

**MINUTES of the MEETING of RIVERINA WATER COUNTY COUNCIL,
held at 91 HAMMOND AVENUE, WAGGA WAGGA,
on FRIDAY, 14TH DECEMBER 2012 at 2.30 pm**

PRESENT: Clr. G. Hiscock, Clr. R. Kendall I. Kreutzberger, Clr. J. McInerney, Clr. D Meyer OAM, Clr. A. Negline, Clr. K. Pascoe, Clr. K. Poynter & Clr. G Verdon.

The General Manager, Director of Engineering, Senior Project Engineer, Finance Administration Manager and Phillip Swaffield (Internal Auditor) were in attendance.

DECLARATION OF PECUNIARY & NON-PECUNIARY INTEREST

12/163 No declarations of Pecuniary & Non-pecuniary interest received.

CONFIRMATION OF MINUTES

12/164 The Minutes of the Meeting of 24th October 2012 having been circulated and read by the Members, were taken as being CONFIRMED on the motion of Clrs. Poynter and Kreutzberger.

CHAIRMAN'S MINUTE

12/165 RESOLVED, on the motion of Clr. Hiscock that Riverina Water County Council continue its arrangement for Internal Audit Services with Wagga Wagga City Council for a further period of 4 years, concluding 12 February 2017.

CORRESPONDENCE

SHIRES ASSOCIATION OF NSW: forwarding a copy of Weekly Circulars 43/12 – 49/12

STAFF CONSULTATIVE COMMITTEE: (12th December 2012) forwarding Minutes of the Staff Consultative Committee Meeting held 12th November 2012.

HEALTH AND SAFETY COMMITTEE: (25th October 2012) forwarding Minutes of the Health and Safety Committee Meeting held 11th October 2012.

12/166 RESOLVED, on the motion of Clrs. Kreutzberger and Negline that the correspondence be received.

GENERAL MANAGER'S REPORT

FINANCIAL STATEMENTS – LIST OF INVESTMENTS

- 12/167 RESOLVED on the motion of Clrs. McInerney and Poynter that the report detailing Council's external investments for the months of October and November 2012 be received.

RENUMERATION OF INDEPENDENT MEMBERS OF AUDIT AND RISK COMMITTEE

- 12/168 RESOLVED on the motion of Clrs. Negline and Negline that Council pay remuneration to the two independent members of the Audit and Risk Committee as follows:

1. Chairperson \$400 per meeting
2. Committee Member \$300 per meeting

MINUTES OF AUDIT AND RISK COMMITTEE

- 12/169 RESOLVED on the motion of Clrs. Negline and Poynter that Council receive and note the minutes of the Audit and Risk Committee Meeting held on 23rd November 2012 and endorse the recommendations contained therein.

WORKSHOP OPERATIONAL PLAN 2012/2013

- 12/170 RESOLVED on the motion of Clrs. Kendall and Verdon that Council hold a Workshop to discuss key aspects of the 2013/14 Operational Plan, prior to Council's February Meeting commencing at 11.30 am followed by lunch, with the Council Meeting to commence at 1.30 pm.

That Council hold a workshop to discuss its Development Servicing Plan prior to its April Council Meeting commencing at 11.30 am followed by lunch, with the Council Meeting to commence at 1.30 pm.

DRAFT POLICY 5.28 ACCESS AND EQUITY

- 12/171 RESOLVED on the motion of Clrs. Poynter and Negline that Riverina Water County Council adopt Draft Policy 5.28 Access and Equity.

DRAFT POLICY 5.29 FRAUD AND CORRUPTION PREVENTION

12/172 RESOLVED on the motion of Clrs. Verdon and Pascoe that Riverina Water County Council adopt Draft Policy 5.29 Fraud and Corruption Prevention.

RWCC FRAUD PREVENTION PLAN

12/173 RESOLVED on the motion of Clrs. Kendall and Pascoe that Riverina Water County Council adopt RWCC Fraud Prevention Plan

DRAFT POLICY 5.30 INTERNAL REPORTING

12/174 RESOLVED on the motion of Clrs. Poynter and McInerney that Riverina Water County Council adopt the Draft Policy 5.30 Internal Planning Reporting.

DRAFT POLICY 5.31 RISK MANAGEMENT

12/175 RESOLVED on the motion of Clrs. Negline and Kendall that Riverina Water County Council adopt Draft Policy 5.31 Risk Management subject to the inclusion of a Risk Register as a Related Document.

DRAFT POLICY 5.33 ASSET MANAGEMENT

12/176 RESOLVED on the motion of Clrs. Kendall and Poynter that Riverina Water County Council adopt Draft Policy 5.33 Asset Management.

APPLICATION FOR ANNUAL LEAVE – GENERAL MANAGER

12/177 RESOLVED on the motion of Clrs. Verdon and Poynter that annual leave be approved for the period requested by the General Manager.

DIRECTOR OF ENGINEERING'S REPORT FOR MONTH OF OCTOBER 2012

12/178 RESOLVED on the motion of Clrs. McInerney and Kendall that the Director of Engineering's report covering the month of October 2012 be received and noted.

DIRECTOR OF ENGINEERING'S REPORT FOR MONTH OF NOVEMBER 2012

12/179 RESOLVED on the motion of Clrs. McInerney and Poynter that the Director of Engineering's report covering the month of November 2012 be received and noted.

STRATEGIC PLANNING

12/180 RESOLVED on the motion of Clrs. Kendall and Negline that:

1. The Strategic Business Plan and Resourcing Strategy for Water Supply as attached to this report be adopted as a key guiding document for Council.
2. Council accept that the Division of Local Governments Integrated Planning and Reporting criteria have been met.
3. Council accept that the NSW Office of Water Best Practice have been met.

OLYMPIC HIGHWAY PIPE TENDER W.159

12/181 RESOLVED on the motion of Clrs. Verdon and Meyer OAM that Council consider the report 'Tenders for 'Olympic Highway Pipe Tender W 159' whilst the meeting is closed to the public, as it relates to Commercial Information, the disclosure of which would be likely to prejudice the commercial position of the persons who supplied it, as prescribed by Section 10A(2)(c) of the Local Government Act 1993.

WAGGA WAGGA WATER TREATMENT PLANT – PROCUREMENT PLAN

12/182 RESOLVED on the motion of Clrs. Kendall and Poynter that Council consider the report 'Wagga Wagga Water Treatment Plant – Procurement Plan' whilst the meeting is closed to the public, as it relates to Commercial Information, the disclosure of which would be likely to prejudice the commercial position of the persons who supplied it, as prescribed by Section 10A(2)(c) of the Local Government Act 1993.

QUESTIONS AND STATEMENTS

12/183 Clr. McInerney: wished fellow councillors and staff a Happy and Holy Christmas.

12/184 Clr. Kendall: Wished Councillors same sentiment.

- 12/185 Clr. Poynter: Recently attended Staff Consultative Committee Meeting, really pleasant to see staff working co-operatively, beautifully chaired.
- 12/186 Clr. Pascoe: Enquired on progress of pipeline across Bolton Park?
- Director of Engineering: Advised that cut-in happened last weekend, pipe completed across Bolton Park, will advise further details when the Acting Infrastructure Manager is present, later in the meeting.
- Deposit paid equal to the estimated cost. There has been an undertaking to pay half cost by Wagga Wagga City Council. The estimate was based on the final design.
- Clr Pascoe: Also wished everyone a pleasant Christmas.
- 12/187 Clr. Negline: Congratulated Greg Finlayson and Greg Vidler for today's tour, very informative and professional in approach and a cohesive team.
- 12/188 Clr. Kreutzberger: Happy Christmas period.
- 12/189 Clr. Verdon: Extend best wishes to all. On behalf of his constituents, asked about water availability over Christmas period?
- Director of Engineering: There is enough stored to get The Rock township through an emergency.
- 12/190 Clr. Hiscock: Wish everyone a happy Christmas, also thought that the tour and workshop went well, it put everyone on track to have a good year.
- 12/191 General Manager: Sought Council's view on whether to bring the February Meeting forward if RWCC cannot get an extension of time to complete paperwork for the Local Infrastructure Subsidy Scheme. It is required to be submitted by 28th February 2012. RWCC could apply to the Division of Local Government for 2 week extension to get paperwork signed or move meeting forward?
- A possible date of 20th February 8.30 am was agreed upon if the February Council Meeting needs to be brought forward.
- Merry Christmas and a Happy New Year to all.
- 12/192 Clr. Hiscock: Next Meeting will be Wednesday, 27th February 2013, unless changed.

RESOLUTION TO MOVE INTO CLOSED COUNCIL

12/183 RESOLVED, on the motion of Clrs Kendall and Pascoe that Council now resolve itself into Closed Council to consider business identified.

Council closed its meeting at 3.10 pm

Pursuant to section 10A(4), the public were invited to make representations to the Council meeting before any part of the meeting is closed, as to whether that part of the meeting should be closed.

No members of the public were present or made representations.

CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

12/184 RESOLVED, on the motion of Clrs Kendall and Pascoe that:

1. Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business is to be considered is classified confidential under the provisions of section 10A(2)(c) as outlined above.
2. The correspondence and reports relevant to the subject business be withheld from access to the media and public as required under section 11(2) of the Local Government Act 1993.

OLYMPIC HIGHWAY PIPE TENDER W.159

This item is classified as confidential under Section 10A(2) of the Local Government Act which permits the meeting to be closed to the public for business relating to the following:

c) Commercial Information, the disclosure of which would be likely to prejudice the commercial position of the persons who supplied it.

12/185 RESOLVED on the motion of Clrs Kendall and Poynter that 4000m of 450mm diameter Ductile Iron Cement Lined pipe (DACL) be purchased from TYCO Water at the unit price of \$ 145.00 per metre as per their tender dated 23 November 2012 with a total price of \$580,000.

WAGGA WAGGA WATER TREATMENT PLANT – PROCUREMENT PLAN

This item is classified as confidential under Section 10A(2) of the Local Government Act which permits the meeting to be closed to the public for business relating to the following:

c) Commercial Information, the disclosure of which would be likely to prejudice the commercial position of the persons who supplied it.

12/186 RESOLVED on the motion of Clrs Negline and Pascoe that:

1. the findings of the completed Feasibility Study be endorsed
2. the procurement model as set out in this report be adopted
3. the proposal from NSW Public Works to provide the services of Client Project Manager be accepted with upper limit fee of \$366,200 ex GST

OPEN COUNCIL

12/187 RESOLVED, on the motion of Clrs Poynter and Pascoe that Council move out of Closed Council and into Open Council.

DECISIONS READ ALOUD

The Chairman read aloud the decisions of the Council made whilst the meeting was closed to the public.

The Meeting concluded at 3.35 pm

