

Minutes of the Meeting of Riverina Water County Council held on Thursday 27 April 2023

The meeting of the Riverina Water County Council Board held in the Culcairn Offices of Greater Hume Council was declared open at 9:30am.

Present

Chairperson Tim Koschel
Councillor Doug Meyer OAM
Councillor Pat Bourke
Councillor Tony Quinn
Councillor Dan Hayes
Councillor Georgie Davies
Councillor Michael Henderson
Councillor Jenny McKinnon

In Attendance

Chief Executive Officer	(Andrew Crakanthorp)
Director Corporate Services	(Emily Tonacia)
Acting Director Engineering	(Jason Ip)
Executive Assistant to Chief Executive Officer	(Melissa Vincent)
Customer & Communications Team Leader	(Joshua Lang)
Governance Officer	(Wendy Reichelt)
ICT Officer	(Alan Eacott)
ICT Officer	(Alex Corneliusen)
Acting Manager Operations	(Renier van Zyl)

Livestreaming of Meeting

Board meetings, including public address speeches, are recorded and webcast live on Council's website. If you are addressing a meeting, your image, voice and name, will form part of the webcast.

Statement of Ethical Reminders

Board members are reminded of the Oath or Affirmation of Office that they made under Section 233A of the Local Government Act 1993. Board Members and staff are also reminded of their obligations under Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Acknowledgment of Country

The Chairperson provided the following acknowledgment of Country "I would like to acknowledge the Wiradjuri people who are the Traditional Custodians of this Land. I would also like to pay respect to the Elders both past and present of the Wiradjuri Nation and extend that respect to other Community members present"

Apologies

23/031

RESOLVED:

On the Motion of Councillors T Quinn and J McKinnon

That an apology for non-attendance from Councillor Gail Driscoll be received and leave of absence be granted.

CARRIED

Declaration of pecuniary and non-pecuniary interests

Chairperson Tim Koschel declared a non-pecuniary interest in R1 List of Investments the reason being he works for a financial institution and remained in the meeting during the discussion.

Chairperson Tim Koschel declared a non-pecuniary interest in R2 March 2023 Quarterly Budget Review Statement the reason being he works for a financial institution and remained in the meeting during the discussion.

Confirmation of Minutes

23/032

RESOLVED:

On the Motion of Councillors D Meyer OAM and T Quinn

That the minutes of the meeting of 23 February 2023, having been circulated and read by Members, were confirmed as a true and accurate record of the proceedings.

CARRIED

Correspondence

Local Government: NSW Weekly Circulars: previously forwarded to Councillors by Constituent Councils

Staff Consultative Committee: Forwarding a copy of Minutes of the meeting held on 8 February 2023

Work Health & Safety Committee: Forwarding a cop of Minutes of the meeting held on 22 February 2023

23/033 RESOLVED:
On the Motion of Councillors D Hayes and T Quinn

That the correspondence be received.

CARRIED

Procedural Motion – En Globo

23/034 RESOLVED:
On the Motion of Councillors D Hayes and M Henderson

That the standing orders be varied for the meeting as set out hereunder:

- **Items where Board Members intend to vote against the recommendation;**
- **Items where Board Members wish to speak on.**

That R2, R3, R4, R5, R7, R11, R12, R13, R14, R15, R16, R17, R18, CONF 1 be adopted as recommended in the business paper.

CARRIED

Open Reports

R1 List of Investments

23/035 RESOLVED:
On the Motion of Councillors J McKinnon and D Hayes

That Council receive and note the report detailing external investments for the months of February 2023 and March 2023.

CARRIED

R2 March 2023 Quarterly Budget Review Statement

23/036 RESOLVED:
On the Motion of Councillors D Hayes and M Henderson

That the Quarterly Budget Review for the period ended 31 March 2023 be received and adopted.

CARRIED

R3 Fluoridation Policy

23/037 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That Council adopt Policy 2.05 Fluoridation noting there were no submissions received from the public exhibition period.

CARRIED

R4 Deferred Payments for Rural Extensions Policy

23/038 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That Council adopt Deferred Payments for Rural Extensions Policy 4.04 noting there were no submissions received during the public exhibition period.

CARRIED

R5 Draft Customer Service Charter

23/039 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That Council:

- a) Note that the Draft Customer Service Charter will be placed on public exhibition from 28 April 2023 to 26 May 2023 to invite public submissions on the draft document**
- b) Note that a further report will be provided to the June 2023 meeting advising the outcome of the exhibition period and requesting endorsement of the charter by the Board**

CARRIED

R6 Draft Complaints Management Policy

23/040 RESOLVED:

On the Motion of Councillors J McKinnon and G Davies

That Council:

- a) Note that the Draft Complaints Management Policy (inclusive of feedback and suggested changes made by Board Members during the meeting) will be placed on public exhibition from 28 April 2023 to 26 May 2023 to invite public submissions on the draft document
- b) Note that a further report will be provided to the June 2023 meeting advising the outcome of the exhibition period and requesting endorsement of the draft policy by the Board

CARRIED

R7 Draft Unreasonable Complainant Conduct Policy

23/041 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That Council:

- a) Note that the Draft Unreasonable Complainant Conduct Policy will be placed on public exhibition from 28 April 2023 to 26 May 2023 to invite public submissions on the draft document
- b) Note that a further report will be provided to the June 2023 meeting advising the outcome of the exhibition period and requesting endorsement of the draft policy by the Board

CARRIED

Clr Pat Bourke joined the meeting at 9:47am

R8 Draft Customer & Community Engagement Strategy 2023/24-2025/26

23/042 RESOLVED:

On the Motion of Councillors G Davies and J McKinnon

That Council:

- a) Note that the Draft Customer & Community Engagement Strategy 2023/24-2025/26 will be placed on public exhibition from 28 April 2023 to 26 May 2023 to invite public submissions on the draft document.
- b) Note that a further report will be provided to the June 2023 meeting advising the outcome of the exhibition period and requesting endorsement of the draft strategy by the Board.

CARRIED

R9 Operational Plan 2023/24 and revised Delivery Program 2022/23 - 2025/26

23/043 RESOLVED:

On the Motion of Councillors J McKinnon and G Davies

That Riverina Water, in accordance with Sections 404 and 405 of the Local Government Act 1993, place the draft Operational Plan on public exhibition for a period of 28 days, noting that the revised Delivery Program 2022/23 – 2025-26 will also be placed on exhibition as both plans are presented as one document.

CARRIED

R10 Lost Time Injury Statistics July 2022 - March 2023

23/044 RESOLVED:

On the Motion of Councillors T Quinn and D Hayes

That Council receive and note the statistics report for lost time injuries for the period July 2022 to March 2023.

CARRIED

R11 Membership of the Australian Local Government Women's Association

23/045 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That Council:

- a) Note the report.**
- b) Apply to become a Council member of the Australian Local Government Women's Association**
- c) Evaluate the benefits gained from the membership in 12 months' time to determine if membership renewal is to be undertaken.**

CARRIED

R12 Local Government New South Wales - 2023 Water Management Conference

23/046 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That Council receive and note the report.

CARRIED

R13 LGNSW Rural & Regional Summit

23/047 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That Council receive and note the report.

CARRIED

R14 Invitation to re-join REROC

23/048 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That Council

- a) Receive and note the report.**
- b) Defer consideration of the request to the June meeting of Riverina Water to allow sufficient time to:**
 - i. Learn of the NSW Government's policy on Joint Organisations.**
 - ii. Learn of the response provided by Wagga Wagga City Council**
 - iii. Consider the transition plan for the incoming CEO of REROC and RivJO**

CARRIED

R15 Works Report covering February 2023

23/049 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That the Works Report covering February 2023 be received and noted.

CARRIED

R16 Works Report covering March 2023

23/050 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That the Works Report covering March 2023 be received and noted.

CARRIED

R17 Report on Sindhuli Nepal Project Team Visit

23/051 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That the Board:

- a) **Note the report;**
- b) **Acknowledge and thank Virginia Ricardo and Brenton Pitman for participating in the 2023 Nepal volunteer program.**

CARRIED

R18 Council Resolution Sheet

23/052 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That the report detailing the status of the active resolutions of Riverina Water be received.

CARRIED

Questions and statements

The following questions and statements were made by those present:

1. Clr Henderson enquired if any residents has contacted Riverina Water regarding works completed on Shaw Street and asking for dirt and sand on the road to be removed? Chief Executive Officer and Acting Director Engineering advised they were not aware of this and the Acting Director Engineering undertook to make further enquiries.
2. Ms Tonacia advised the annual customer survey is underway with Riverina Water running the survey in house. In total in 2022, 466 responses were received, in the first few weeks of this years survey over 300 responses had already been received.
3. Mr Crakanthorp followed up Ms Tonacia's comments by advising the Board that running the survey internally is saving between \$25-30,000. Congratulations to Emily, Josh and his team.
4. Mr Crakanthorp informed the Board regarding a serious workplace incident that took place last week that resulted in WorkCover NSW issuing a Workplace improvement Order. Council management are working with SafeWork NSW to comply with the Order.
5. Clr Koschel passed on his thanks to Greater Hume Council for hosting us today. On behalf of Councillor Driscoll he was asked to pass on her appreciation for the flowers recently received.

Closed Council

Pursuant to section 10A(4), the public were invited to make representations to the Council meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public were present or made representations.

23/053 RESOLVED:

On the Motion of Councillors D Hayes and T Quinn

That the Council now resolve itself into a Closed Council, the time being 10:02am.

CARRIED

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Confidential Reports

CONF-1 Confidential Minutes of Audit, Risk and Improvement Committee held on 16 February 2023

23/054 RESOLVED:

On the Motion of Councillors D Hayes and M Henderson

That Council:

- a) Endorse the recommendations contained in the minutes of the Confidential Audit, Risk and Improvement Committee meeting held on 16 February 2023, including the 12 month extension of the contract for internal audit services with National Audits Group; and**
- b) Notes the February 2023 Committee report.**

CARRIED

CONF-2 Meter Reading Matter

23/055 RESOLVED:

On the Motion of Councillors G Davies and T Quinn

That Council receive and note the report.

CARRIED

CONF-3 Enterprise Resource Planning Contract Update

23/056 RESOLVED:

On the Motion of Councillors G Davies and D Hayes

That the Board:

- a) Authorise the Chief Executive Officer (CEO) to further negotiate and approve a change request with Infor Global Solutions (ANZ) Pty Ltd (ABN 25 003 538 314) for the supply and delivery of an Enterprise Resource Planning Solution as outlined in the body of this report and not exceeding a variation of \$600,000 (excluding GST);**
- b) Endorse the proposed budget expenditure totalling \$1,158,060 as outlined in the body of the report; and**
- c) Authorise the CEO or their delegate to extend the SaaS contract for a further five (5) by twelve (12) month periods for the reasons outlined in this report.**

CARRIED

Reversion to Open Council

23/057 RESOLVED:

On the Motion of Councillors J McKinnon and T Quinn

That this meeting of the Closed Council revert to an open meeting of the Council, the time being 10:08am.

CARRIED

Decisions Read Aloud

The Chief Executive Officer read aloud the decisions of the Council made whilst the meeting was closed to the public.

This concluded the meeting of the Riverina Water County Council Board which rose at 10:10am.