRAFT DELIVERY PROGRAM 2015/16–2017/18 AND DRAFT OPERATIONAL PLAN 2015/16

RECOMMENDATION that in accordance to Sections 404 1nd 405 of the Local Government Act, 1993, the Draft Revised Delivery Program and Draft Operational Plan be placed on public exhibition and that it be on display at the Administrative Headquarters, Hammond Avenue Wagga Wagga.

The Draft Revised Delivery Program 2015/16 to 2017/18 and Draft Operational Plan that follow in this Report for the period 1st July 2015 to 30th June 2016 is submitted for Council's consideration.

A workshop to assist in the development of the budget was held on 25th of February 2015. At this workshop Council looked at a number of options regarding pricing for 2015/16 and future years.

The consensus at the workshops was to increase the consumption charge by 7.5% for 2015/16 with annual increases being linked to CPI thereafter.

The consensus was also to retain the access charge at the same level as in 2014/15 at \$40 per quarter for Residential land, with annual increases in the access charge for the following years being linked to the Consumer Price Index.

The following operational plan and future projections have been drawn up on the basis of increasing tariffs by 7.5% annum for 2015/2016.

- Draft Delivery Program 2015/16 – 2017/18 and Draft Operational Plan 2015/16

5. OVERDUE DEBTORS MARCH 2015

RECOMMENDATION that the following report on overdue debtors for the period ended 31 March 2015 be received and noted.

Following are details of balances, along with comparative figures for March 2014.

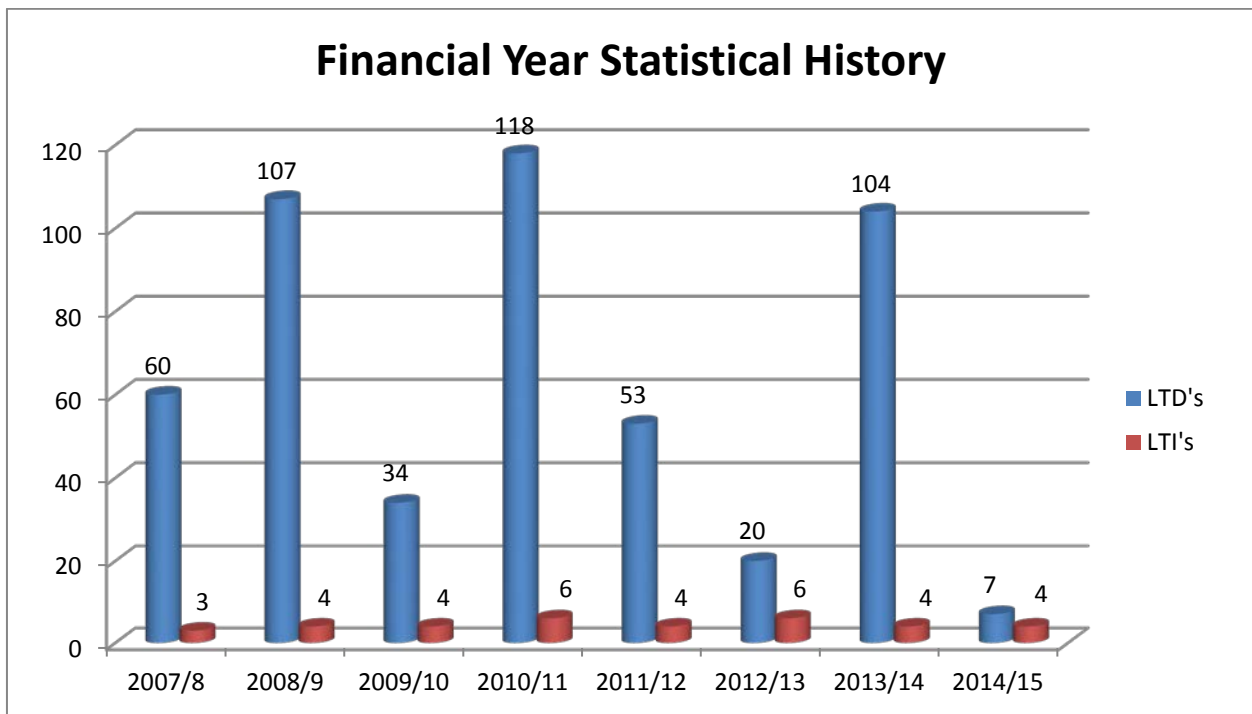
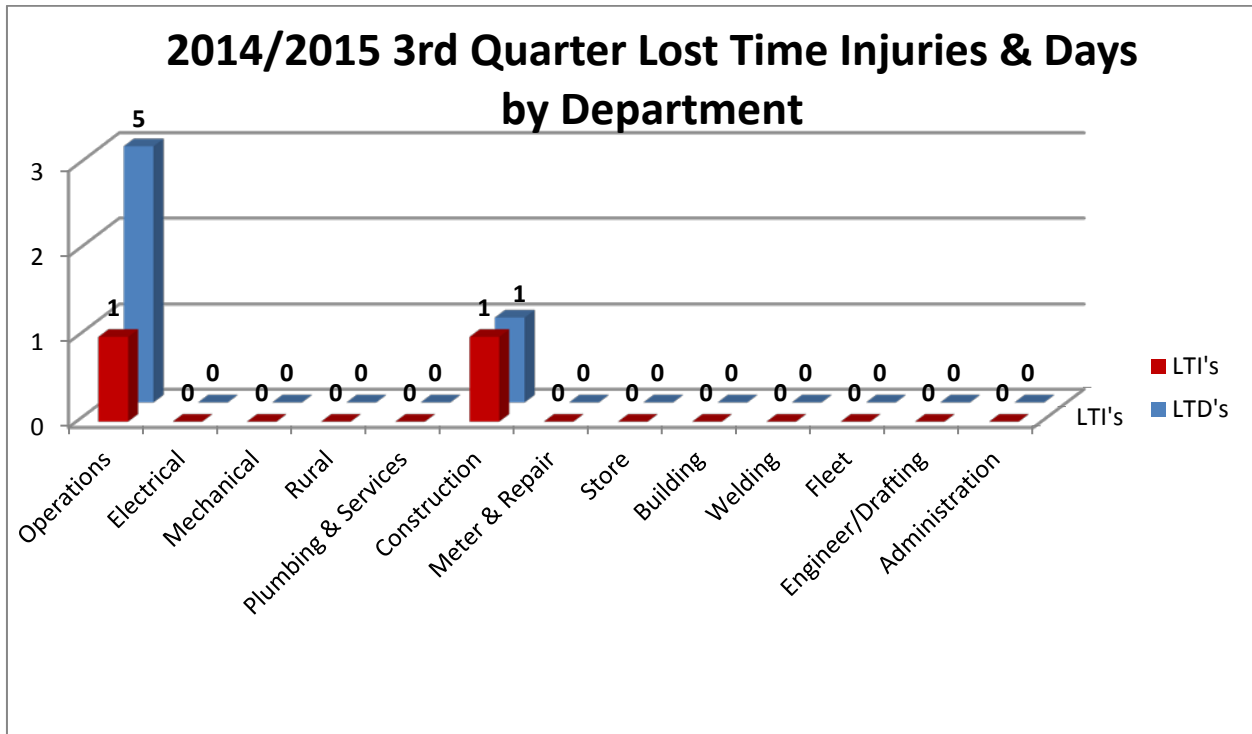
Please note, there is a significant difference between the annual figures for the water billing, as a batch of accounts for large consumers came due in March 2015, whereas for the prior year the same batch did not come due until April 2014.

Debtor Category	March 2015	March 2014
Water Billing Debtors	\$509,959	\$269,712
Sundry Debtors	\$24,788	\$94,618
TOTAL	\$534,747	\$364,330

6. LOST TIME INJURY STATISTICS

RECOMMENDATION that the quarterly statistics report on Lost Time Injuries for the 12 months ended March 2015 be received and noted.

QUARTER	LOST TIME INJURIES	LOST TIME DAYS
June 2014	1	74
September 2014	1	1
December 2014	0	0
March 2015	3	6
4 X Quarter Running Tally	5	81



7. ANNUAL RESIDENTS SURVEY

RECOMMENDATION that the General Manager's report into the 2015 Riverina Water County Council residents survey been received and noted.

Riverina Water County Council, as part of its efforts to improve customer service, has undertaken a survey of residents of the county council area. This survey sought residents' attitudes and opinions as part of the continued improvement of the County Council's service delivery.

A total of 517 interviews were conducted with residents from the county area and had a 60% completion rate.

A copy of an executive summary of the survey is attached for councillor's information.

The survey showed that 12.7% of residents (20.6% in 2014) from the county area had made contact with Riverina Water staff within the last 12 months.

The most common form of contact was by telephone with 34.6% (26.4% in 2014) of enquiries from Wagga Wagga residents related to account enquiries while 29.2% (20.5% in 2014) of rural residents made an inquiry about their water supply.

The results show that 76.7% (64.6% in 2014) of Wagga Wagga residents had their matter is addressed by Riverina Water staff on the same day. The comparison for rural residents was 88.2% (50.8% in 2014).

The vast majority of residents were satisfied with the service they receive from County Council staff with high levels of satisfaction.

The survey also indicated a relatively high level of awareness of council's drought management program and its efforts to reduce water consumption.

A similar survey of customers will continue to be conducted on an annual basis, to enable the Council to compare the responses on a more accurate basis.

RIVERINA WATER COUNTY COUNCIL

2015 RESIDENT'S SURVEY

Executive Summary

This report presents the results of the Riverina Water resident's Survey, 2015. IRIS Research was commissioned by Council to conduct a comprehensive telephone-based survey among the area's residents. The survey sought a range of resident attitudes and opinions as input to into the continual improvement of Riverina Water's delivery of services.

The 2015 survey was conducted on the IRIS Computer-Assisted Telephone Interviewing (CATI) system during December. A total of 517 interviews were conducted with residents from the Riverina Water Council area. To qualify for an interview, respondents had to have been a resident of the area for at least the last 6 months and aged 18 or older. The survey achieved a completion rate of 60%.

The main findings of the 2015 survey are summarised under the key report headings.

Contact with Riverina Water staff

Results showed that 12.7% of residents made contact with Riverina Water staff anywhere from the past week (from when the survey was carried out) to within the last 12 months. This is a lower proportion than the previous 12 month period (as reported in the 2014 survey). Looking at the results by area showed that the proportion amongst Wagga residents that made contact over this time was 12.8%, while it was 12.10% amongst rural residents.

Of residents that made contact during this time period (12.7%), the most common form of contact was via telephone. Amongst Wagga residents the purpose of the contact was predominately to address an account enquiry (34.6%), while amongst rural residents it was for water pressure or the interruption of water flow (43.8%).

Results showed that a significantly greater proportion of Rural residents had their matter addressed by Riverina Water staff on the same day of the enquiry (88.2%), compared 76.7% of Wagga residents. The overall proportion of residents (78.7%) that had their matter addressed on the same day has improved from 2014 (69.7%).

When residents were asked how they would prefer to make contact with Riverina Water staff in the future, the results showed that the preferred method was via telephone. In saying that, the proportion that now prefers email (12.7%) has increased from 2014 (4.8%).

Customer Service

Residents that had made contact with Council within the last 12 months were asked to rate their level of satisfaction with 9 service attributes. The result showed that satisfaction levels across all 9 attributes were of a 'High' level, irrespective of area.

Performance Ratings

All residents were asked to rate their level of satisfaction with the quality of the water service provided by Riverina Water. Mean satisfaction scores amongst Wagga residents found that satisfaction levels for all 6 attributes tested were in the 'High' mean satisfaction range of 3.75 to 5.00. Wagga residents were found to be the most satisfied with the 'Reliability of the water supply', the same as 2014.

Mean satisfaction scores amongst the rural residents found that 1 of the 6 attributes measured attained satisfaction levels that were considered to be in the 'Medium' satisfaction level range of 3.00 to 3.74. This attribute was 'Water pressure'. This attribute was also in the 'Medium' satisfaction range in 2014.

Water Resource Management Communication

All residents were asked to rate their agreement with 7 statements concerning water practices and knowledge.

Of the 7 Riverina Water statements put to residents, 5 of them attained improved agreement scores compared to 2014. The areas that improved were 'Riverina Water encourages me to conserve water' (4.20 versus 3.97), 'I normally drink water from the tap' (4.20 versus 3.85), 'We are all using more water than the river and bores can sustain' (3.94 versus 3.56), 'Riverina Water engages the community in consultation' (3.76 versus 2.95) and 'I'm aware there is a stepped tariff and the price of water increases after the first 125 kilo litres'.

Results showed that Wagga residents agreed more highly with 4 statements, compared to rural residents. These statements were 'I'm aware there is a permanent ban on sprinklers between 10am and 5pm' (4.50 versus 3.46), 'I normally drink water from the tap' (4.26 versus 3.92), 'Riverina Water keeps me informed about water restrictions' (3.97 versus 3.67) and 'I'm aware there is a stepped tariff and the price of water increases after the first 125 kilo litres' (3.55 versus 2.54).

Mean agreement scores amongst rural residents found that 1 of the 7 statements tested attained a 'Low' agreement score. This was for the statement 'I'm aware there is a stepped tariff and the price of water increases after the first 125 kilo litres' (2.54 out of 5).

Two statements exhibited 'High' agreement levels amongst rural residents; these were 'Riverina Water encourages me to conserve water' (4.23 out of 5) and 'I normally drink water from the tap' (3.92 out of 5).

8. DRAFT POLICY 2.9 DEBT RECOVERY

RECOMMENDED that the Draft Policy 2.9 Debt Recovery be adopted.

The Draft Policy 2.9 Debt Recovery was been developed by staff last year and adopted by Council in August 2014. The objective of this Policy is to provide a consistent, fair, and reasonable process to respond to overdue accounts and recover outstanding payments, both internally and with the assistance of an external debt recovery agency where required.

The Policy refers to the use of flow restrictors, as an alternative to the disconnection of the water supply to occupied premises.

When flow restrictors were introduced early in 2015, there was an instance of a consumer allegedly tampering with the water meter and removing the flow restrictor.

The Policy has now been reviewed and a slight change has been recommended to deal with such instances.

- **Draft Policy 2.8 Debt Recovery**

DEBT RECOVERY POLICY

POLICY REFERENCE NUMBER:		POL 2.9	
Original publication date		24 July 2014	
Revision number	Issue Date	Approved	Approval date
0	24 July 2014	Res: 14/93	20 August 2014
1	18 March 2015	Res: 15/??	22 April 2015
<p>This document is to be reviewed every year.</p> <p>Next review date: June 2016</p>			
RESPONSIBLE OFFICER		Manager Corporate Services	

PART 1: INTRODUCTION

1.1 Policy Objective

Riverina Water County Council will operate a consistent, fair, and reasonable process to respond to overdue accounts and recover outstanding payments, both internally and with the assistance of an external debt recovery agency where required.

1.2 Scope of Policy

This policy applies to all parties that owe monies to Riverina Water County Council, including but not limited to water account holders, consumers, and sundry debtors.

1.3 Definitions

- *External Debt Recovery Agent*: An agency and/or law firm engaged by Riverina Water to recover amounts that are overdue.
- *Overdue Bill*: An account that has an amount that is unpaid after the due date specified on the issued bill.
- *Sundry Debtor*: An account raised for goods or services provided separate to Council's potable water supply.
- *Water Flow Restriction "Restriction"*: Water flow restriction involves reducing the maximum water supply to the property at the water meter, by inserting a flow restriction device. A small amount of water is supplied for health and hygiene purposes.
- *Water Disconnection "Disconnection"*: Disconnection of water supply involves stopping the supply of water to the property from the water meter so that supply is no longer available.

Restriction / Disconnection is permitted under regulation 144 of the Local Government (General) Regulation 2005

1.4 Legislative Context

Local Government Act 1993

1.5 Related Documents

Debt Recovery Procedure

Restriction Procedure

Water Billing Follow-Up Procedure

PART 2: POLICY CONTENT

2.1 Principles

Riverina Water County Council is committed to managing revenue to ensure that Riverina Water continues to be a financially sustainable business and service provider.

This policy sets out the responsibilities of Riverina Water and its customers in managing the recovery of outstanding amounts.

2.2 Responsibilities

2.2.1 Riverina Water commits to:

- Issuing accurate, timely bills for goods and services
- Providing adequate timeframes for acknowledging receipt of notices and payment
- Treating customers fairly and with courtesy at all times
- Ensuring that customers maintain access to essential water services whenever possible
- Ensuring that customers have access to payment assistance

2.2.2 Customers are required to:

- Pay their bills promptly
- Advise Riverina Water if they are unable to pay their bills
- Commit to a payment plan, or other payment assistance, once agreed with Riverina Water (and to advise if alternative arrangements or updates to arrangements are required)

2.3 Time Given to Pay Bills

Riverina Water issues water bills to property owners, unless it has previously been arranged in writing that accounts should be directed to managing agents or tenants.

Payment of water accounts is due four weeks from the date of account issue. Payment of sundry debtor accounts is due approximately two weeks from the date of invoice issue.

2.4 Overdue Bills

Riverina Water follows a process when payments are overdue and the property owner has not made contact:

WATER ACCOUNTS:

1. If an account has not been paid by the due date, a **final reminder notice** is sent
2. If the account remains unpaid, a **restriction notice** is sent, and Riverina Water's external debt recovery agent is provided details of outstanding accounts
3. Following this, water supply will be restricted or disconnected by Riverina Water Staff, and a **notice of restriction or disconnection card** will be left at the property.
*Disconnection is at Council's discretion and may be used in situations including, but not limited to, meter tampering, unauthorised removal or damage to a restrictor.
*Vacant properties will be disconnected and left a **notice of restriction or disconnection card**
- 3.4. If the bill remains unpaid, Riverina Water reserves the right to commence legal action, which will result in further charges being added to the customer's account

Customers can contact Riverina Water for payment assistance options at any of the above stages. Every bill, notice and letter shows contact information and offers assistance for payment difficulties.

SUNDRY DEBTOR ACCOUNTS:

1. If an invoice has not been paid by the due date, a **statement** is sent at the end of the month
2. If the account remains unpaid, a **final reminder notice** is sent
3. If the account remains unpaid, Riverina Water reserves the right to commence legal action, which will result in further charges being added to the customer's account

2.5 Interest Charges on Overdue Bills

Interest will be charged on water accounts at the current maximum rate set by the NSW Office of Local Government.

2.6 Water Flow Restriction / Disconnection

Riverina Water will only restrict or disconnect water supply to a property as a last resort when water accounts are outstanding for an extended period of time, and customers have not contacted Riverina Water to arrange payment assistance.

Riverina Water will give reasonable warning before restriction or disconnection is arranged, and will leave a **notice of restriction or disconnection card** when restriction or disconnection is carried out.

Restrictions / disconnections will be undertaken Monday-Thursday, and devices will not be removed outside of business hours.

2.7 Avoiding Restriction / Disconnection

Riverina Water will not restrict or disconnect if a customer:

- Agrees to a payment plan, and meets the commitments of that plan when they are due
- Is arranging payment for overdue bills in conjunction with Riverina Water staff
- Has an existing or outstanding billing complaint with Riverina Water

2.8 Restoring Water Supply

If a property has been restricted, Riverina Water will restore the water supply when:

- The outstanding debt is paid in full, including a "Flow Restriction Device Removal" or "Reconnection" fee as outlined in the current Scheduled Fees & Charges
- A decision is made to restore for compassionate or other reasons, or at Riverina Water's discretion. This may include installation of a higher flow restriction device

2.9 Debt Recovery Action

Where outstanding accounts are not paid, Riverina Water may initiate legal action against the property owner or sundry debtor in conjunction with an external debt recovery agency, the cost of which will be added to the customer's account in accordance with appropriate legislation.

2.10 Payment Assistance

Riverina Water offers payment arrangement assistance to customers experiencing financial difficulties. Riverina Water also offers a "Water Billing Hardship Policy" which can be utilised with agreement of Riverina Water after submission of a Hardship Application. Information is available through contacting Riverina Water's Administration staff or the Riverina Water webpage www.rwcc.nsw.gov.au.

The support available for customers experiencing financial difficulty includes:

- Additional time to pay bills
- Ability to make smaller repayments on an ongoing basis, upon arrangement with Administration staff, based on what can be afforded
- Regular deductions from Centrelink benefits
- Cooperation with community agencies including the Salvation Army, St Vincent de Paul, AngliCare and others who may offer assistance or payment assistance vouchers
- Reduction or waiver of interest charges

Riverina Water encourages customers to ask for help with water bills if required. The customer service team are friendly and respectful, and are trained to work with customers to make arrangements that best suit the customer and Riverina Water.

2.11 Making a Complaint

If customers believe that a bill is incorrect or there is an unresolved dispute with Riverina Water about a bill, they should contact Riverina Water on 02 6922 0608.

2.12 Confidentiality

All parties to any arrangement or financial assistance request will respect the need for confidentiality.

9. LOCAL GOVERNMENT NEW SOUTH WALES - 2015 WATER MANAGEMENT CONFERENCE

RECOMMENDED that:

- a) Council be represented at the Local Government New South Wales 2015 Water Management Conference,
 - b) the Chairman or his nominee attend as a delegate,
 - c) nominations of other Councillors to attend be called, and
 - d) the General Manager and Director of Engineering or their nominees attend as observers
-

The Local Government New South Wales Water Management Committee has advised that the 2015 conference will be held at Bowral, 24th to 26th August 2015, and hosted by Wingecarribee Shire Council. The Conference will explore the changing landscape of water management and its implications for local government.

The programme structure includes a number of key note speakers, the water managers' forum, a local field trip, workshops on current issues and trade displays of industry products and government agencies.

The conference is of benefit to Council as a way of keeping up with changes and networking with other councils.

The 2014 conference was held in Port Macquarie with the Chairman attending as Council's delegate with Crs Verdon and McInerney, together with the General Manager and the Director of Engineering, attending as observers. The Manager of Operations also attended and presented a paper to the Port Macquarie Conference.

10. COUNCIL MEETING DATE – AUGUST 2015

RECOMMENDED that Council's August 2015 Meeting be held on Wednesday 1st September 2015

Council meeting dates are the fourth Wednesday of February, April, June, August, October and December, with the December meeting usually being held on the same day as the Staff Christmas Gathering.

The scheduled date for August 2015 is 26th August:

Council's August meeting, clashes with the Annual Water Management Conference of Local Government New South Wales. Given that a number of councillors, the General Manager and Director of Engineering will, in all probability, be in attendance, it is recommended that Council give some consideration to changing the date of its August meeting

11. COUNCIL RESOLUTION SHEET

Council Resolution Sheet – Meeting held 22/04/2015				
Report Ref	Subject	Responsible Officer	Council Decision	Action Taken
Meeting held 12 December 2014				
14/190	Purchase of Land for Alternative Access to Hammond Ave	GM	That Council: 1) Purchase land bordering Koorungal Road, comprised of: Part Lot 5, DP 588177 Part Lot 17, DP 863322 Part Lot 15, DP 842485 for operational and access requirements in accordance with Section 187 of the Local Government Act 1993. 2) Delegate authority to the General Manager to negotiate the land purchase and sign the relevant sale documents. 3) Affix Council's Common Seal to documentation as required.	Negotiations continuing.
14/191	Purchase Of Land – New Shires Reservoir	GM	That Council: 1) Purchase the land for the Shires Reservoir of approximately 6,400 sq. metres on Lot 143 DP 754567, Olympic Highway. 2) Delegate authority to the General Manager to negotiate the land purchase and establishment of easements for pipeline and access. 3) Affix Council's Common Seal to documents as required.	Fresh valuations being obtained to facilitate negotiations.
14/192	Purchase Of Land – Replacement Collingullie Reservoir	GM	That Council: 1) Purchase the land for the replacement Collingullie Reservoir of approximately 800 sq. metres on Lot 2, DP 711266, The Rock/Collingullie Rd. 2) Delegate authority to the General Manager to negotiate the land purchase and establishment of easements for pipeline and access. 3) Affix Council's Common Seal to documents as required.	Negotiations complete, documentation being prepared.

Meeting held 25 February 2015				
15/12	Resignation of Independent Member – Audit and Risk Committee	GM	That Riverina Water County Council: a) call for expressions of interest for a replacement Independent member of the Audit and Risk Committee and b) write a letter of appreciation to Mr S Watson for his service on Council's Audit and Risk Committee.	a) Advertisement placed in D/A & BMM on 4 April 2015 b) Letter of appreciation sent to Mr Watson.
15/14	Request for Contribution – Wagga Women's Health Centre	GM	That Riverina Water County Council make a contribution to the Wagga Women's Health Centre of \$3,580, equivalent to the cost of a 50mm connection.	Cost of connection refunded to Wagga Women's Health Centre.
15/15	Customer Advisory Committee	GM	That Council defer the formation a Customer Advisory Committee until after the Fit for the Future process has been completed.	Noted
15/16	Use of Uranquinty Reservoir Site	MO	That Riverina Water County Council permit the use of the Uranquinty Reservoir site by the Uranquinty Progress Association Inc., subject to: a) a satisfactory license been drawn up with the Uranquinty Progress Association, b) Riverina Water County Council install adequate fencing on the existing reservoir structure, c) Riverina Water County Council remove the lower reservoir ladder access structure, d) Riverina Water County Council erect an Information Board to promote the history of Southern Riverina County Council and Riverina Water County Council, and e) Riverina Water County Council investigate any existing above-ground structures that may pose a safety risk and make the necessary modifications	a) Draft license conditions have been developed based on water supply operation requirements and public liability issues. Legal advice is being sought to address legal license framework and working administration arrangements b) Security fencing is being planned around the perimeter of the reservoir base and enclosing above ground pit structures. c) The lower reservoir access ladder will be removed as part of the fencing work d) Noted. e) Site inspection completed and only minor work required to remove above-ground structures that might pose public risk ie. Abandoned light pole
15/17	Policy 1.7 Internal Audit	GM	That Council adopt Policy 1.7 Internal Audit Policy.	Policy on Council's web page.
15/18	Policy 1.22 Business Continuity	GM	That Council adopt Policy 1.22 Business Continuity.	Policy on Council's web page.
15/19	Policy 4.2 Smoke Free Environment	GM	That Council adopt Policy 4.2 Smoke Free Environment.	Policy on Council's web page.
15/20	Internal Policy 3.29 Health and Wellbeing	GM	That Council adopt Internal Policy 3.29 Health and Wellbeing.	Policy on Council's Intranet

15/21	Dividend Payments to Constituent Councils	GM	That: a) Council defer any further action on the payment of dividends to Constituent Councils dividends b) Council receive more information on Best Practice Compliance, and the restrictions on the payment of dividends, and c) Riverina Water advise Constituent Councils of the outcome of those investigations	a) noted b)awaiting advice from Office of Water c)advice pending
15/33	Consideration of Tender W.193 Construction of Industrial Warehouse and Office	MP	That Riverina Water County Council accept the tender of Premier Building and Construction Pty Ltd for W193 – Construction of Industrial Warehouse and Office for \$3,819,581 ex GST	Tender accepted, unsuccessful tenderers notified.
15/34	Chairperson's Memo Performance Review – General Manager	Chairperson	The Chairperson's Memo be received and that, under the provisions of Clause 8.3 of his employment contract, the total remuneration package of the General Manager be increased to \$201,258.66, commencing 17 January 2015.	Noted
15/35	Chairperson's Minute General Manager – Application for Employment	Chairperson	That the Chairperson's Minute be received and that: 1. Mr Graeme Joseph Haley be offered re-appointment to the position of General Manager of Riverina Water County Council for a period of 2 years from 17th January 2016; 2. Schedule C (Remuneration) referred to in Section 8 of the contract be varied in consultation with Mr Haley so that the total remuneration package is \$206,290; and 3. Authority be and is hereby given for the execution of the contract under Council's Common Seal.	Contract completed.



Graeme J. Haley
GENERAL MANAGER

DIRECTOR OF ENGINEERING'S REPORTS TO COUNCIL MEETING

1. WORKS REPORT COVERING FEBRUARY 2015

RECOMMENDATION That this report be received and noted.

- February Works Report 2015

DIRECTOR OF ENGINEERING'S REPORT TO APRIL 2015 COUNCIL MEETING

16th March 2015

1 WORKS REPORT COVERING FEBRUARY 2015

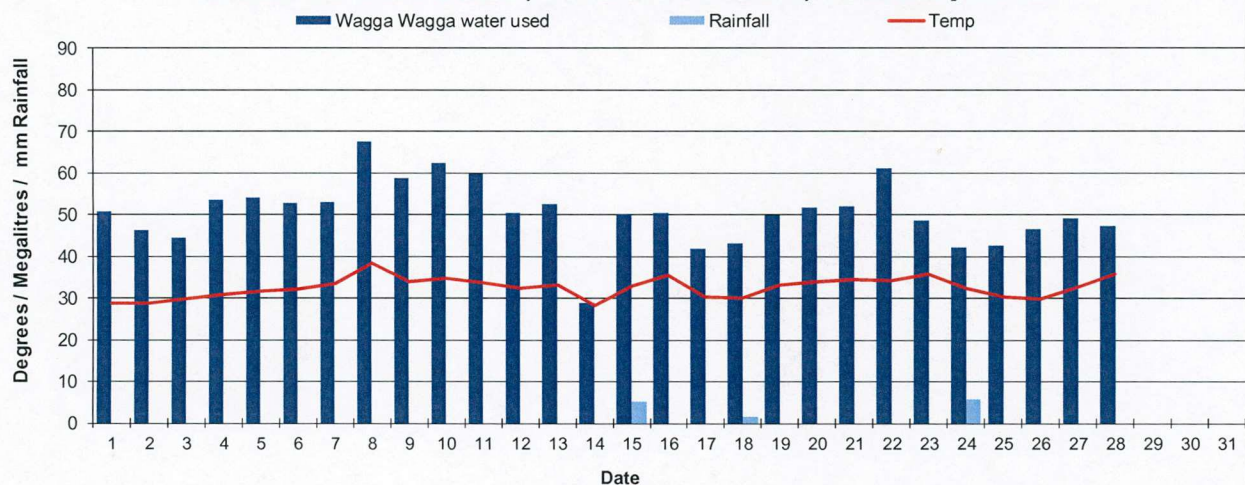
RECOMMENDATION: That this report be received and noted.

1.1 WATER SOURCED AND USED

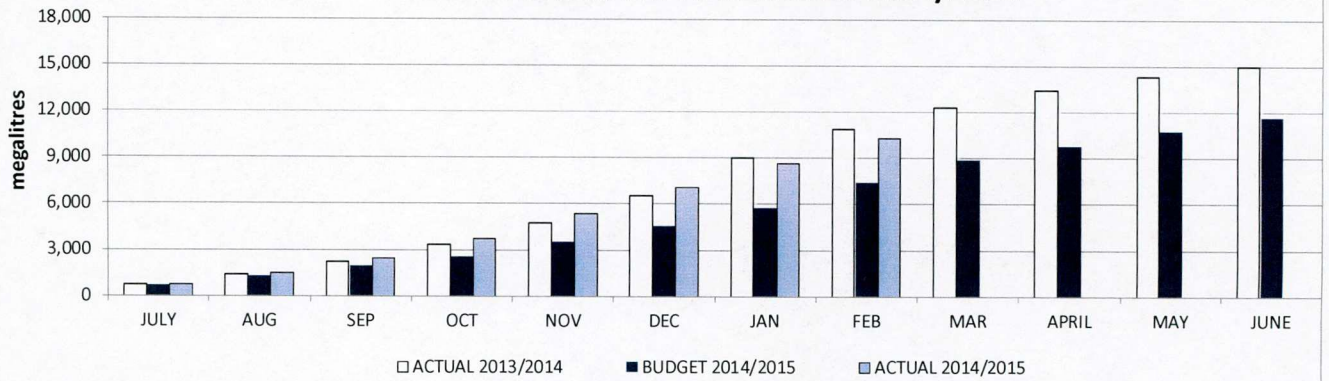
February	2013	2014	2015
Rainfall	30	39.4	12.4
Wet Days	6	6	3
WATER SOURCED February 2015 (MI)			
North Wagga bores	273.97	274.50	253.17
West Wagga bores	533.43	578.24	603.52
East Wagga bores	471.96	350.86	270.43
Murrumbidgee River	462.78	471.01	405.61
SUB-TOTAL	1,742.14	1,674.61	1,532.73
Bulgary Bores	56.06	52.07	51.13
Urana Source	10.79	10.43	9.46
Ralvona Bores	33.56	38.71	57.21
Walla Walla Bores	34.57	34.83	34.35
Goldenfields Water Supply System	4.12	3.56	3.50
SUB-TOTAL	139.10	139.60	155.65
Woomargama	2.19	2.64	1.39
Humula	0.77	1.06	1.05
Tarcutta	4.50	5.98	4.38
Oura	6.54	4.71	4.42
Walbundrie/Rand	3.92	3.74	4.11
Morundah	1.24	1.04	1.13
Collingullie	9.15	9.01	7.94
SUB-TOTAL	28.31	28.18	24.42
TOTALS	1,909.55	1,842.39	1,712.80

WATER USED February 2015 (MI)			
	2013	2014	2015
East Bomen	31.79	30.77	27.11
Estella	83.12	104.14	84.65
North Wagga	108.19	93.26	103.67
Wagga Wagga – Low Level	231.98	224.43	199.98
Wagga Wagga – High Level	888.33	900.00	815.63
Wagga Wagga – Bellevue Level	158.66	113.98	101.24
SUB-TOTAL	1,502.07	1,466.58	1,332.28
Ladysmith System	14.05	9.23	7.96
Brucedale Scheme	31.30	31.64	26.00
Currawarna Scheme	18.72	21.42	17.10
Rural south from Wagga Wagga	175.48	133.37	144.60
Rural from Walla Walla Bore	34.57	34.83	34.35
Bulgary, Lockhart and Boree Creek	32.81	31.84	33.38
From Boree Crk to Urana and Oaklands	31.14	30.13	27.45
Holbrook	33.56	38.71	57.21
SUB-TOTAL	371.63	331.17	348.05
Woomargama	2.19	2.64	1.39
Humula	0.77	1.06	1.05
Tarcutta	4.50	5.98	4.38
Oura	6.54	4.71	4.42
Walbundrie/Rand	3.92	3.74	4.11
Morundah	1.24	1.04	1.13
Collingullie	9.15	9.01	7.94
SUB-TOTAL	28.31	28.18	24.42
TOTALS	1,902.01	1,825.93	1,704.75

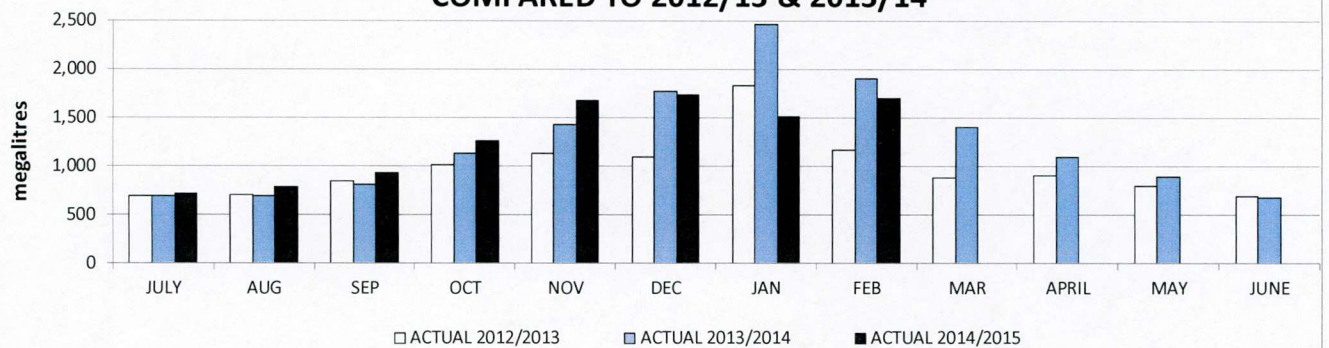
DAILY WATER USED, WAGGA WAGGA, February 2015



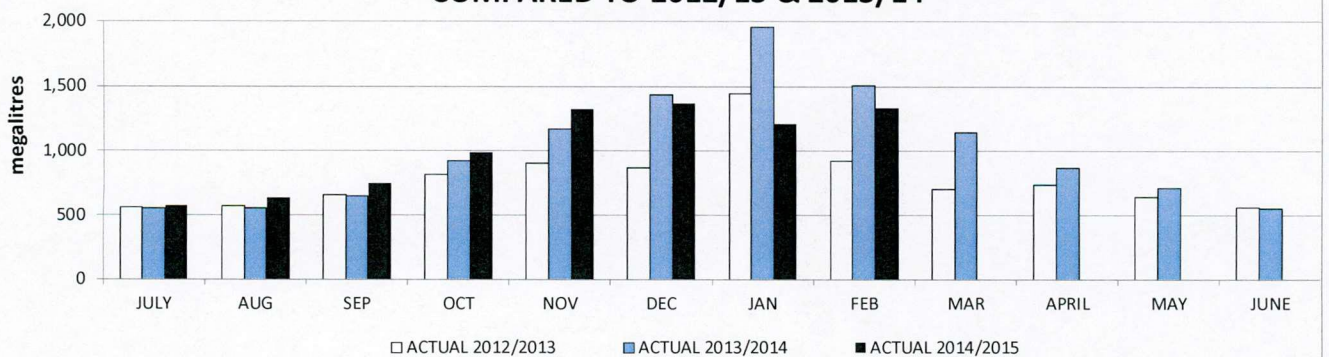
TOTAL CUMULATIVE WATER USED 2014/2015



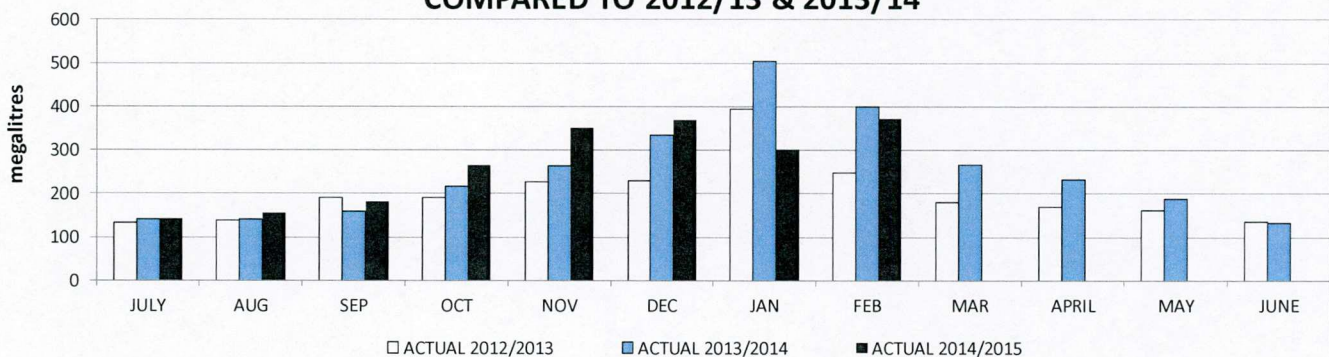
MONTHLY TOTAL WATER USED 2014/15 COMPARED TO 2012/13 & 2013/14



MONTHLY WAGGA WATER USED 2014/15 COMPARED TO 2012/13 & 2013/14



MONTHLY RURAL WATER USED 2014/15 COMPARED TO 2012/13 & 2013/14



1.2 NEW SERVICE CONNECTIONS, REPAIRS, METERS, LOCATIONS & COMPLAINTS FOR THE MONTH OF FEBRUARY 2015

Location	New Connect., Residential	New connect., Non Residential	Services Renewed	Services Repaired	Quality Complaints	Supply Complaints *	Customer dealings complaints	Other Complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Wagga	16	1	4	19	6	8				34	5	5
Brucedale												1
Currawarna												
Euberta												
Humula				1						1		
Ladysmith												1
Oura						1						
San Isidore												
Tarcutta											1	
The Gap												
Bulgary												
Collingullie												1
French Park												
Lockhart											1	1
Mangoplah												
Milbrulong											1	
Pleasant Hills												
The Rock				1							1	
Uranquinty	1											
Yerong Creek						1						
Culcairn												
Henty										1		
Holbrook				3						1		
Morven												
Walbundrie												
Walla Walla			1	1								
Woomargama										1		
Boree Creek												
Morundah												
Oaklands												
Rand				1		2						
Urana												
TOTAL	17	1	5	26	6	12	0	0	0	38	9	9

1.3 WATER SYSTEM REPAIRS

WAGGA WAGGA								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
3	20 Dennis Cres	Tolland	100 AC	Tree Roots	Yes	0:00	0	10
1	Gillard Rd	Wagga Wagga	300 AC	Tree Roots	Yes	0:00	0	30
12	9 Grevillea Cres	Lake Albert	150 AC	Pipe Failure (not specified)	Yes	0:00	0	15
13	65 Hardy Ave	Wagga Wagga	150 AC	Pipe Failure (not specified)	Yes	0:00	0	5
17	Lake Albert Rd	Koorungal	150 AC	Pipe Failure (not specified)	No	3:00	42	50
19	Old Narrandera Rd	Wagga Wagga	80 PVC	Pipe Failure (not specified)	Yes	0:00	0	10
20	15 Simpson Ave	Forest Hill	100 AC	Pipe Failure (not specified)	Yes	0:00	0	10
23	Boulevade/Tichbourne	Koorungal	100 AC	Pipe Failure (not specified)	Yes	0:00	0	10
23	118 Tarcutta St	Wagga	100 AC	Pipe Failure -	Yes	0:00	0	10
13	21 Balleroo Cres	Lake Albert	100 AC	Pipe Failure (not specified)	Yes	0:00	0	10
14	Red Hill Rd	Bourklands	200 BPVC	Pipe Failure (not specified)	Yes	0:00	0	20
24	Braehour Rd	Forest Hill	100 AC	T/ Band Broken/Leaking	No	1:00	4	10
25	5 Inglis St	Lake Albert	100 AC	Pipe Failure (not specified)	Yes	0:00	0	15
15	Cnr Docker/Edward St	Wagga Wagga	200 AC	Pipe Failure (not specified)	No	4:30	1	200
14	19 Montgomery St	Ashmont	150 AC	Pipe Failure (not specified)	Yes	0:00	32	20
21	15 Simpson St	Forest Hill	100 AC	T/ Band	Yes	0:00	0	5
21	20 Doyle Ave	Mt Austin	100 AC	Pipe Failure (not specified)	No	3:30	21	25
18	Ashmont Ave	Ashmont	200 AC	Pipe Failure (not specified)	No	40:45	17	150
TOTALS						52:45	117	605
Total Breaks – 18				Breaks needing shut off -	5	Breaks affecting customers – 6		

RURAL								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
2	Mitchells Rd	Morven	150 AC	Pipe Failure - Ground Movement	No	3:00	34	40
3	Benambra Rd	Walla Walla	100 AC	Pipe Failure - Ground Movement	No	2:30	5	8
5	Benambra Rd	Walla Walla	100 AC	Leaking SS clamp	Yes	0:00	0	4
8	13 Brookong St	Lockhart	150 AC	Pipe Failure (not	No	2:10	23	20
9	Osborne Yerong Creek Road	Pleasant Hills	32 PVC	Pipe Failure (not specified)	Yes	0:00	0	6
9	Osborne Yerong Creek Road	Pleasant Hills	32 PVC	Pipe Failure (not specified)	Yes	0:00	0	10
11	Osborne Pleasant Hills Rd	Pleasant Hills	40 PVC	Pipe Failure (not specified)	No	1:00	2	1
11	20 Steel St	Holbrook	100 AC	Pipe Failure (not specified)	Yes	0:00	0	1
7	Vonarx Lane	Bruce Dale	40 PE	Pipe Failure (not specified)	Yes	0:00	0	5
16	Yerong St	The Rock	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	20
16	Station St	Milbrulong	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	15
18	16 Day St	The Rock	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	8
19	159 Casley Rd	The Gap	100 WPVC	Pipe Failure (not specified)	Yes	0:00	0	10
24	The Crossroads	The Gap	100 WPVC	Pipe Failure (not specified)	Yes	0:00	0	10
17	Cobdens Lane	The Gap	63 PE	Pipe Failure (not specified)	Yes	0:00	2	5
27	Rohans Rd	Bulgary	200 WPVC	Pipe Failure - Ground Movement	No	9:30	0	20
27	30 Osbourne St	Lockhart	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	9
28	Gap Hall Rd	The Gap	100 WPVC	Pipe Failure - Ground Movement	Yes	0:00	0	10
TOTALS						18:10	66	202
			Breaks needing				Breaks affecting	
	Total Breaks – 18		shut off -		5			customers – 5

1.4 WATER QUALITY COMPLAINTS

Water quality complaints received during February 2015 were:

Date	Location	Problem	Action Taken
5/02/2015	22 Ashmont Ave, Ashmont	Dirty water	Flushed service.
16/02/2015	2 Mortimer Pl, Wagga Wagga	Dirty water	Flushed main.
16/02/2015	10 Womboin Cres, Glenfield	Grit in water	Not home. Left business card.
17/02/2015	4 Evans Road, Wagga Wagga	Dirty water	Flushed service.
18/02/2015	59 Mima St, Glenfield	Dirty water and washing	Turb <1NTU. Flushed main.
19/02/2015	12 Travers St, Wagga Wagga	Yellow water & iodine taste. Kids sick	Gal pipes. Flushed house. Bacteria <1cfu/100ml. WQ within ADWG after flushing.
21/02/2015	8 Martin Pl, Tolland	Dirty water	Gal pipe causing problem.
25/02/2015	19 North Pde, Wagga Wagga	Dirty water	Flushed service.

1.5 MAINS CONSTRUCTIONS

1.5.1 MAINS EXTENSIONS AND NEW WORKS

New water mains laid during February 2015 include:

LOCATION	PROJECT	100		150	200
		OPVC	DICL	DICL	DICL
Forsyth St, Wagga Wagga	K-Mart Fire Service		23		
Dunns Road, Wagga Wagga	New Sub-Division	10			
Estella Stage 12	New Sub-Division		39	5.5	
Estella Rise 3A	New Sub-Division		49.5		22
Brunnslea Park	New Sub-Division	138			
	TOTAL	148	111.5	5.5	22

1.5.2 REPLACEMENT OF EXISTING MAINS

Mains replaced during February 2015 include:

LOCATION	PROJECT	100		375
		OPVC	DICL	DICL
Hammond Ave, Wagga Wagga	375mm Mains Replacement			22
Mountian View to Walla Walla	100mm Mains Replacement	5018	30	
Southern Trunk Main	450mm Rural Main Upgrade			
	TOTAL	5018	30	22

1.6 OTHER CONSTRUCTION

No other construction works during February 2015.

1.7 MAJOR REPAIRS / OVERHAULS

Major repairs/overhauls during February 2015 include:

LOCATION OR PROJECT	WORK DONE
Ralvona Bore #3	Reinstall
Morundah WTP	Overhaul chlorination system
Waterworks	Replace lime dosing lines
Bulgary Aeration	Overhaul pump discharge valve
Glenoak Pump Stn	Overhaul highlift pump #2
Galore Radio Repeater Site	Relocate repeater to alternate building

1.8 WATER FILLING STATION ACTIVITY

Water Filling Station activity during February 2015 include:

LOCATION	NUMBER OF FILLS
Red Hill Road	286
Plumpton Road	126
Estella	52
Bomen	3
Gregadoo Road	Out of Service
Forest Hill	Out of Service
Lockhart	28
Holbrook	13
Henty	12
Yerong Creek	11
Pleasant Hills	3

1.9 STAFF TRAINING & SAFETY

The following training and/or safety activities were undertaken during February 2015:

Training or Programme	Number of Staff
First Aid Refresher	1
Rail Protection Officer - PO1	3
Blue Green Algae Training	1
Trench Support - Refresher	7
Trench Support - Training	3
Drinking Water Guidelines	6
Staff Consultative Committee Training	15

1.10 FLEET DISPOSALS

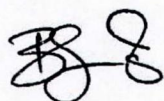
Fleet disposals made during February 2015 are:

Vehicle Details					
Vehicle No	Description	Vehicle Type	Make & Model	Year	kms
268	Electrical Supervisor	Small Hatch	Volkswagon Golf	2010	54,329

Disposal Details		
Vehicle No	Method	Price exc GST
268	Auction 4/2/2015	\$15,455

1.11 FLEET ACQUISITIONS

No fleet acquisitions made during February 2015.



Bede Spannagle
DIRECTOR OF ENGINEERING

2. WORKS REPORT COVERING MARCH 2015

RECOMMENDATION That this report be received and noted.

- **March Works Report 2015**

**DIRECTOR OF ENGINEERING'S REPORTS
TO APRIL 2015 COUNCIL MEETING**

15th April 2015

1 WORKS REPORT COVERING MARCH 2015

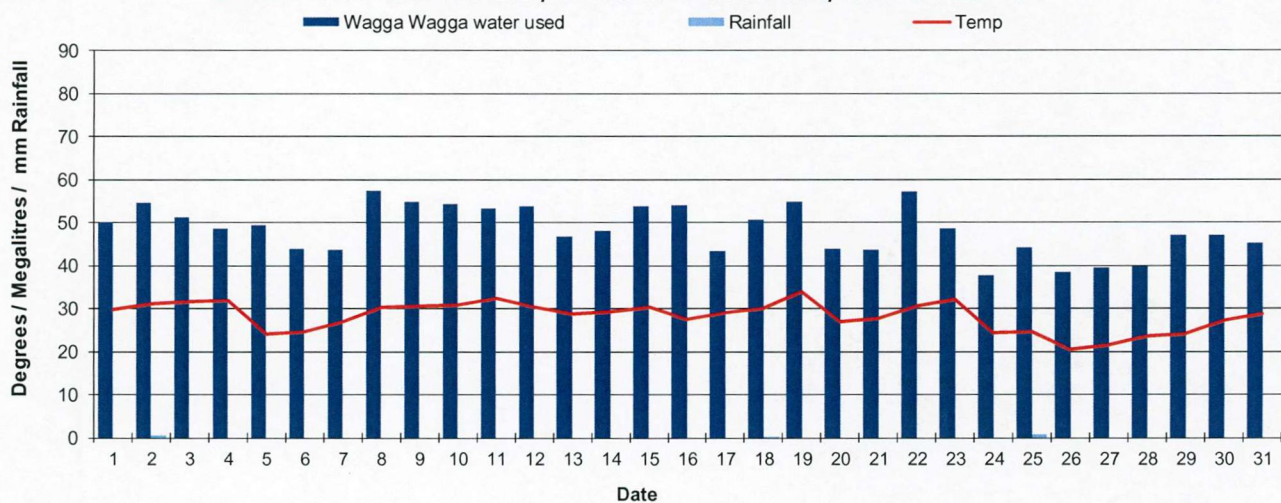
RECOMMENDATION: That this report be received and noted.

1.1 WATER SOURCED AND USED

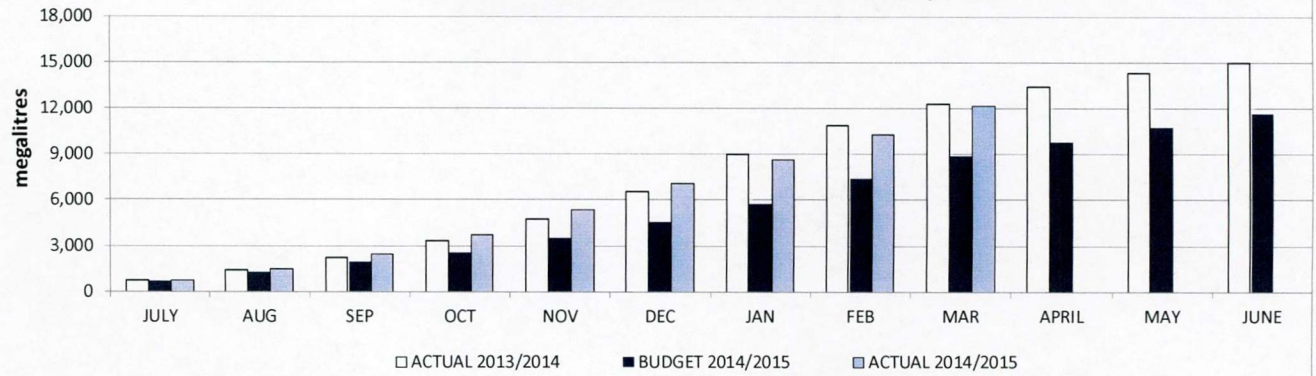
March	2013	2014	2015
Rainfall	35.2	58.4	1.4
Wet Days	7	15	3
WATER SOURCED March 2015 (MI)			
North Wagga bores	221.19	245.94	283.37
West Wagga bores	405.27	300.05	729.40
East Wagga bores	282.22	215.21	246.87
Murrumbidgee River	373.92	436.44	399.13
SUB-TOTAL	1,282.60	1,197.64	1,658.77
Bulgary Bores	42.21	47.56	55.32
Urana Source	7.51	7.49	10.39
Ralvona Bores	24.26	25.86	30.57
Walla Walla Bores	23.50	30.02	28.93
Goldenfields Water Supply System	2.26	1.14	3.77
SUB-TOTAL	99.74	112.07	128.98
Woomargama	1.23	1.61	1.49
Humula	0.59	1.09	1.16
Tarcutta	3.88	4.15	5.59
Oura	4.48	2.58	5.22
Walbundrie/Rand	2.34	3.14	3.90
Morundah	0.98	0.80	1.12
Collingullie	5.21	6.34	9.67
SUB-TOTAL	18.71	19.71	28.15
TOTALS	1,401.05	1,329.42	1,815.90

WATER USED March 2015 (MI)			
	2013	2014	2015
East Bomen	25.36	25.02	33.04
Estella	69.64	83.52	99.05
North Wagga	96.65	101.20	103.92
Wagga Wagga – Low Level	198.25	193.33	213.25
Wagga Wagga – High Level	668.88	565.95	857.78
Wagga Wagga – Bellevue Level	81.28	66.25	120.73
SUB-TOTAL	1,140.06	1,035.27	1,427.77
Ladysmith System	4.75	4.44	9.54
Brucedale Scheme	21.18	22.69	33.38
Currawarna Scheme	12.87	18.03	21.42
Rural south from Wagga Wagga	113.41	119.23	160.12
Rural from Walla Walla Bore	23.50	30.02	28.93
Bulgary, Lockhart and Boree Creek	24.56	31.13	35.21
From Boree Crk to Urana and Oaklands	22.95	23.33	31.09
Holbrook	24.26	25.86	30.57
SUB-TOTAL	247.48	274.73	350.26
Woomargama	1.23	1.61	1.49
Humula	0.59	1.09	1.16
Tarcutta	3.88	4.15	5.59
Oura	4.48	2.58	5.22
Walbundrie/Rand	2.34	3.14	3.90
Morundah	0.98	0.80	1.12
Collingullie	5.21	6.34	9.67
SUB-TOTAL	18.71	19.71	28.15
TOTALS	1,406.25	1,329.71	1,806.18

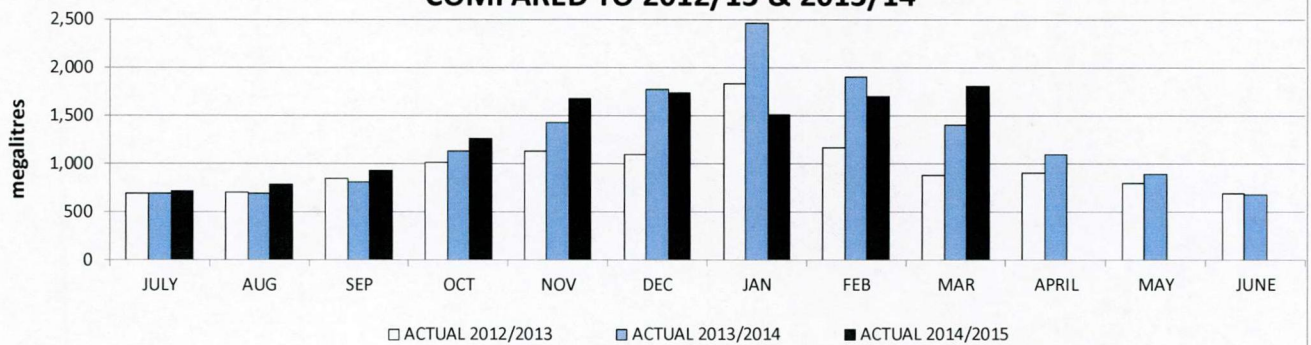
DAILY WATER USED, WAGGA WAGGA, March 2015



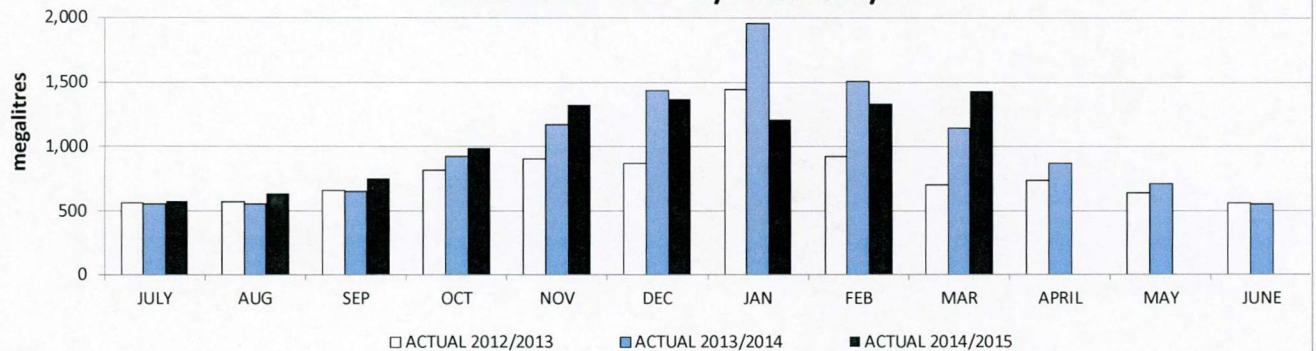
TOTAL CUMULATIVE WATER USED 2014/2015



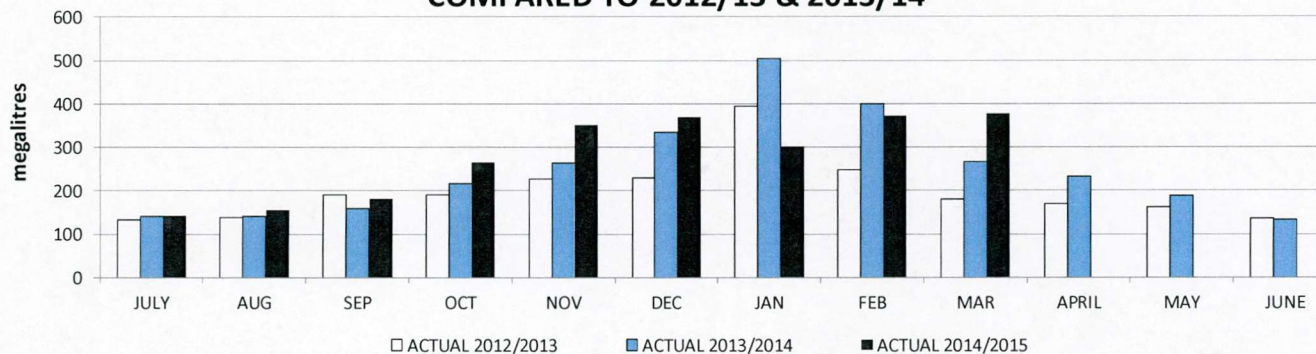
MONTHLY TOTAL WATER USED 2014/15 COMPARED TO 2012/13 & 2013/14



MONTHLY WAGGA WATER USED 2014/15 COMPARED TO 2012/13 & 2013/14



MONTHLY RURAL WATER USED 2014/15 COMPARED TO 2012/13 & 2013/14



1.2 NEW SERVICE CONNECTIONS, REPAIRS, METERS, LOCATIONS & COMPLAINTS FOR THE MONTH OF MARCH 2015

Location	New Connect., Residential	New connect., Non Residential	Services Renewed	Services Repaired	Quality Complaints	Supply Complaints *	Customer dealings complaints	Other Complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Wagga	19		2	29	7	9				44	7	7
Brucedale						1						
Currawarna												
Euberta												
Humula												
Ladysmith										2		
Oura				1								
San Isidore												1
Tarcutta	1											
The Gap				1								
Bulgary												
Collingullie				1								
French Park												
Lockhart	1			1						1		
Mangoplah												
Milbrulong				1								
Pleasant Hills												
The Rock										3		
Uranquinty				3						1		
Yerong Creek	1											
Culcairn												
Henty												
Holbrook										3		
Morven	1			1								
Walbundrie												
Walla Walla				3						1		
Woomargama												
Boree Creek										1		
Morundah												
Oaklands												
Rand				2								
Urana						1				1		
TOTAL	23	0	2	43	7	11	0	0	0	57	7	8

1.3 WATER SYSTEM REPAIRS

WAGGA WAGGA								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
3	22 Hazelwood Dr	Forest Hill	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	10
6	35 Merinda Cres	Koorinal	100 AC	Pipe Failure (not specified)	No	1:00	8	15
5	1/8 Mount St	Mt Austin	100 AC	Pipe Failure (not specified)	Yes	0:00	0	10
12	49 Grevillia Cres	Lake Albert	150 AC	Pipe Failure (not specified)	Yes	0:00	0	15
25	Hapton/Cooramin Rd	Boorooma	150 AC	Pipe Failure (not specified)	Yes	0:00	0	1
27	Sycamore Rd	Lake Albert	100 WPVC	Pipe Failure - Ground Movement	No	0:00	5	10
24	Grevillea Cres	Lake Albert	150 AC	Pipe Failure - Ground Movement	Yes	0:00	0	10
20	Dunns Ave	Forest Hill	200 AC	Pipe Failure - Ground Movement	Yes	2:30	0	15
21	Ashmont Ave	Wagga Wagga	375 DICL	Pipe Failure - Ground Movement	No	0:00	0	150
22	McNickle Rd	Wagga Wagga	100 WPVC	Pipe Failure - Ground Movement	No	0:00	30	20
29	14 Peter St	Wagga Wagga	100 CI	Pipe Failure - Ground Movement	Yes	6:30	0	10
TOTALS						10:00	43	266
Total Breaks – 11				Breaks needing shut off -	4	Breaks affecting customers – 3		

RURAL								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
3	10 Henschke Ave	San Isidore	100 AC	Pipe Failure (not specified)	Yes	0:00	0	10
5	27 Bowler St	Holbrook	100 AC	T/ Band Broken/Leaking	No	0:00	25	2
7	24 Princess St	Urana	100 AC	Pipe Failure (not specified)	Yes	1:30	0	10
7	Princess St	Urana	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	10
10	18 Chapman St	Urana	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	12
12	Albury Rd	Oaklands	150 WPVC	Leaking Gibault	No	0:00	0	23
6	Benndict Ave	San Isidore	150 WPVC	Pipe Failure (not specified)	Yes	8:15	0	20
11	Chaplins Rd	The Rock	40 PE	Pipe Failure - Ground Movement	Yes	3:00	0	8
15	9 Fox St	Henty	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	13
19	Cobdens Lane	The Gap	63 PE	Pipe Failure (not specified)	Yes	0:00	0	10
23	Urana St	Lockhart	200 BPVC	Pipe Failure - Ground Movement	No	0:00	38	80
23	Benedict & Kapooka	San Isidore	150 WPVC	Leaking SS clamp	Yes	0:00	0	10
25	Twyong/Abbot	Ladysmith	100 AC	Pipe Failure - Ground Movement	Yes	3:30	0	10
26	Gap Cross Roads	The Gap	100 WPVC	Leaking SS clamp	Yes	0:00	0	5
25	County Boundry Rd	Pleasant Hills	80 PVC	Pipe Failure - Ground Movement	Yes	0:00	0	14
30	Sturt Highway	Bulgary	200 WPVC	Pipe Failure (not specified)	No	2:30	1	50
28	Bong St	Rand	100 AC	Pipe Failure (not specified)	Yes	0:00	0	10
31	Gap Cross Roads	The Gap	100 WPVC	Pipe Failure - Ground Movement	Yes	4:00	0	10
31	39 Galore St	Lockhart	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	9
31	Boree Creek Rd	Urana	40 PE	Leaking collar	No	0:00	3	5
TOTALS						22:45	67	321
Total Breaks – 20		Breaks needing shut off – 5		Breaks affecting customers – 4				

1.4 WATER QUALITY COMPLAINTS

Water quality complaints received during March 2015 were:

Date	Location	Problem	Action Taken
2/03/2015	7/85 Gurwood St, Wagga	Yellow, smelly water	Flushed service
9/03/2015	53 Shaw St, Wagga	Dirty water	Flushed service
10/03/2015	27 Wollundry Cres, Wagga	Brown water	Flushed service
11/03/2015	9 Lyons rd, Forest Hill	"Funny" taste	Flushed house taps. Cl & turb within ADWG. Gal pipes causing problem
17/03/2015	59 Mima St, Glenfield	Dirty water discolouring washing	Turbs in street & property all <5NTU.
17/03/2015	7/85 Gurwood St, Wagga	Dirty water	Turb done at all taps in unit. All OK. Old gal pipes causing problems
30/03/2015	1/99 Edward St, Wagga	Yellow water	Unable to contact owner.

1.5 MAINS CONSTRUCTIONS

1.5.1 MAINS EXTENSIONS AND NEW WORKS

New water mains laid during March 2015 include:

LOCATION	PROJECT	100		150		200		300	
		OPVC	DICL	OPVC	DICL	OPVC	DICL	OPVC	DICL
Illuera Road	New Subdivision	84							
Boorooma - Stage 3	New Subdivision	169		288	12		92		
Estella Rise	New Subdivision		54			100	6	200	48
Brunslea Park	New Subdivision	186		156					
Lloyd - Stage 2	New Subdivision	150		230					
	TOTAL	589	54	674	12	100	98	200	48

1.5.2 REPLACEMENT OF EXISTING MAINS

Mains replaced during March 2015 include:

LOCATION	PROJECT	150	200	450
		DICL	OPVC	DICL
Bulgary rising main	Mains Replacement		888	
Southern Trunk	Mains Replacement	55		334
	TOTAL	55	888	334

1.6 OTHER CONSTRUCTION

Other construction works during March 2015 include:

LOCATION OR PROJECT	WORK DONE
Morgan Street	100mm Fire Service

1.7 MAJOR REPAIRS / OVERHAULS

No major repairs/overhauls during March 2015.

1.8 WATER FILLING STATION ACTIVITY

Water Filling Station activity during March 2015 include:

LOCATION	NUMBER OF FILLS
Glenfield	435
Lake Albert	83
Estella	57
Bomen	4
Forest Hill	Out of Service
Lockhart	17
Holbrook	26
Henty	4
Yerong Creek	12
Pleasant Hills	6

1.9 STAFF TRAINING & SAFETY

The following training and/or safety activities were undertaken during March 2015:

Training or Programme	Number of Staff
FBT Training	2
Motivating Employees	2
PIRMP Training	10
Minute Taking	2
Injury Management	1
Scada Configuration and Programming	1
WIOA Conference	4
Asbestos for Supervisors	1

1.10 FLEET DISPOSALS

No fleet disposals made during March 2015.

1.11 FLEET ACQUISITIONS

No fleet acquisitions made during March 2015.

1.12 MAJOR CAPITAL PROJECTS PROGRESS

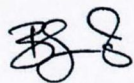
	- On track
	- Behind Schedule
	- Unlikely this Financial Year

MAJOR PROJECTS 2014/15 (> Over \$100,000) - January 2015

Description	2014/15 Budget	Actual & Committed to Date	Comments
MANAGEMENT			
Depot Buildings			
Store Building Hammond Ave - Urban	\$3,500,000	\$233,385	Construction commenced in March 2015. Demolition gravel bins, fence & concrete drainage completed. Building Pad construction underway.
Access, parking and Landscaping			
Levee protection Feasibility study/land matters Hammond Ave - Urban	\$121,000	\$17,677	Negotiations continuing with land owners.
Levee protection stage 2 Hammond Ave - Urban	\$100	\$89,149	Final draft design for Levee received for comment.
PLANT & EQUIPMENT			
IT Equipment			
Corporate IT software upgrade/improvements	\$274,500	\$94,050	Ongoing.
Working Plant & Vehicle Purchases			
Routine plant & vehicle replacements	\$1,275,000	\$456,298	Ongoing.
Telemetry & Control Systems Upgrade			
Radio Telemetry SCADA Upgrade	\$135,000	\$80,282	Stage 2 has commenced and is ongoing.

SOURCES			
Bores-renew/refurbish/decommission			
Walla Walla Bore 1B or 2B - Non-Urban	\$250,000	\$221,328	Finalising pipework & installation of mechanical/electrical
TREATMENT PLANTS			
Aeration Tower Replacements			
East Wagga Aeration Tower	\$120,000	\$89,214	Construction of replacement stainless steel Aeration Towers completed. Awaiting installation.
Treatment Plant Refurbishments			
Underground powerlines - Urban	\$1,176,000	\$1,084,991	Project completed. Cost sharing with Essential Energy to be finalised.
WTP tender documentation - Urban	\$1,200,000	\$897,499	WTP Construction Tender open.
WTP ancillary works - Urban	\$300,000	\$152,599	Ongoing.
PUMPING STATIONS			
Pump Stations Renewal/Refurbish/Upgrade			
West Wagga Shires pump upgrade - Urban	\$450,000	\$403,031	Pump and internal pipework completed. External pumphouse pipework nearly completed. Design of High and Low Voltage electrical works completed.
Watson Road Mangoplah Pump Station Upgrade	\$100,000	\$22,180	Quotations received. Installation scheduled for May.
Pump & Motor Maintenance / Replacements			
RESERVOIRS			
New Reservoirs			
Mangoplah HL Reservoir Replacement/Upgrade - Non-Urban	\$376,000	\$312,211	Construction completed, Reservoir tested and disinfected. Minor defects to be fixed before handover.
Collingullie Reservoir Upgrade - Non-Urban	\$209,000	\$4,000	Draft specification under review. Land negotiations currently underway.
Shires Reservoir Relocation - Non-Urban	\$180,000	\$69,776	Delayed by land matters - refer QBR report.

MAINS, SERVICES & METERS			
MAINS			
System Improvements			
System Improvements - Urban	\$150,000	\$8,543	Ongoing.
Reticulation for Developers			
Reticulation for Developers - Urban	\$800,000	\$473,947	Ongoing.
Renew Reticulation Mains			
Renew Reticulation Mains - Urban	\$331,486	\$433,616	Ongoing.
Lake Albert Rd Replacement	\$142,000	\$0	Works programmed.
Flinders St Replacement	\$100,000	\$0	Works programmed.
The Gap / Brucedale System - Urban	\$100,000	\$49,651	Completed.
Renew Trunk Mains			
Bomen trunk main A (south of river) - Urban	\$300,000	\$188,930	In progress.
Southern Trunk - Kapooka Highway Realignment 2km 450mm DICL	\$900,000	\$878,332	Completed.
Southern Trunk - West Wagga to Kapooka 2.2km 450mm DICL	\$890,000	\$540,711	In progress.
Southern Trunk - Kapooka to Reservoir Offtake 4.5km 450mm DICL	\$1,200,000	\$958	Brought forward from 2015/2016
Low & High Level Rising Mains from CWS	\$420,000	\$52,793	Design in progress.
Bulgary Bore Rising Main - 7.5km 200mm oPVC	\$400,000	\$207,810	In progress.
Morven Balance tank to township (7km 150mm) - Non-Urban	\$260,000	\$199,783	In progress.
Mountain View to Walla Reservoir (5.5km 100mm)	\$300,000	\$118,556	In progress.
SERVICES			
Service Connections, new			
Service Connections, new - Urban	\$500,000	\$290,680	Ongoing.
METERS			
Water Meters Replacement			
Water meters replacement - Urban	\$150,000	\$98,017	Ongoing.



Bede Spannagle
DIRECTOR OF ENGINEERING

3. CONTESTABILITY OF WORKS

RECOMMENDATION The Council continue to undertake new development water infrastructure works uncontested and on a non-profit basis.

Background

Council has requested a report on the contestability of Riverina Water County Council's (RWCC) works program, in particular the Capital Works Program and new water infrastructure and pipe networks constructed in subdivisions and other new developments. RWCC currently maintains a policy of undertaking new development work exclusively in-house, on a non-profit basis.

RWCC has traditionally maintained a multi-skilled workforce which enables it to carry out the majority of repetitive type works in-house. RWCC employs skilled trades such as plumbers, industrial electricians, telemetry technicians, fitters and machinists, mechanics and welders, along with professional skills such as engineers, financial, HR and administration skills.

Capital Works

The normal annual capital works program has traditionally been between 30-40% of RWCC's total annual expenditure. The 2014/15 Capital Works Program as revised at Council's February meeting was \$18.23 million. Of this, approximately \$8.5 million of the works is completed (or plan to be completed) by in-house resources. Projects for new developments, including trunk mains, reticulation and services comprise \$1.56 million (or 18%) of this in-house work.

To perform this work, RWCC employs four permanent construction gangs (approx. 20 staff), with the ability to 'gear up' to five gangs during peak workload periods. Without development work during a normal year, it would be hard to justify a fourth full-time team.

New Developments

Following Council's request for a review into the contestability of new development work, I've met with two of the major developers to work through the issues. Meetings have been held with Combined Development Groups (CDG), Graham Walker and Catholic Developments Director Peter Fitzpatrick. Both parties main concern was time delays in the construction program ultimately causing delays in the issuing of the linens to enable the sale of blocks of land.

To remedy this problem, Council proposed to embed the water construction inside the head contractors program rather than on the projects critical path. A commitment was made to abide by an agreed construction schedule, and it was agreed to trial this arrangement going forward. This arrangement was implemented during the last stage of Estella Rise, and the developer was extremely happy with the results. The embedment inside the head contract has not yet been implemented on the Borooma Sub-division, and on-going communication is occurring with Peter Fitzpatrick.

When contestability was raised the following issues were discussed.

- i. The requirement for a security bond for 12 months following practical completion. Neither developer liked this alternative.
- ii. Additional inspections and pressure testing would be required by RWCC prior to the compliance certificate being issued. Along with inspections at construction hold points that are currently not required.

This overhead cost is currently not required as the quality of build is already known, and the motivation is inherent in the staff's attention to quality. Quite simply this is because it is usually the same staff responsible for maintaining that very same infrastructure in the future.

Procedures such as pressure testing and disinfection are practiced every day on all pipeline jobs and these costs are built into our rates.

Both developers understood and were comfortable with RWCC's all-inclusive construction rates and did not want to see further overhead costs incurred. One developer commented that he developed residential subdivisions all over the state and RWCC's rates were comparable with water infrastructure rates elsewhere.

Conclusion

- Given that RWCC's construction rates remain comparable and quality of build remains high, the overall cost benefit of introducing contestability to new development works appears to be negligible.
- The benefits to the developer in no trailing financial security and the peace of mind on handover of the infrastructure outweigh any perceived cost savings.
- The recurring problem for both parties is the water infrastructure being built at the end of the construction program and external to the head contractor's construction program. Solutions to this problem will continue to improve with further communication and good project management.
- The loss of capacity for RWCC's pipe laying teams would have negative flow on effects to other areas of the operations, particularly the reactive maintenance area, and emergency works.

4. INDUSTRIAL RELATIONS COMMISSION – ON CALL ISSUES

FOR INFORMATION:

Riverina Water County Council (RWCC) is currently in the Industrial Relations Commission as a respondent to the United Services Union's (USU) action relating to the setting of on-call rosters.

RWCC has implemented an efficiency change to the plant operator's on-call roster to fall in line with the Monday to Sunday pay period.

This created an issue on Monday public holidays where two people would be on-call for part of the public holiday (changeover occurring at 7am). To prevent this occurring (and disrupting two employee's long weekend) management instructed that the changeover occur on the next normal working day.

The Operators asked the USU to launch the action to prevent RWCC changing the roster, so that both staff who were on-call for part of the public holiday would get a day in lieu as per 26(v) of our Enterprise Award (EA).

26(v) For each award holiday which an employee is on call, the employee shall be granted one day to be taken at a mutually agreed time.

RWCC's position is that this is unnecessarily inefficient and Council should be able to set rosters to carry out its operations as per 26(i) of the EA.

26(i) An employee is on call if Riverina Water requires the employee to be available, outside the employee's usual ordinary hours, for emergency and/or breakdown work.

At the conciliation hearing on Tuesday, 14th April 2015, Commissioner Tabber heard both parties' submissions, and tried to find a compromise position. The USU offered no practical compromise, so Council offered an alternative, where the on-call changeover could occur on a public holiday if Clause 26(v) of the EA be changed by agreement to grant each employee on-call one half day in lieu.

Commissioner Tabber instructed the USU to take the two options back to employees and report back by 28th April 2015. If either option is not agreed to, then the Commissioner will take instructions on 1st May 2015 to commence arbitration.

Only the five Wagga operators are party to the action. The other three work group areas have advised the USU they do not wish to be party to the action.

QUESTIONS & STATEMENTS

ADDENDUM TO DIRECTOR OF ENGINEERING'S REPORT TO COUNCIL MEETING ON 22ND APRIL 2015

1. LEASE OF INDUSTRIAL WAREHOUSE & OFFICE DURING CONSTRUCTION OF WAGGA WAGGA WTP

RECOMMENDATION: That Council:

Endorse the recommendation to lease an industrial warehouse and office for \$108,000 + GST to be used for Riverina Waters Depot and Store for a 12 month period.

Background

Riverina Water are currently building an industrial warehouse and office at our Hammond Avenue site as part of the adopted site master plan. This building will be known as the depot store and will include 517m² office accommodation, 1,047m² warehouse with racking, 980m² awning for loading, amenities and car parking.

This building will accommodate depot/store staff, store materials, vehicles, plant and staff car parking.

The construction start date was later than planned due to a number of issues, including finalising the detailed design and the delay whilst Council considered our flood protection options. Whilst our pre-tender estimate was accurate the required construction duration was longer than envisaged. Construction commenced in February 2015 and completion is expected in December 2015.

As a result the construction overlap between the Depot Store and Water Treatment Plant (WTP) will be approximately six months.

The overlap of contracts has been discussed with RWCC staff and we have looked at site options to minimise the space required for our operations on Hammond Avenue site.

In order to prevent contractual issues and extensions of time for the Water Treatment Plant construction, we have met with all four shortlisted ETI contractors to discuss the overlap and the expected impact on tender price. We also discussed the possibility of RWCC retaining some of the existing store space.

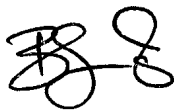
Feedback from the WTP contractors was that our site is already tight and that further restrictions would result in additional costs and time pressures. Safety concerns, relating to a lack of working space and restricted access was also raised by the ETI contractors.

The same concerns apply to RWCC's workforce, as during peak construction there could be up to as many as 60 additional personnel working on the site, along with the additional parking requirements of plant and light vehicles.

Liquidated Damages in the WTP contract are \$15,000 per day. The complications caused by site congestion and sharing construction footprints is likely to result in Extension of Time claims by the construction contractor in order to avoid Liquidated Damages being applied.

Due to the concerns raised by the construction contractors and RWCC staff, we recommend that the depot staff and stores be relocated off site for all or part of the overlap period.

A suitable industrial building/property has been short listed from available options and we are able to take a 12 month lease for \$108,000 + GST. The property is currently vacant so we are able to start a lease in early May to allow time for the relocation prior to the start of the WTP project.



Bede Spannagle
DIRECTOR OF ENGINEERING