

MINUTES of the MEETING of AUDIT & RISK COMMITTEE
held at 91 HAMMOND AVENUE, WAGGA WAGGA,
on THURSDAY, 2nd AUGUST 2012 at 9.00 am

PRESENT: Clr. W. Geale OAM, Michael Commins and Steven Watson (Independents).

Ms Naomi Stuart (Manager Internal Audit Services), Graeme Haley (General Manager) and Ms Michele Curran (Finance Administration Manager) in attendance.

CONFIRMATION OF MINUTES – 3 MAY 2012

The Minutes of the Meeting of 3 May 2012 having been circulated and read by the Members, were taken as being CONFIRMED on the motion of Clr. Geale OAM and Mr. Commins.

DECLARATION OF PECUNIARY & NON-PECUNIARY INTEREST

No declarations of Pecuniary & Non-pecuniary interest received.

QUARTERLY INVESTMENT REPORT

RESOLVED on the motion of Mr. Commins and Clr. Geale OAM that the Audit and Risk Committee receive and note the quarterly investment report for the period 1st April to 30th June 2012.

QUARTERLY BUDGET REVIEW

RESOLVED on the motion of Mr. Commins and Clr. Geale OAM that the Audit and Risk Committee receive and note the quarterly budget review for the period 1st January to 31st March 2012.

Phil Swaffield entered the meeting at 9.50 am .

INTERNAL AUDIT REPORT

RESOLVED on the motion of Mr. Watson and Mr. Commins that the Audit and Risk Committee receive and note the report.

Michele Curran left the meeting 10.10 am.

Phil Swaffield left the meeting at 10:15am.

AUDIT AND RISK COMMITTEE ANNUAL REPORT FOR THE YEAR ENDED 30TH JUNE 2012

RESOLVED on the motion of Mr. Watson and Clr. Geale OAM that the Audit and Risk Committee endorse the Annual Report for the Year Ended 30th June 2012 for submission to the Council meeting in August 2012.

PROJECT MANAGEMENT STATUS

RESOLVED on the motion of Mr. Commins and Clr. Geale OAM that the Audit and Risk Committee note the Report of the Director of Engineering

SERVICE QUALITY – RESULTS OF THE CUSTOMER SERVICE SURVEY

RESOLVED on the motion of Mr. Watson and Mr Commins that the Audit and Risk Committee receive and note the report.

DRAFT RISK REMEDIATION PLAN

RESOLVED on the motion of Mr. Watson and Mr. Commins that the Audit and Risk Committee:

- a) receive and note the contents from Risk Remediation Plan recommendations 1 to 24;
- b) highlight items 9, 21, 22 and 23 for Councillors discussion;
- c) request an update on the progress of the Risk Remediation Plan be provided to the next Audit and Risk Committee meeting; and
- d) that the General Manager provide a report on the outsourcing of services to the next Audit and Risk Committee meeting.

QUESTIONS WITH NOTICE

PAYROLL VARIATIONS (2010 TO 2011) - MICHELE CURRAN:

To be discussed at the next Audit and Risk Committee Meeting on 8 November 2012.

OUTSOURCING OF SERVICES - CLR W GEALE OAM

Discussed as part of the Draft Risk Remediation Plan.

Meeting Closed 11.39 am
