



10th April 2012

NOTICE OF MEETING OF THE COUNCIL

The meeting of the Council will be held at

RIVERINA WATER COUNTY COUNCIL CHAMBERS,
91 HAMMOND AVENUE, WAGGA WAGGA

on

THURSDAY, 26th APRIL 2012 at 1.30 pm

and your attendance is requested accordingly

Yours faithfully

A handwritten signature in black ink, appearing to read "G J Haley", is written over a light blue horizontal line.

G J Haley
GENERAL MANAGER



AGENDA

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GENERAL MANAGER'S REPORT TO THE COUNCIL

19th April 2012

The Chairperson and Councillors:

1. FINANCIAL STATEMENTS – LIST OF INVESTMENTS

RECOMMENDATION that the report detailing Council's external investments for the months of December 2011 and January 2012 be received.

In accordance with the provisions of Clause 19(3) of the Local Government (Financial Management) Regulation 1993, I report details of the Council's external investments as at 28TH February and 31st March 2012 as follows:

Monthly Investment Report as at 29/2/12

a) Council's Investments as at 29/2/12

Investment	Inception Date	Term (Days)	Maturity Date	S&P Rating	Interest Rate (%)	Performance Benchmark	Benchmark Rate	Percentage of Portfolio	Principal Value	Market Value
Term Deposits										
IMB	20/12/2011	90	19/03/12	A-2	5.75	BBSW	4.41	18.992%	\$500,000.00	\$500,000.00
ME Bank	11/01/2012	84	04/04/12	A-2	5.85	BBSW	4.41	18.992%	\$500,000.00	\$500,000.00
								37.984%	\$1,000,000.00	\$1,000,000.00
Cash Deposit Account										
T Corp				A-1+	5.14	Cash Rate	4.25	30.950%	\$814,824.69	\$814,824.69
AMP				A-1	5.10	Cash Rate	4.25	31.066%	\$817,872.82	\$817,872.82
								62.016%	\$1,632,697.51	\$1,632,697.51
TOTAL INVESTMENTS								100.000%	\$2,632,697.51	\$2,632,697.51
Cash at Bank										\$564,848.22
TOTAL FUNDS										\$3,197,545.73

b) Application of Investment Funds

Restricted Funds	Description	Value
Externally Restricted		
		\$0.00
Internally Restricted		
	Employee Leave Entitlements	\$702,000.00
	Mains Replacement	\$500,000.00
	Loan Funds	\$1,500,000.00
	Sales Fluctuation	\$0.00
		\$2,702,000.00
Unrestricted Funds		\$495,545.73
TOTAL FUNDS		\$3,197,545.73

* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year.

Figures shown above are estimate only.

CERTIFICATE

I hereby certify that all the above investments have been made in accordance with the provision of Section 625 of the Local Government Act 1993 and the regulations thereunder.

M. L. Curran

M Curran

FINANCE / ADMINISTRATION MANAGER

Monthly Investment Report as at 31/3/12

a) Council's Investments as at 31/3/12

Investment	Inception Date	Term (Days)	Maturity Date	S&P Rating	Interest Rate (%)	Performance Benchmark	Benchmark Rate	Percentage of Portfolio	Principal Value	Market Value
Term Deposits										
IMB	19/03/2012	87	14/06/12	A-2	5.85	BBSW	4.38	16.487%	\$500,000.00	\$500,000.00
ME Bank	11/01/2012	84	04/04/12	A-2	5.85	BBSW	4.38	16.487%	\$500,000.00	\$500,000.00
								32.974%	\$1,000,000.00	\$1,000,000.00
Cash Deposit Account										
T Corp				A-1+	5.14	Cash Rate	4.25	26.981%	\$818,242.28	\$818,242.28
AMP				A-1	5.10	Cash Rate	4.25	40.046%	\$1,214,474.72	\$1,214,474.72
								67.026%	\$2,032,717.00	\$2,032,717.00
TOTAL INVESTMENTS								100.000%	\$3,032,717.00	\$3,032,717.00
Cash at Bank										\$719,173.36
TOTAL FUNDS										\$3,751,890.36

b) Application of Investment Funds

Restricted Funds	Description	Value
Externally Restricted		
		\$0.00
Internally Restricted		
	Employee Leave Entitlements	\$702,000.00
	Mains Replacement	\$500,000.00
	Loan Funds	\$1,500,000.00
	Sales Fluctuation	\$0.00
		\$2,702,000.00
Unrestricted Funds		\$1,049,890.36
TOTAL FUNDS		\$3,751,890.36

* Externally & Internally Restricted Reserve figures are subject to final adjustment and external audit at 30 June each year.

Figures shown above are estimate only.

CERTIFICATE

I hereby certify that all the above investments have been made in accordance with the provision of Section 625 of the Local Government Act 1993 and the regulations thereunder.

M. L. Curran

M Curran

FINANCE / ADMINISTRATION MANAGER

2. QUARTERLY BUDGET REVIEW - PERIOD ENDED THE 31ST MARCH 2012

RECOMMENDATION that the Quarterly Budget Review for the period ended 31 March 2012 be received and adopted.

The Quarterly Review of Council's Budget for the period ended 31 March 2012 is submitted for examination by the council (refer pages 8-12).

The anticipated operating result for 2011/2012 is a surplus of \$3,233,000. This is in line with the original budget. In previous quarters Council adopted some changes to the Capita Works Program. These changes did not, however change the anticipated result for the year.

MARCH 2012 - QUARTERLY REVIEW OF CAPITAL PROJECTS

Description	2011/12 Current Budget	Total (Actual & Committed)	Budget Remaining
	\$	\$	\$
MANAGEMENT			
STRATEGIES			
Integrated			
Completion of IWCM - Urban	11,000	8,278	2,722
Completion of IWCM - Non-Urban	37,000	30,155	6,845
Strategic Planning Documents - Urban	77,000	135,294	-58,294
Demand Management			
Demand Management - Urban	95,000	38,196	56,804
Lawn Replacement Program - Urban	405,000	59,374	345,626
SUB-TOTAL STRATEGIES	625,000	271,297	353,703
LAND & BUILDINGS FOR ADMIN. DEPOTS AND WORKSHOPS			
Administration Office			
Administration Office	30,000	4,639	25,361
Depot Buildings			
Store Building Hammond Ave - Urban	10,000	0	10,000
Workshops			
Fitter/Electrician Workshop	1,550,000	73,990	1,476,010
Access, parking and Landscaping			
Levee protection stage 1 Hammond Ave - Urban	170,000	8,905	161,095
Levee protection feasibility study/land matters Hammond Ave - Urban	20,000	7,818	12,182
Access, parking, landscaping - Non-Urban	10,000	0	10,000
Environmental works - Urban			
Environmental works - Urban	10,000	0	10,000
Depot Residence - Urban			
Depot Residence - Urban	5,000	0	5,000
SUB-TOTAL LAND & BUILDINGS FOR ADMIN, DEPOTS & WORKSHOPS	1,805,000	95,353	1,709,647
PLANT & EQUIPMENT			
I.T. EQUIPMENT			
Computer Server Replacements & Software - Non-Urban	10,000	8,388	1,612
Corporate IT software upgrade/improvements - Urban	200,000	98,931	101,069
OFFICE FURNITURE & EQUIPMENT			

Office Furniture & Equipment - Urban	30,000	22,532	7,468
Office Furniture & Equipment - Non-Urban	5,000	0	5,000
WORKING PLANT & VEHICLE PURCHASES			
Routine plant & vehicle replacements	1,113,000	470,816	642,184
FIXED PLANT TOOLS & EQUIPMENT			
Fixed Plant Tools & Equipment - Urban	25,000	4,475	20,525
Fixed Plant Tools & Equipment - Non-Urban	10,000	0	10,000
SCADA SYSTEM, UPGRADES			
West Wagga WTP & Bores Control System Upgrade	50,000	0	50,000
Bulgary WTP Control System Upgrade	30,000	0	30,000
Galore Repeater Replacement & RTU	10,000	0	10,000
Burngoogie Repeater Replacement & RTU	10,000	0	10,000
Solar magflow & RTU installations	10,000	0	10,000
Telemetry RTU upgrades & replacements	25,000	0	25,000
Radtel Radio Analysis	15,000	13,868	1,133
CAD/GIS/ASSET MANAGEMENT SYSTEM			
Asset Management system & Implementation	30,000	1,352	28,648
GIS Improvements	30,000	15,000	15,000
Engineering Software	5,000	0	5,000
COMMUNICATION EQUIPMENT			
Voice Radio Repeaters	10,000	0	10,000
Mobile Phones	15,000	1,771	13,229
Car Kits	5,000	0	5,000
Voice Radios	5,000	27	4,973
PDA's	5,000	0	5,000
SUB-TOTAL PLANT & EQUIPMENT	1,648,000	637,159	1,010,841
TOTAL MANAGEMENT	4,078,000	1,003,808	3,074,192
SOURCES			
Bores-renew/refurbish/decommission			
West Wagga Bore 4 - Reline & Riserless, Switchboard & Pump&Motor	350,000	143,655	206,345
Bores Additional			
Groundwater Yield Analysis			
Zone 2 Stage 2	50,000	4,329	45,671
TOTAL SOURCES	400,000	147,984	252,016
TREATMENT PLANTS			
General improvements			
Wagga Dosing Pumps replacements - Urban	20,000	0	20,000
Sludge Plant transfer pumps macerators - Urban	10,000	7,233	2,767
East Wagga Aeration Basin cover - Urban	25,000	0	25,000
Pit lid replacements at Water Treatment Plants - Urban	15,000	7,136	7,864
Rural Chlorinator replacements - Non-Urban	8,000	0	8,000
Rural Dosing Pumps replacements - Non-Urban	20,000	0	20,000
Rural Pit Lids replacements - Non-Urban	15,000	2,456	12,544
West Wagga Remote Chlorinator - Urban	15,000	7,361	7,639
Waterworks PID Chlorinator Controller - Urban	12,000	0	12,000
Safety Equipment			

Safety Equipment - Urban	5,000	5,022	-22
Safety Equipment - Non-Urban	5,000	5,000	0
Wagga Pilot Plant			
Wagga Pilot Plant - Urban	10,000	0	10,000
Specific Treatment Plant improvements			
West Wagga WTP - Bulk silica handling upgrade - Urban	60,000	20,300	39,700
Treatment Plant refurbishments			
Underground powerlines - Urban	1,000,000	2,842	997,158
WTP tender documentation - Urban	100,000	203,016	-103,016
Urana WTP replacement - Non-Urban	50,000	0	50,000
Morundah WTP upgrade - Non-Urban	50,000	0	50,000
Laboratory Equipment			
Laboratory Equipment - Urban	6,000	1,697	4,303
Laboratory Equipment - Non-Urban	20,000	1,309	18,691
TOTAL TREATMENT PLANTS	1,446,000	263,373	1,182,627
DISTRIBUTION			
PUMPING STATIONS			
General improvements			
Pit Lids replacements - Urban	10,000	2,437	7,563
Pit Lids replacements - Non-Urban	10,000	6,657	3,343
Flow recorders			
magflow communciation upgrades - Urban	60,000	0	60,000
magflow replacements - Urban	20,000	12,942	7,058
Pumping Stations renewal & upgrade			
Brucedale pumpstation - metering, electrical switchboard and VSD upgrade - Non-Urban	50,000	0	50,000
Ralvona Bore 3 - Bore control systems, power supply and switchboard upgrade - Non-Urban	56,000	2,879	53,121
Oura Bore 1 Switchboard Replacement	14,000	20,588	-6,588
West Wagga Shires pump upgrade - Urban	100,000	0	100,000
Milbrulong Res - County Boundary Road pump station - Non-Urban	35,000	16,056	18,944
RCD Retrofitting Switchboards	4,000	7,687	-3,687
Refurbish pipework/fittings			
SUB-TOTAL PUMPING STATIONS	359,000	69,246	289,754
MAINS			
System Improvements			
Koorungal Rd - (Hammond Av to Copland St)	50,000	0	50,000
Ladysmith township - Non-Urban	20,000	0	20,000
Hydraulic Analysis of RWCC Water Mains	100,000	26,249	73,751
Reticulation Mains Extensions			
Reticulation Mains Extensions - Non-Urban	10,000	31,684	-21,684
Vincent Rd - Koorungal Rd to Vincent Rd - Urban	60,000	0	60,000
Reticulation for Developers			
Reticulation for Developers - Urban	150,000	616,369	-466,369
Reticulation for Developers - Non-Urban	20,000	47,436	-27,436
Robe - Bomen - Urban	150,000	154,887	-4,887
Trunk Mains Extensions			
Gregadoo Rd to Lloyd Rd - 250mm (subject to network analysis) - Urban	180,000	0	180,000

Renew Reticulation Mains			
Renew Reticulation Mains - Non-Urban	50,000	34,885	15,115
Mount Austin Ave	10,000	1,349	8,651
Tarcutta St	40,000	23	39,978
General	160,000	138,443	21,557
Brucedale System - The Gap Hall - Downside - Urban	250,000	270,090	-20,090
Renew Trunk Mains			
Bomen trunk main A (south of river) - Urban	100,000	0	100,000
Jennings Ln, Henty (renew trunk mains) - Non-Urban	90,000	9,993	80,007
Low Level main to Hammond Ave - Urban	300,000	155	299,845
Morven Balance tank to township (7km 150mm) - Non-Urban	210,000	1,275	208,725
Morven Reservoir rehab access track	40,000	19,046	20,954
Hydrants & Valve refurbish			
Hydrants & Valve refurbish - Urban	40,000	0	40,000
Hydrants & Valve refurbish - Non-Urban	10,000	0	10,000
SUB-TOTAL MAINS	2,040,000	1,351,882	688,118
RESERVOIRS			
New Reservoirs			
Mangoplah - Non-Urban	347,000	337	346,663
Collingullie - Non-Urban	250,000	6,080	243,920
Reservoirs- Protective treatment			
Reservoirs- Protective treatment - Urban	20,000	5,440	14,560
Reservoirs- Protective treatment - Non-Urban	10,000	10,100	-100
Reservoirs-upgrade ladders and access			
Reservoirs- upgrade ladders and access - Urban	15,000	0	15,000
Reservoirs- upgrade ladders and access - Non-Urban	10,000	0	10,000
Road Access to Oura Reservoir - Non-Urban	5,000	0	5,000
Reservoirs-control valves and systems.			
Reservoirs-control valves and systems - Urban	5,000	0	5,000
Reservoirs-control valves and systems - Non-Urban	5,000	0	5,000
SUB-TOTAL RESERVOIRS	667,000	21,957	645,043
SERVICES			
Service Connections, new			
Service Connections, new - Urban	230,000	46,427	183,573
Service Connections, new - Non-Urban	60,000	5,272	54,728
Renew Services			
Renew Services - Urban	90,000	0	90,000
Renew Services - Non-Urban	60,000	38,872	21,128
SUB-TOTAL SERVICES	440,000	90,572	349,428
METERS			
Water meters replacement			
Water meters replacement - Urban	190,000	209,788	-19,788
Water meters replacement - Non-Urban	30,000	10,865	19,135
Water meters, additional (new services)			
Water meters, additional (new services) - Urban	20,000	0	20,000
Water meters, additional (new services) - Non-Urban	5,000	0	5,000

Remote metering			
Remote metering - Urban	5,000	44,149	-39,149
Remote metering - Non-Urban	135,000	110,765	24,235
Standpipe replacement			
Standpipe replacement - Non-Urban	40,000	54,503	-14,503
SUB-TOTAL METERS	425,000	430,070	-5,070
TOTAL DISTRIBUTION	3,931,000	1,963,727	1,967,274
TOTALS	9,855,000	3,378,890	6,476,110

PRIOR YEAR CARRY OVER			
Land / Buildings			
Carpark - Admin Building	10,000	4	9,996
Sources			
Walla Walla Bore 1B	250,000	258,322	-8,322
Reservoirs			
Walla Walla Reservoir - Replace Roof	10,000	20,466	-10,466
Construction of Red Hill Reservoir (3)	365,000	403,128	-38,128
Woomargama Reservoir 3	250,000	63,375	186,625
Treatment Plants			
Tarcutta WTP	50,000	3,067	46,933
TOTAL PRIOR YEAR CARRY OVER	935,000	748,363	186,637
GRAND TOTALS	10,790,000	4,127,253	6,662,747

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Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Riverina Water County Council for the quarter ended 31/03/12 indicates that Council's projected financial position at 30/6/12 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: M. L. Curran .

date: 18-Apr-12

Michele Curran
Responsible Accounting Officer

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2012

Income & Expenses - Water Fund

(\$000's)	Original Budget 2011/12	proved Chan Other than by a QBRs	Revised Budget 2011/12	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
Income							
Rates and Annual Charges	3,097		3,097			3,097	2,432
User Charges and Fees	15,348		15,348			15,348	8,703
Interest and Investment Revenues	100		100			100	52
Other Revenues	422		422			422	662
Grants & Contributions - Operating	900		900			900	1,582
Grants & Contributions - Capital	-		-			-	-
Net gain from disposal of assets	36		36			36	-
Share of Interests in Joint Ventures			-			-	-
Total Income from Continuing Operations	19,903	-	19,903	-		19,903	13,431
Expenses							
Employee Costs	8,376		8,376			8,376	3,987
Borrowing Costs	161		161			161	23
Materials & Contracts	1,235		1,235			1,235	2,038
Depreciation	4,600		4,600			4,600	
Legal Costs			-			-	
Consultants			-			-	
Other Expenses	2,298		2,298			2,298	1,914
Interest & Investment Losses			-			-	
Net Loss from disposal of assets			-			-	
Share of interests in Joint Ventures			-			-	
Total Expenses from Continuing Operations	16,670	-	16,670	-		16,670	7,962
Net Operating Result from Continuing Operations	3,233	-	3,233	-		3,233	5,469
Discontinued Operations			-			-	
Net Operating Result from All Operations	3,233	-	3,233	-		3,233	5,469
Net Operating Result before Capital Items	3,233	-	3,233	-		3,233	5,469

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2012

Capital Budget - Water Fund

(\$000's)	Original Budget 2011/12	Approved Changes			Revised Budget 2011/12	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Other than by a QBRS	Sep QBRS	Dec QBRS					
Capital Expenditure									
Plant & Equipment	1,148				1,148		1,148	362	
Office Equipment & IT	575		(75)		500		500	101	
Land & Buildings	1,265	70	480		1,815		1,815	71	
Loan Repayments (Principal)	48				48		48		
Water Infrastructure	5,921	810	(9)	(20)	6,702		6,702	2,726	
Other Assets	550		75		625		625	171	
Total Capital Expenditure	9,507	880	471	(20)	10,838		10,838	3,431	
Capital Funding									
Rates & Other Untied Funding	6,260	880	471	(20)	7,591		7,591	1,931	
New Loans	3,247				3,247		3,247	1,500	
Total Capital Funding	9,507	880	471	(20)	10,838		10,838	3,431	
Net Capital Funding	-	-	-	-	-		-	-	

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

N/A

Refer to Capital Works Progress report for more detail on project budgets.

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2012

Cash & Investments - Water Fund

(\$000's)	Original Budget 2011/12	Approved Changes		Revised Budget 2011/12	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRs	Dec QBRs					
Externally Restricted ⁽¹⁾								
Total Externally Restricted	-	-	-	-	-		-	-
(1) Funds that must be spent for a specific purpose								
Internally Restricted ⁽²⁾								
Employee Leave Entitlements	772			772			772	702
Mains Replacement	1,000			1,000			1,000	500
Sales Fluctuation	1,200			1,200			1,200	
Loan Funds				-			-	1,500
Total Internally Restricted	2,972	-	-	2,972	-		2,972	2,702
(2) Funds that Council has earmarked for a specific purpose								
Unrestricted (ie. available after the above Restrictions)	4,715	(3,831)	20	904	-		904	1,050
Total Cash & Investments	7,687	(3,831)	20	3,876			3,876	3,752

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

On track for cash & investments balance to meet current budget projection. To meet this projection, borrowings will be required later in the financial year, as originally budgeted.

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements. The date of completion of this bank reconciliation is 31/03/12

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:		\$ 000's
Cash at Bank (as per bank statements)		701
Investments on Hand		3,033
less: Unpresented Cheques	(Timing Difference)	(7)
add: Undeposited Funds	(Timing Difference)	25
Reconciled Cash at Bank & Investments		3,752
Balance as per Review Statement:		3,752
Difference:		-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

N/A	
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Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2012

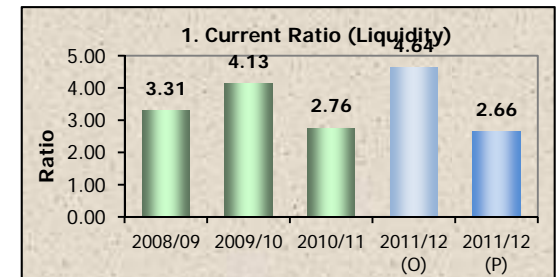
(\$000's)	Current Projection		Original Indicator	Actuals	
	Amounts	Indicator		Prior Periods	
	11/12	11/12	11/12	10/11	09/10

The Council monitors the following Key Performance Indicators:

1. Current Ratio (Liquidity)

Current Assets	8,648	2.66	4.64	2.76	4.13
Current Liabilities	3,256				

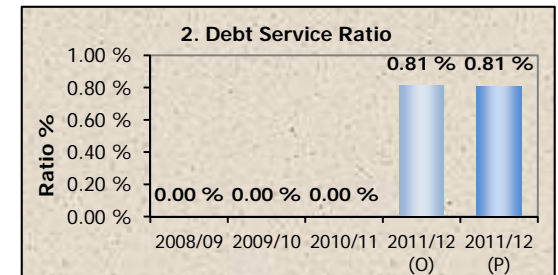
This measures Council's ability to pay existing liabilities in the next 12 months. (target 1 to > 1.5)



2. Debt Service Ratio

Debt Service Cost	161	0.81 %	0.81 %	0.00 %	0.00 %
Income from Continuing Operations	19,903				

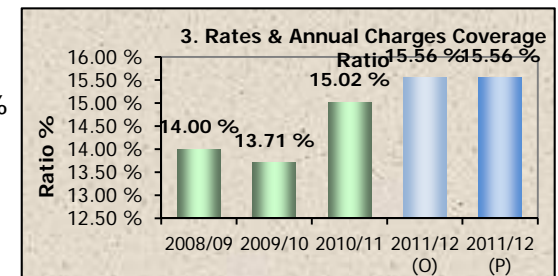
This measures Council's ability to meet interest payments and therefore service debt. (target 0% to 5%)



3. Rates & Annual Charges Coverage Ratio

Rates & Annual Charges	3,097	15.56 %	15.56 %	15.02 %	13.71 %
Income from Continuing Operations	19,903				

To assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income. (target < 25%)

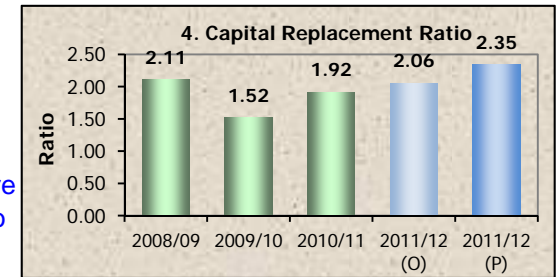


Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2012

(\$000's)	Current Projection		Original Indicator 11/12	Actuals Prior Periods	
	Amounts 11/12	Indicator 11/12		10/11	09/10
4. Capital Replacement Ratio					
Infrastructure, Property, Plant & Equipment	10,790	2.35	2.06	1.92	1.52
Depreciation	4,600				

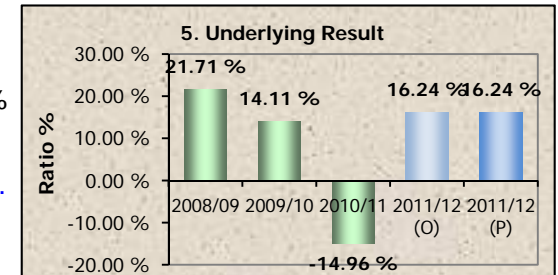
Comparison of the rate of spending on IPP&E with consumption of assets. This is a long-term indicator, as capital expenditure can be deferred in the short term if insufficient funds are available from operations and borrowing is not an option. (target 1 to > 1.5)



5. Underlying Result

Net Result	3,233	16.24 %	16.24 %	-14.96 %	14.11 %
Total Revenue	19,903				

A positive result indicates a surplus and the larger the percentage the stronger the result. A negative result indicates a deficit. Operating deficits cannot be sustained in the long term. (target -10% to > 0%)



Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2012

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
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N/A

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.
4. Monetary figures are GST exclusive

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	-	
Legal Fees	-	

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

N/A

Riverina Water County Council

BALANCE SHEET	ACTUAL 2010/11 \$'000	CURRENT BUDGET 2011/12 \$'000
ASSETS		
Current Assets		
Cash & Cash Equivalents	1,561	3,876
Receivables	2,531	3,760
Inventories	3,475	845
Other	44	167
Total Current Assets	7,611	8,648
Non-Current Assets		
Infrastructure, Property, Plant & Equipment	189,712	195,527
Intangible Assets	1,700	1,700
Total Non-Current Assets	191,412	197,227
TOTAL ASSETS	199,023	205,875
LIABILITIES		
Current Liabilities		
Payables	417	758
Borrowings	-	77
Provisions	2,342	2,422
Total Current Liabilities	2,759	3,256
Non-Current Liabilities		
Borrowings	-	3,122
Provisions	-	-
Total Non-Current Liabilities	-	3,122
TOTAL LIABILITIES	2,759	6,379
Net Assets	196,264	199,497
EQUITY		
Retained Earnings	61,714	64,947
Revaluation Reserves	134,550	134,550
Council Equity Interest	196,264	199,497
Total Equity	196,264	199,497

Riverina Water County Council

OPERATING SUMMARY	YTD ACTUAL		REMAINING	
	\$'000	BUDGET \$'000	\$'000	% AVAILABLE
OPERATING INCOME				
Access Charges				
Urban	1,894	2,345	451	19%
Non-Urban	538	752	214	29%
	2,432	3,097	665	21%
User Charges				
Consumption Charges				
Urban	7,047	12,207	5,159	42%
Non-Urban	1,558	3,044	1,486	49%
	8,605	15,251	6,645	44%
Extra Charges				
Urban	17	0	-17	0%
Non-Urban	8	0	-8	0%
	24	0	-24	0%
	11,061	18,348	7,286	40%
Other Income	730	519	-211	-41%
Interest	52	100	48	48%
Operating Grants & Contributions	64	200	136	68%
Capital Grants & Contributions	1,525	700	-825	-118%
Asset Sales	0	36	0	
Loan Proceeds	0	0	0	
TOTAL OPERATING INCOME	13,433	19,903	6,434	32%
OPERATING EXPENSES				
Management	2,662	6,847	4,184	61%
Operations & Maintenance				
<i>Buildings & Grounds</i>				
Urban	490	839	349	42%
Non-Urban	26	48	22	46%
	516	887	371	42%
<i>Management - Operations</i>				
Urban	563	320	-243	-76%
Non-Urban	332	80	-252	-315%
	895	400	-495	-124%
<i>Sources</i>				
Urban	457	88	-370	-423%
Non-Urban	159	0	-159	0%
	617	88	-529	-605%
<i>Pumping Stations</i>				
Urban	333	553	220	40%
Non-Urban	229	283	54	19%
	562	836	274	33%
<i>Reservoirs</i>				
Urban	209	271	62	23%
Non-Urban	154	74	-80	-108%
	363	345	-18	-5%
<i>Treatment Plant</i>				
Urban	967	1,193	226	19%
Non-Urban	276	455	179	39%
	1,243	1,648	404	25%
<i>Mains & Services</i>				
Urban	815	700	-115	-16%
Non-Urban	513	500	-13	-3%
	1,329	1,200	-129	-11%
<i>Other Operations</i>	-213	-179	34	-19%
Depreciation	0	4,600	4,600	100%
TOTAL OPERATING EXPENSES	7,973	16,670	8,697	52%
OPERATING RESULT	5,459	3,233		

3. OPERATIONAL PLAN – PERFORMANCE TARGETS

RECOMMENDATION: That the report detailing progress achieved towards the various objectives set out in the 2011/2012 Operational Plan be noted and received.

Services

Strategies / Actions	Progress to 31 st March 2012
- Monitor urban and rural per capita demands and determine if they significantly exceed the design peak demand levels of service.	Average kilolitres per quarter not exceeding design- wet weather assisting.
- Manage demand effectively using a range of measures	Water targets, Permanent Conservation Measure continue and Nature Strip Rebates commenced.
- Regularly monitor urban and village growth, and augment supply as required in line with ten year plan, and current needs	New IWCM strategy adopted for rural growth.
• Maintain network analysis of Wagga urban water system	Staff running model as required
• Maintain the water supply infrastructure in good working order.	Some but infrequent breakdowns.
• Monitor the operation of the water supply system to ensure continuity of supply.	Continuity of supply maintained other than isolated customers during flood.
- Reinforce throughout the organisation that we are customer orientated.	Timely responses.
- Maintain a request and complaint handling system that ensures both attention to the request and advice of action taken or to be taken.	CRM managed and reported
- Use customer news-sheets to disseminate information to customers. - Utilise the local media when appropriate to increase awareness within the community. - Meet with sectional or interest groups or invite them to meet with us to communicate and receive feedback on relevant issues.	Numerous media outlets used to advise customers on demand management. Senior staff attend various meetings as required.
- Increase inspection and documentation of consumer pipework where there is potential for contamination from backflow.	Required protection devices in use.

Asset Replacement

Strategies / Actions	Progress to 31 st March 2012
Develop and maintain a rolling replacement plan for all assets with review every 3 years.	Consultants engaged for Asset Management Planning..
Identify potential system capacity deficiencies and incorporate in capital works programme.	Monitoring, pressure testing and failure analysis undertaken.
Maintain water network analysis programme to identify timetable of system improvements and extensions.	Network model calibrated and run.
Utilise Asset Register and associated technology and pipeline breakage history to determine the timing of mains replacement to minimise over all costs.	Pipe break definitions improved in reports.

Human Resources

Strategies / Actions	Progress to 31 st March 2012
Identify and develop leadership potential in staff. Extend delegation and matching accountability to all levels of the organisation. Establish mechanisms for team building and operation.	Responsibilities accepted and met.
Continue system of position descriptions and skills based remuneration.	Skills review completed
Promote, enable and encourage multi-skilling.	Skills and needs reviewed regularly.
Continue practical operations of Work Health & Safety Committee, and Staff Consultative Committee.	Committee reinstated in accordance with new WHS Act.
Continue staff training system (refer to training plan Section 7.5).	Training Plan completed.

OH&S/WHS Goals & Objectives 2011/2012
Objective/Goal

Riverina Water's OH&S goal for 2011/12 is **to continually improve on our OH&S performance – to be achieved through eliminating unsafe work conditions and/or actions** which will result in providing a safe workplace and safe systems of work. Our aim over the period 1st July, 2011 – 30th June, 2012 is to implement or continue with the following strategies to achieve the overall objective / goal for this 12-month period and to transfer to compliance with new WHS Act and regulations from 1st January 2012,

Objectives	Means of achieving	Progress to 31 st March 2012
Continue promotion of responsibilities within the OHS/WHS Management System	Promote OHS/WHS responsibilities to all staff through regular Newsflash articles and induction processes.	OHS responsibilities undertaken by all staff. Can be measured through annual staff evaluations
Provide effective staff support through provision of appropriate and sufficient resources.	<ul style="list-style-type: none"> • Regular discussion with work teams on needs. • Ensure monitoring of human resources & equipment. 	Minutes of meetings or discussions between employees and supervisors/managers.
Improve Communication and Consultation	<ul style="list-style-type: none"> • Continue promotion of "Take & Break & Talk Safety" & incentive by way of rewards (i.e. Kit Kats / Fruit / Luncheon) • New requirement for manager to attend at least one meeting per team per quarter. • Provide timely and appropriate feedback. 	<p>All monthly meetings were held with all work teams with documented evidence being provided by Supervisors.</p> <p>Team meetings sheets show manager attendance. (1 per quarter)</p> <p>Outstanding issues raised are discussed with management & outcomes reached with feedback directly to the work team within a reasonable time frame.</p> <p>Diary or other appropriate recording of meetings with timely feedback to employees on raised issues.</p>
Develop & Review Safe Work Procedures	<ul style="list-style-type: none"> • Review, reformat & consolidate existing SWMS • Ongoing review of OHS/WHS Policies & procedures with a view to their effectiveness and legal compliance 	<p>Up to date supervisor manuals.</p> <p>Review all current policies/procedures within 12 months</p> <p>Review new WHS Act and Regulations.</p>
Develop & complete an annual CIAP (Continuous Improvement Action Plan)	<ul style="list-style-type: none"> • Develop CIAP in consultation with Management following annual OHS audits <ul style="list-style-type: none"> - Internal audits - StateCover Self Evaluation Tool & manager's consultation with work groups 	CIAP developed & progress made on required actions
Identification of hazards & elimination/reduction of risks	<ul style="list-style-type: none"> • Workplace inspections to be undertaken every 4-6 months • Timely reporting of accident/incidents/near misses • Improved investigation reports. • Manager involvement and response to incidents • Hazard register in place & reviewed regularly 	<p>Inspection schedules up to date. Identified issues controlled within an appropriate time frame.</p> <p>Most reports and investigations received within the required timeframes</p> <p>Processes reviewed to gain improvements.</p>

Continue on-going OHS training of new & existing staff	<ul style="list-style-type: none"> • Undertake inductions of new staff. • Continue internal and external training programs for staff. • As procedures/SWMS are released, appropriate training or instruction is given. 	Induction & review of all new staff (evidence available through completion of Individual Induction Booklets). Annual training plan in place and skills gap analysis. Training record sheets received & skills database updated.
Improve Safety Culture	<ul style="list-style-type: none"> • Continuous promotion and monitoring of safety performance • Ensure follow up actions are scheduled and implemented where incident investigations identify employee actions are less than desired • Senior staff to lead by example ('walk the talk') • Continue with Watch Out Award 	Noticeable reduction in incidents relating to human factors. Noticeable increase in senior staff presence on job sites and areas outside of office. All incident reports involving human error element have follow up actions planned and implemented. Committee endorsed \$ Award continuation.
Maintain & Improve Health & Well Being of Staff	<ul style="list-style-type: none"> • Continue with \$100 health incentive subsidy • Provision of EAP program 	"Take up" of staff into fitness programs. walking, cycling sports etc. outside of work hours. Subsidy promoted.

Environmental Protection

Strategies / Actions	Progress to 31 st March 2012
Water returned to the environment from the filtration plant will be monitored for quality.	EPA standards achieved.
All field work-sites will be protected and restored to eliminate degradation.	No soil loss or siltation. Vegetation restored. (Red Hill Res re-vegetation deferred)
Soiled water from Urban field site works will be returned for proper disposal.	No soiled water entering town drainage systems.
Electrical efficiency will be considered in infrastructure design.	Electrical efficiency taken into account.
Marshalls Creek environmental project to restore native vegetation and protect creek bed.	Rest Area dedicated.
Fleet replacements to consider environmental criteria	Taken into account at all times. Diesel preference.
Decommission of Bores	Decommissioned as per DWE guidelines.

4. DRAFT DELIVERY PROGRAM AND OPERATIONAL PLAN 2012/13

RECOMMENDATION that in accordance to Sections 404 1nd 405 of the Local Government Act, 1993, the Draft Delivery Program and Operational Plan be placed on public exhibition and that it be on display at the Administrative Headquarters, Hammond Avenue Wagga Wagga.

The Draft Delivery Program and Operational Plan that follows in this Report for the period 1st July 2012 to 30th June 2013 is submitted for Council's consideration.

Workshops to assist in the development of the budget were held on 22nd of February 2012 and 27th March 2012. At these workshops Council looked at a number of options regarding pricing for 2012/2013 and future years.

The consensus at the workshops was to make the consumption charge for Wagga Wagga the same as Rural Towns and Villages and then increase this level by 5% for 2012/2013.

The consensus was also to bring the access charge for Wagga Wagga to the same level as Rural Towns and Villages.

A number of scenarios were circulated to councillors following the workshop regarding possible increases in future years, for financial planning purposes.

The following operational plan and future projections have been drawn up on the basis of increasing tariffs by 7.5% per annum for a number of years, commencing in 2013/2014. It is pointed out that this is not yet a formal decision of council and it would not be appropriate for Council make this decision at this time.

Decisions about such a pricing model would be made at the time of preparation of next year's delivery program. This Delivery Program would be prepared for a four-year period, being the life of the next council.

At the time of the consideration of the 2013/14 – 2016/17 Delivery Program Council will be a much better position to make an informed decision since it would be more informed of the estimated cost of the proposed water treatment plant and borrowing costs

5. LOAN FACILITY

RECOMMENDATION that Council resolve to borrow \$1,700,000 in April 2012, being part of budgeted borrowing for the 2011/12 financial year, for capital works projects.

Quotes have been requested from National Australia Bank, Westpac and Commonwealth.

National Australia Bank is able to provide the most competitive rates and borrowing products. The loan listed below does not have any associated set-up or monthly fees. The interest rate listed is as of the date noted, which changes daily and may vary to the rate on the day the loan is actually drawn down.

It is proposed to have a 10 year fixed structure loan, amortised over 20 years.

The proposed loan structure and rate is listed below:

10 year fixed principal and interest loan - \$1,700,000 – 7.10% (as of 26/3/12)

6. POLICY 1.15 USE OF CORPORATE CREDIT CARDS

RECOMMENDED that Council adopt the Corporate Card Policy, as submitted.

Council adopted a policy in April 2011 aimed at giving staff guidance with regard to the use of corporate credit cards.

This Policy has been reviewed, and some slight changes are suggested. A revised policy has been developed and is attached for consideration.

The suggested changes relate to the authorisation of expenditure incurred by the General Manager, the use of fuel cards by staff, in preference to corporate credit cards and delete the reference to corporate credit cards not being enabled with a personal identification number.

The aim of the policy is to provide a clear framework to staff:

- to allow the use of corporate credit cards,
- to give staff clear concise guidelines outlining Corporate Credit Card use, and
- to reduce the risk of fraud and misuse of corporate credit card.

The application of this Policy is to be done in conjunction with Riverina Water County Council's Code of Conduct and the legislative requirements of the Local Government Act.

Policy 1.15 CORPORATE CREDIT CARD

POLICY NAME:	Corporate Credit Card Policy
POLICY NO:	1.15
MINUTE NO:	11/38
ADOPTION DATE:	27 April 2011
NEXT REVISION DATE:	April 2014
LAST REVISED:	27 April 2011

2. OBJECTIVE:

Riverina Water County Council Corporate Credit Cards are provided to members of staff to enable the purchase of goods in the following situations:

- ONLY for Council business activities
- When outside the region on business
- For minor purchases where a Council order is not able to be accepted
- For the purchase of goods in accordance with Council's Purchasing Policy
- Staff are encouraged to use fuel cards, when available, rather than credit cards when purchasing fuel for council vehicles.

Riverina Water County Council Corporate Credit Cards do not have a cash advance facility.

This policy provides a clear framework to:

- Allow the use of corporate credit cards
- To provide Riverina Water County Council staff issued with a corporate credit card clear and concise guidelines outlining corporate credit card use
- To reduce the risk of fraud and misuse of the corporate credit card

The application of this policy is to be in conjunction with the Riverina Water County Council Code of Conduct and any legislative requirements of the Local Government Act that may be enforced.

3. ELIGIBILITY AND APPLICATION PROCEDURES FOR NEW CORPORATE CREDIT CARDS:

A new corporate credit card application can only be approved by the General Manager, or in the case the card is for the General Manager, approval is provided by the Chairperson.

Corporate credit cards will only be issued when it is established that the anticipated use of the card warrants such.

Riverina Water County Council staff that are issued with corporate credit cards will be responsible for any purchases that are made on such during the daily operations of Riverina Water County Council. Minor purchases where corporate credit cards are becoming the normal method of payment include the one off purchase of Australian Standards, other regulatory items and emergency items. Items that are able to be purchased via a Council order will not be purchased on a corporate credit card.

4. CORPORATE CREDIT CARDHOLDER RESPONSIBILITIES:

- 1 Ensure corporate credit cards are maintained in a secure manner and guarded against improper use.
- 2 Corporate credit cards are to be used only for Riverina Water County Council official activities, there is no approval given for any private use.
- 3 All documentation regarding a corporate credit card transaction is to be retained by the cardholder and produced as part of the reconciliation procedure.
- 4 Credit limits are not to be exceeded.
- 5 Purchases on the corporate credit card are to be made in accordance with Riverina Water County Council's Purchasing Policy.
- 6 Reconciliation is to be completed within seven days of the date of the corporate credit card statement being issued.

- 7 Corporate credit cards are to be returned to the Finance / Administration Manager on or before the employee's termination date with a full acquittal of expenses.
- 8 All cardholder responsibilities as outlined by the card provider.

5. CORPORATE CREDIT CARD RECONCILIATION PROCEDURES:

- 1 Corporate Credit Card statement accounts will be issued to the relevant cardholder who will, within seven days, acquit the transactions on the account.
- 2 Transactions will be supported by a GST invoice stating the type of goods purchased, amount of goods purchased and the price paid for the goods. The receipt shall meet the requirements of the Goods and Services Tax Act 1999 to enable a GST rebate to be applied.
- 3 Transactions shall be accompanied by a detailed explanation of why the expense was incurred.
- 4 Transactions shall be accompanied by a job number for costing purposes.
- 5 If no supporting documentation is available the cardholder will provide a declaration detailing the nature of the expense and must state on that declaration 'all expenditure is of a business nature'. Approval of this expense is referred to the General Manager for a decision.
- 6 Should approval of expenses be denied by the General Manager, recovery of the expense shall be met by the cardholder.
- 7 The cardholder shall sign and date the credit card statement with supporting documentation attached stating 'all expenditure is of a business nature'.

6. REVIEW OF CORPORATE CREDIT CARD USE:

The cardholder's supervisor, or the Chairperson in the case of the General Manager, shall review and approve the monthly expenditure undertaken by the cardholder. All receipts and documentation will be reviewed and any expenses that do not appear to represent fair and reasonable business expenses shall be referred to the General Manager for a decision, or in the case of the General Manager's expenses, the Council.

Quarterly reviews of expenditure shall be undertaken by the Payments Officer to ensure the integrity of the purchases. External scrutiny of the credit card expenditure will also be encouraged as part of the external audit process of Council's finances.

7. PROCEDURES FOR LOST, STOLEN AND DAMAGED CARDS:

The loss or theft of a credit card must be immediately reported by the cardholder to the card provider regardless of the time or day discovered. The cardholder must also formally advise the Finance / Administration Manager of the loss or theft on the next working day.

Advice of a damaged card is to be provided to the Finance / Administration Manager who will organise a replacement card.

Corporate Credit Cardholder Agreement

I (insert cardholder name) acknowledge and accept the below listed conditions of use of the Riverina Water County Council Corporate Credit Card:

1. Ensure corporate credit cards are maintained in a secure manner and guarded against improper use.
2. Corporate credit cards are to be used only for Riverina Water County Council official activities, there is no approval given for any private use.
3. All documentation regarding a corporate credit card transaction is to be retained by the cardholder and produced as part of the reconciliation procedure.
4. Credit limits are not to be exceeded.
5. Observe all cardholder responsibilities as outlined by the card provider.
6. Purchases on the corporate credit card are to be made in accordance with Riverina Water County Councils Purchasing Policy.
7. Reconciliation is to be completed within seven days of the date of credit card statement being issued on the supplied template.
8. Transactions will be supported by a GST invoice stating the type of goods purchased, amount of goods purchased and the price paid for the goods. The receipt shall meet the requirements of the Goods and Services Tax Act 1999 to enable a GST rebate to be applied.
9. Transactions shall be accompanied by a detailed explanation of why the expense was incurred.
10. Transactions shall be accompanied by a job number for costing purposes.
11. If no supporting documentation is available the cardholder will provide a declaration detailing the nature of the expense and must state on that declaration 'all expenditure is of a business nature'. Approval of this expense

is referred to the General Manager for a decision.

12. Should approval of expenses be denied by the General Manager, recovery of the expense shall be met by the cardholder.
13. The cardholder shall sign and date the corporate credit card statement with supporting documentation attached stating 'all expenditure is of a business nature'.
14. Lost or stolen cards shall be reported immediately to the card provider and a written account of the circumstances shall be provided to the Finance / Administration Manager on the next working day.
15. Credit cards are to be returned to the Finance / Administration Manager on or before the employee's termination date with a full acquittal of expenses.

Failure to comply with any of these requirements could result in the card being withdrawn from the employee. In the event of loss or theft through negligence or failure to comply with the Riverina Water County Council corporate Credit Card Policy any liability arising may be passed to the cardholder.

The use of a Riverina Water County Council Corporate Credit Card is subject to the provisions of the Code of Conduct of Riverina Water. Serious transgression of the above listed responsibilities or the code of Conduct may result in an appropriate referral under the Crimes Act 1900 and/or termination of employment.

Signed: (cardholder)
Date: (insert date)
Witness Name: (insert name)
Witness Signature: (signature)
Date: (insert date)

7. PERFORMANCE REVIEW – GENERAL MANAGER

RECOMMENDED that the Council consider the Chairman's Report "Performance Review – General Manager" whilst the meeting is closed to the public as it relating to personnel matters about an individual, as prescribed by Section 10A(2)(a) of the Local Government Act 1993.

Yours faithfully



Graeme J. Haley
GENERAL MANAGER

DIRECTOR OF ENGINEERING'S REPORTS TO COUNCIL MEETING APRIL 2012

1. WORKS REPORT COVERING FEBRUARY 2012

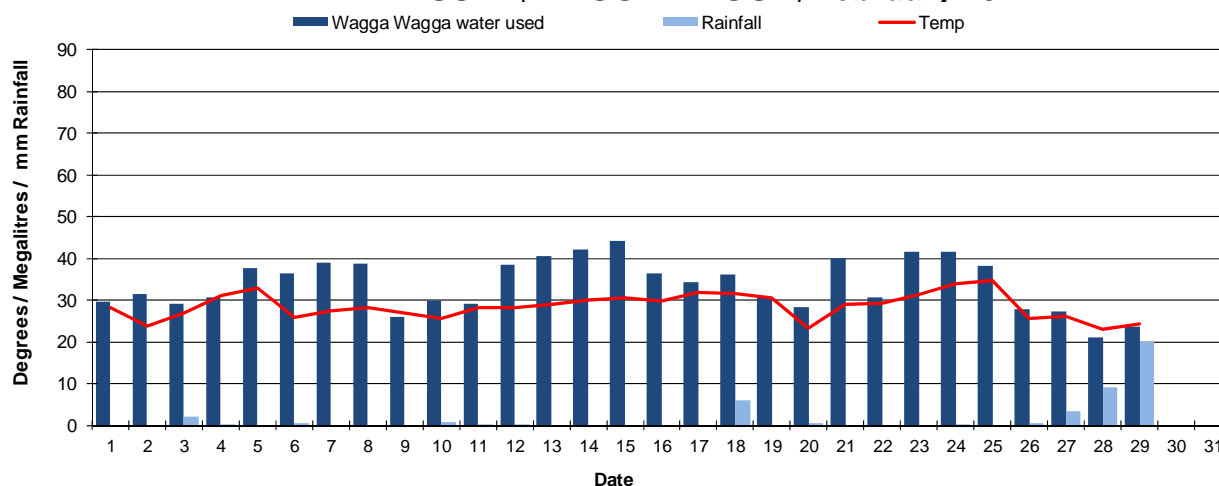
RECOMMENDATION That this report be received and noted.

1.1 WATER SOURCED AND USED

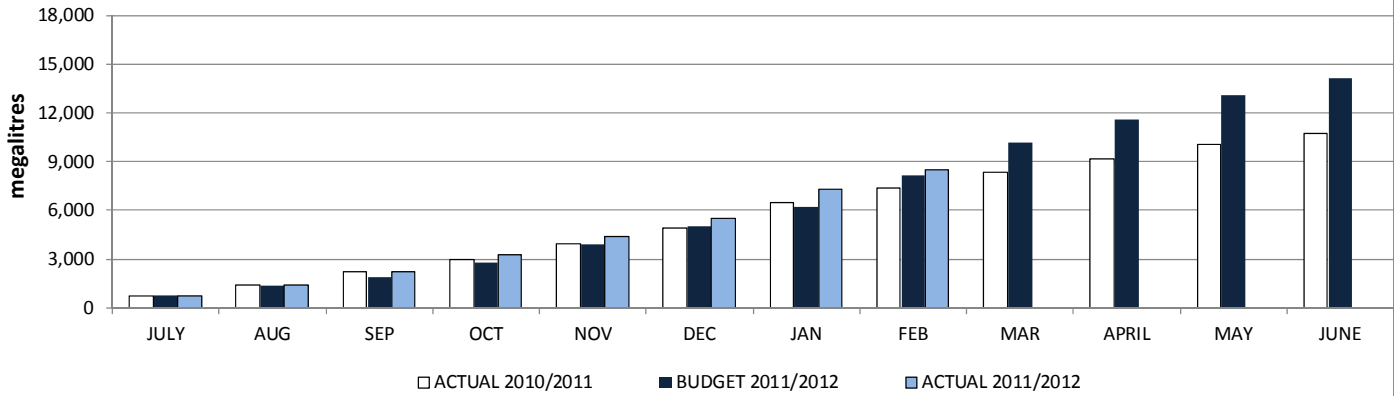
February	2010	2011	2012
Rainfall	82.6	187.8	43.4
Wet Days	2	10	13
WATER SOURCED February 2012 (MI)			
North Wagga bores	198.22	150.83	196.50
West Wagga bores	238.26	216.91	244.86
East Wagga bores	274.81	343.95	137.08
Murrumbidgee River	562.83	142.33	480.19
SUB-TOTAL	1,274.12	854.02	1,058.63
Bulgary Bores	50.45	27.59	43.64
Urana Source	8.05	0.69	8.97
Ralvona Bores	21.96	12.38	21.57
Walla Walla Bores	24.16	15.00	22.16
Goldenfields Water Supply System	3.52	1.84	3.11
SUB-TOTAL	108.14	57.50	99.45
Woomargama	0.43	0.75	1.00
Humula	1.36	0.69	0.85
Tarcutta	3.41	3.09	3.24
Oura	5.21	2.46	3.34
Walbundrie/Rand	4.87	2.34	3.86
Morundah	1.31	0.46	0.79
Collingullie	5.25	5.43	5.59
SUB-TOTAL	21.84	15.22	18.67
TOTALS	1,404.10	926.74	1,176.75

WATER USED February 2012 (MI)			
	2010	2011	2012
East Bomen	17.78	12.43	19.24
Estella	79.31	54.85	53.75
North Wagga	67.15	64.32	93.15
Wagga Wagga – Low Level	183.67	129.52	159.56
Wagga Wagga – High Level	653.42	410.96	533.41
Wagga Wagga – Bellevue Level	74.96	38.14	60.31
SUB-TOTAL	1,076.29	710.22	919.42
Ladysmith System	5.34	3.35	4.17
Brucedale Scheme	21.46	15.15	23.08
Currawarna Scheme	13.80	7.30	12.61
Rural south from Wagga Wagga	133.67	90.47	95.81
Rural from Walla Walla Bore	24.16	15.00	22.16
Bulgary, Lockhart and Boree Creek	30.62	13.90	24.97
From Boree Crk to Urana and Oaklands	25.26	12.85	25.26
Holbrook	21.96	12.38	21.57
SUB-TOTAL	276.27	170.40	229.63
Woomargama	0.43	0.75	1.00
Humula	1.36	0.69	0.85
Tarcutta	3.41	3.09	3.24
Oura	5.21	2.46	3.34
Walbundrie/Rand	4.87	2.34	3.86
Morundah	1.31	0.46	0.79
Collingullie	5.25	5.43	5.59
SUB-TOTAL	21.84	15.22	18.67
TOTALS	1,374.40	895.84	1,167.72

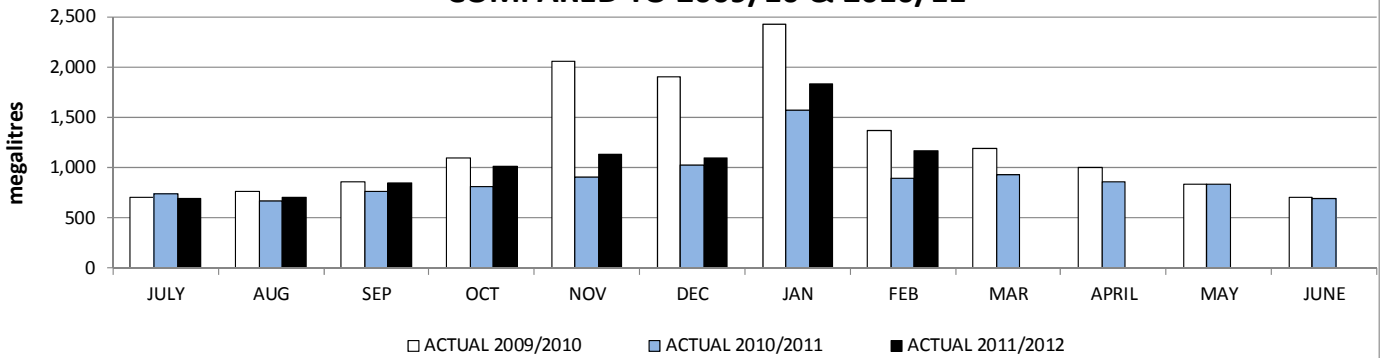
DAILY WATER USED, WAGGA WAGGA, February 2012



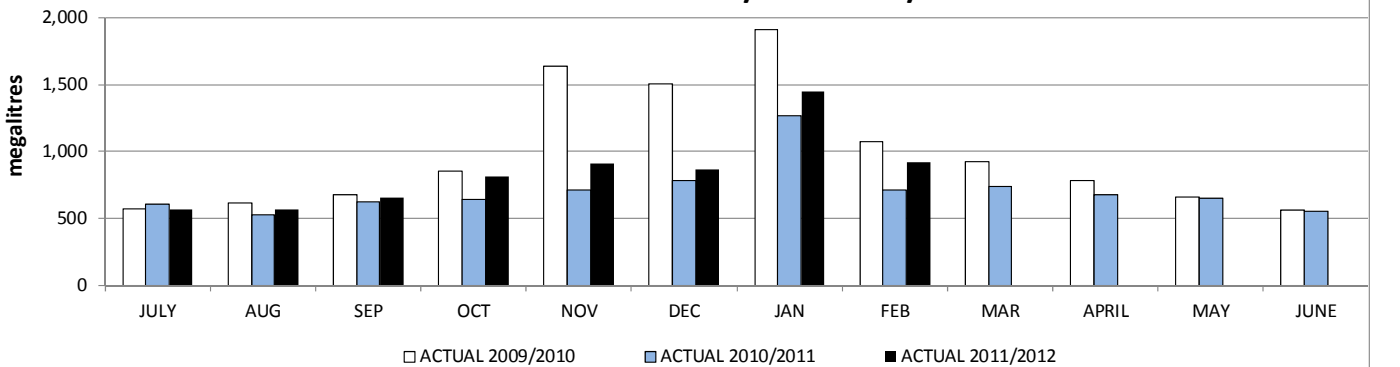
TOTAL CUMULATIVE WATER USED 2011/2012



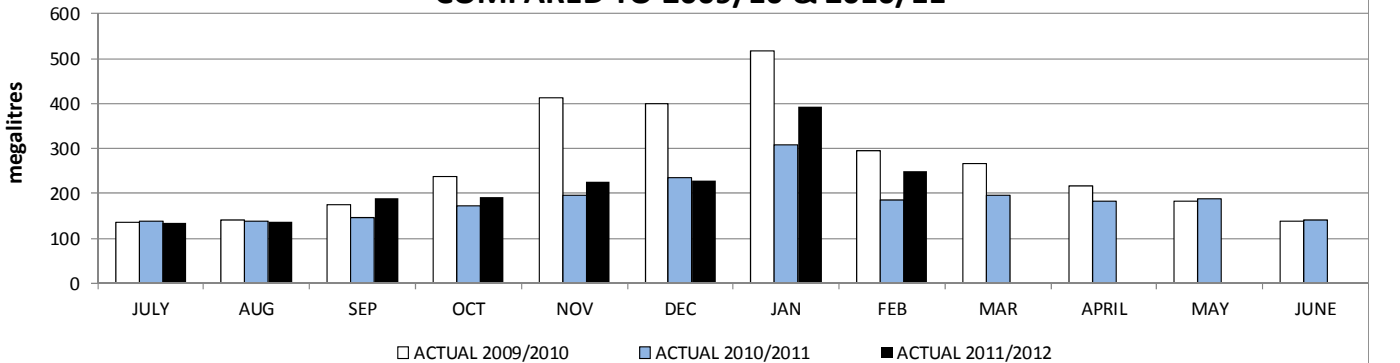
MONTHLY TOTAL WATER USED 2011/12 COMPARED TO 2009/10 & 2010/11



MONTHLY WAGGA WATER USED 2011/12 COMPARED TO 2009/10 & 2010/11



MONTHLY RURAL WATER USED 2011/12 COMPARED TO 2009/10 & 2010/11



1.2 NEW SERVICE CONNECTIONS, REPAIRS, METERS, LOCATIONS & COMPLAINTS FOR THE MONTH OF FEBRUARY 2012

Location	New Connect., Residential	New connect., Non Residential	Services Renewed	Services Repaired	Quality Complaints	Supply Complaints *	Customer dealings complaints	Other Complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Wagga	5	2	2	48	8					20	5	7
Brucedale					1							
Currawarna	1											
Euberta												
Humula												
Ladysmith					1							
Oura					1							
San Isidore												
Tarcutta												
The Gap											1	1
Bulgary												
Collingullie				2								
French Park												
Lockhart	1											
Mangoplah												
Milbrulong												
Pleasant Hills												
The Rock				3								
Uranquinty												
Yerong Creek				1								
Culcairn												
Henty				3								1
Holbrook				2							1	
Morven												
Walbundrie												
Walla Walla				1		1						
Woomargama												
Boree Creek												
Morundah												
Oaklands			1									
Rand												
Urana				2								
TOTAL	7	2	3	62	11	1	0	0	0	20	7	9

1.3 WATER SYSTEM REPAIRS

WAGGA WAGGA								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost Kl
1	6 Fife St	Forest Hill	100 AC	Pipe Failure (not specified)	Yes	0:00	0	5
1	52 Cox Ave	Forest Hill	100 AC	Pipe Failure (not specified)	Yes	0:00	0	5
1	Balala Cres	Bourklands	100 BPVC	Pipe Failure - Ground Movement	No	2:00	0	0
1	34 Graham St	Lake Albert	100 AC	Pipe Failure - Ground Movement	No	17:45	18	5
2	32 Lake St	Lake Albert	100 AC	Pipe Failure (not specified)	No	2:30	8	2
6	50 Blamey St	Turvey Park	50 PVC	Accidental damage	No	0:45	3	2
15	2 Mackay Pl	Ashmont	100 BPVC	T/ Band Broken/Leaking	No	3:00	10	4
16	1/1 Post Pl	Lake Albert	100 BPVC	T/ Band Broken/Leaking	Yes	0:00	0	3
17	Avocet & Barooma	Estella	100 BPVC	Accidental damage	No	1:00	1	10
19	32 Berembee Dr	Bourklands	200 WPVC	Pipe Failure (not specified)	No	3:00	97	18
22	63 Grevillea Cres	Lake Albert	150 BPVC	Pipe Failure (not specified)	Yes	0:00	0	4
23	2/4 Jack Ave	Tolland	100 AC	Tree Roots	Yes	0:00	0	6
25	Wentworth St	East Wagga	100 AC	Accidental damage	No	3:15	11	5
28	Lake Rd & Stanley St	Koorinal	250 AC	Pipe Failure - Ground Movement	No	3:00	47	3
TOTALS						36:15	195	72
				Breaks needing shut off -	9	Breaks affecting customers - 8		
Total Breaks - 14								

RURAL								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
1	Gap Hall D/Side	The Gap	100 WPVC	Pipe Failure (not specified)	Yes	0:00	0	4
5	Old Narrandera Rd	The Gap	80 PVC	T/ Band Broken/Leaking	No	1:45	7	3
8	Yerong St	The Rock	300 CI	Pipe Failure (not specified)	No	6:00	5	0
12	Malebo Hill	The Gap	80 PVC	Pipe Failure - Ground Movement	Yes	0:00	0	5
17	Sydney St	Tarcutta	100 AC	Leaking collar	No	0:45	6	4
21	Old Trunk Rd	The Rock	80 CI	Corrosion	Yes	0:00	0	20
26	Boree Creek Rd	Lockhart	150 BPVC	Pipe Failure - Ground Movement	Yes	0:00	0	20
26	Coolamon Rd	The Gap	100 WPVC	Pipe Failure - Ground Movement	Yes	0:00	0	5
27	Watson rd	The Rock	300 CI	Corrosion	No	5:30	30	250
TOTALS						14:00	48	311
					Breaks needing shut off -	4	Breaks affecting customers -	4
Total Breaks - 9								

1.4 WATER QUALITY COMPLAINTS

Water quality complaints received during February 2012 were:

Date	Location	Problem	Action Taken
5/02/2012	Oura village	Rusty water	4 Dead ends flushed
5/02/2012	Otama Cr, Glenfield	Dirty water	Flushed mains
6/02/2012	689 Pattersons Rd, Brucedale	Dirty water	Flushed meter
6/02/2012	6 Elloura Rd, Brucedale	Water staining toilet	Cistern cleaned with Blubac which cleaned toilet
6/02/2012	11/241 Edward St, Wagga	Dirty, metallic-tasting water	Flushed back tap & HWS. Request maint to flush meter
8/02/2012	Greenapple Dentist, Sturt St, Wagga	Dirty water & air in line	Flushed main & service
10/02/2012	29 Tywong St, Ladysmith	No chlorine residual	Res dosed with hypo & mains flushed to bring Cl through town
13/02/2012	Malaya Dr, Tolland	Dirty water following roadworks	Flushed mains
16/02/2012	241 Edward St, Wagga	Dirty water	Flushed 50mm service
16/02/2012	11 Malaya Dr, Tolland	Dirty water following roadworks	Flushed both ends of street
28/02/2012	City Golf Club, Ashmont	Dirty water	Flushed service

1.5 MAINS CONSTRUCTIONS

1.5.1 MAINS EXTENSIONS AND NEW WORKS

New water mains laid during February 2012 include:

LOCATION	PROJECT	100		150	200	
		DICL	OPVC	OPVC	DICL	OPVC
Lloyd West	New Subdivision		476	240		102
Edel Quin Lane	New Main	12				
Byrnes Rd ROBE Development	New Main				290	1025
	TOTAL	12	476	240	290	1127

1.5.2 REPLACEMENT OF EXISTING MAINS

Mains replaced during February 2012 include:

LOCATION	PROJECT	100
		DICL
Riverina Water Depot	Move pipework for new shed	25
	TOTAL	25

1.6 OTHER CONSTRUCTION

Other construction works during February 2012 include:

LOCATION OR PROJECT	WORK DONE
Grandview Ave, Wagga	Replace old galvanised services with copper
Morgan St, Wagga	Cut out damaged hydrant and replaced with new hydrant
Morven Reservoir Road	Upgrade road to reservoir due to erosion

1.7 MAJOR REPAIRS / OVERHAULS

Major repairs/overhauls during February 2012 include:

LOCATION OR PROJECT	WORK DONE
Waterworks	Chlorine booster pump - overhaul
Brucedale pump Stn	Replace mechanical seal pump No1
Mangoplah Reservoir	Replace floats, transducer and inlet valve
Walla Walla Bore No1	Replace starter
Gardners Crossing WTP	Repair magflow meter
Waterworks	Replace No1 lime feeder pump
Waterworks	Overhaul No2 lime feeder pump
The Rock Depot	Repair chlorinator
Tooyal & Gap pump Stns	Repair no flow protection

1.8 WATER FILLING STATION ACTIVITY

Water Filling Station activity during February 2012 include:

LOCATION	NUMBER OF FILLS
Red Hill Road	9
Plumpton Road	4
Gregadoo Road	10
Forest Hill	3
Estella	59
Bomen	50
Lockhart	9
Holbrook	15
Henty	0
Yerong Creek	0
Pleasant Hills	1

1.9 STAFF TRAINING & SAFETY

The following training and/or safety activities were undertaken during February 2012:

Training or Programme	Number of Staff
Shoring	11



Greg Finlayson
DIRECTOR OF ENGINEERING

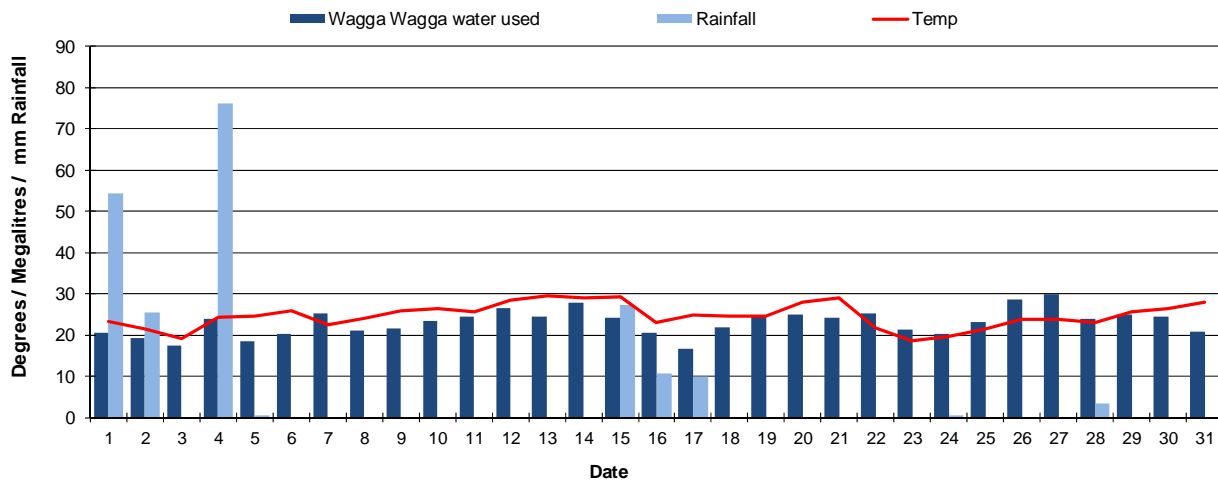
2. WORKS REPORT COVERING MARCH 2012

RECOMMENDATION That this report be received and noted.

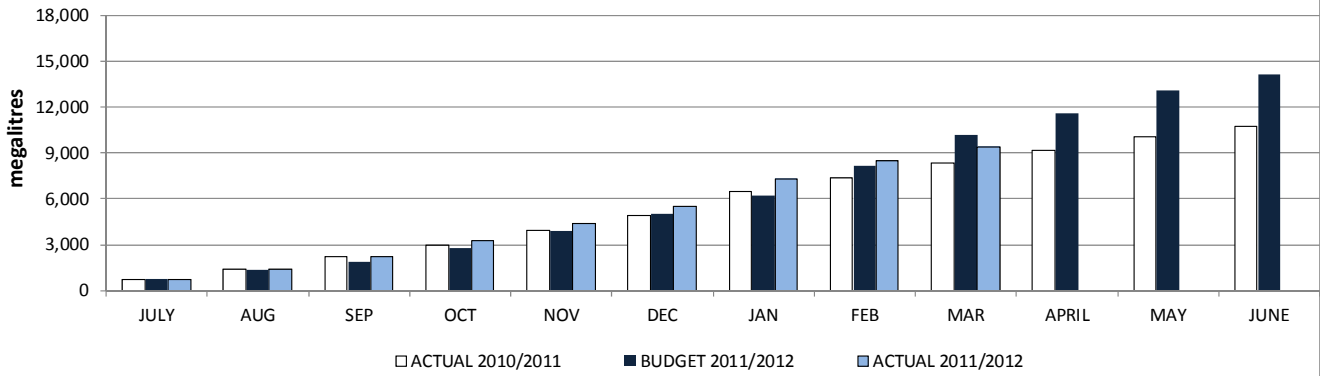
March	2010	2011	2012
Rainfall	167	62.6	207.8
Wet Days	6	10	9
WATER SOURCED March 2012 (MI)			
North Wagga bores	191.86	165.68	176.27
West Wagga bores	328.33	311.73	417.22
East Wagga bores	220.75	181.00	168.96
Murrumbidgee River	269.89	198.48	20.42
SUB-TOTAL	1,010.83	856.89	782.87
Bulgary Bores	42.74	32.17	30.76
Urana Source	6.47	0.00	0.40
Ralvona Bores	24.24	15.92	15.24
Walla Walla Bores	27.25	9.67	21.46
Goldenfields Water Supply System	3.19	2.21	4.53
SUB-TOTAL	103.89	59.97	72.39
Woomargama	2.19	1.10	0.85
Humula	0.94	0.58	0.56
Tarcutta	4.50	3.02	2.68
Oura	4.78	2.90	2.59
Walbundrie/Rand	3.37	2.39	2.40
Morundah	1.00	0.87	0.34
Collingullie	5.35	4.60	5.44
SUB-TOTAL	22.13	15.46	14.86
TOTALS	1,136.85	932.32	870.12

WATER USED March 2012 (MI)			
	2010	2011	2012
East Bomen	17.32	10.97	8.51
Estella	68.13	43.27	39.90
North Wagga	82.58	84.91	106.18
Wagga Wagga – Low Level	176.15	154.18	147.94
Wagga Wagga – High Level	532.75	399.73	378.59
Wagga Wagga – Bellevue Level	64.10	44.44	19.37
SUB-TOTAL	941.03	737.50	700.49
Ladysmith System	4.29	3.23	2.91
Brucedale Scheme	25.29	20.86	20.71
Currawarna Scheme	12.40	8.71	5.47
Rural south from Wagga Wagga	103.84	91.81	69.16
Rural from Walla Walla Bore	27.25	9.67	21.46
Bulgary, Lockhart and Boree Creek	26.50	15.52	20.54
From Boree Crk to Urana and Oaklands	20.45	14.99	9.03
Holbrook	24.24	15.92	15.24
SUB-TOTAL	244.26	180.71	164.52
Woomargama	2.19	1.10	0.85
Humula	0.94	0.58	0.56
Tarcutta	4.50	3.02	2.68
Oura	4.78	2.90	2.59
Walbundrie/Rand	3.37	2.39	2.40
Morundah	1.00	0.87	0.34
Collingullie	5.35	4.60	5.44
SUB-TOTAL	22.13	15.46	14.86
TOTALS	1,207.42	933.67	879.87

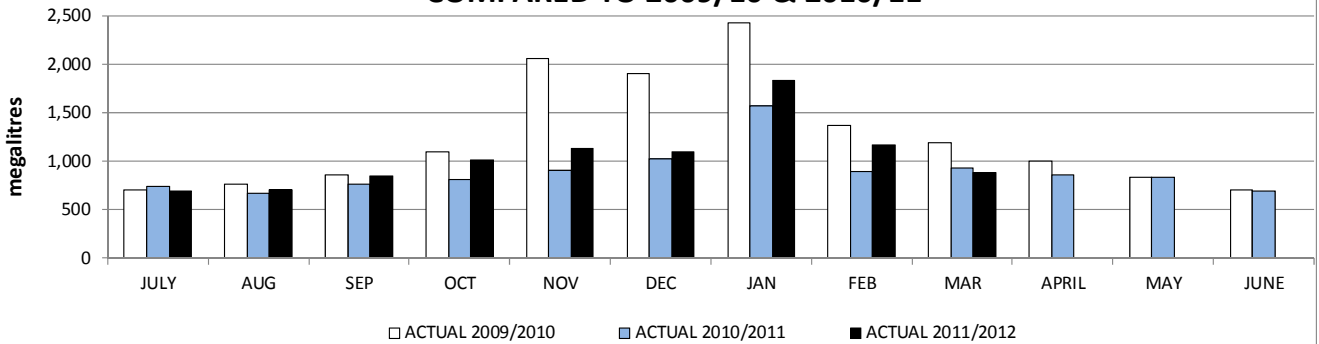
DAILY WATER USED, WAGGA WAGGA, March 2012



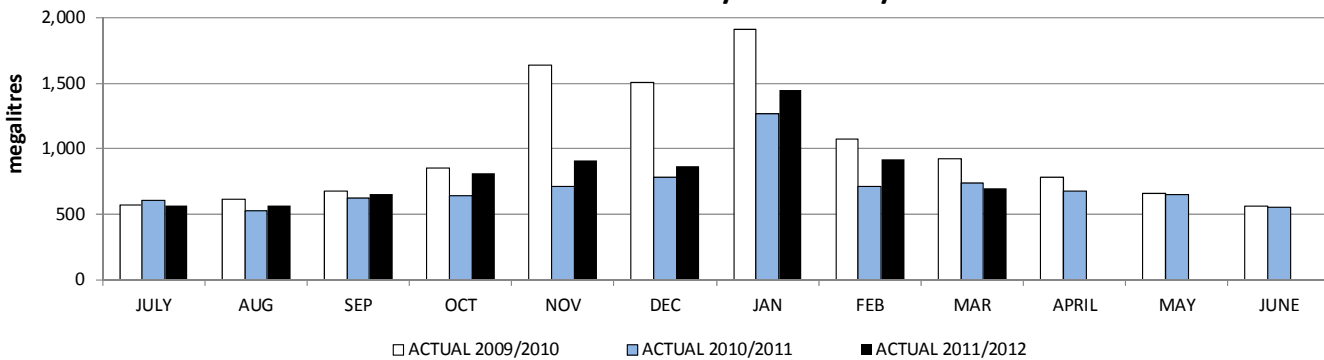
TOTAL CUMULATIVE WATER USED 2011/12



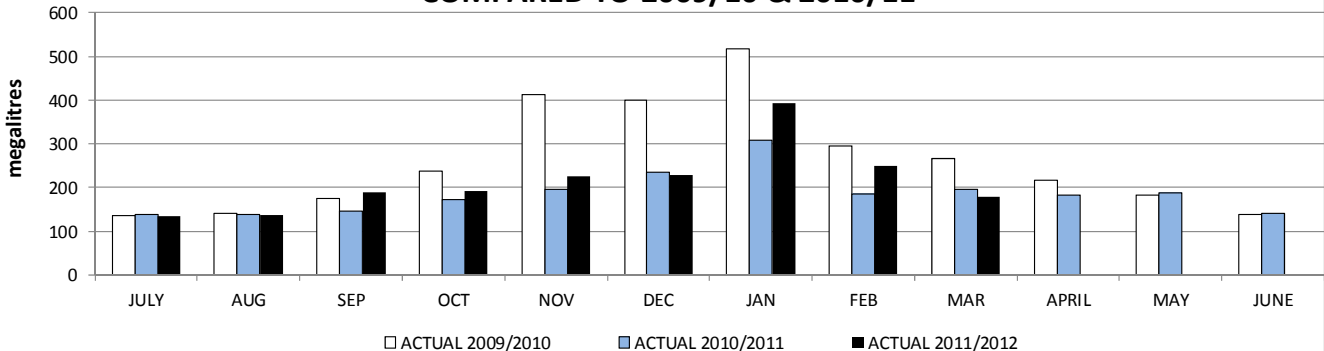
MONTHLY TOTAL WATER USED 2011/12 COMPARED TO 2009/10 & 2010/11



MONTHLY WAGGA WATER USED 2011/12 COMPARED TO 2009/10 & 2010/11



MONTHLY RURAL WATER USED 2011/12 COMPARED TO 2009/10 & 2010/11



**1.10 NEW SERVICE CONNECTIONS, REPAIRS, METERS, LOCATIONS & COMPLAINTS
FOR THE MONTH OF MARCH 2012**

Location	New Connect., Residential	New connect., Non Residential	Services Renewed	Services Repaired	Quality Complaints	Supply Complaints *	Customer dealings complaints	Other Complaints	Frost damage	Meter or Metercock fault	Leaking valves or hydrants	Locations
Wagga	9		12	40	6	4				20	8	6
Brucedale										1		
Currawarna				1								
Euberta												
Humula												
Ladysmith												
Oura												
San Isidore				1								
Tarcutta				2						1		
The Gap											1	
Bulgary												
Collingullie				1								
French Park												
Lockhart		1		1							1	1
Mangoplah												
Milbrulong												
Pleasant Hills												
The Rock				3							3	
Uranquinty	1			1								
Yerong Creek				1								
Culcairn												
Henty				3		1						
Holbrook				2		1						1
Morven												
Walbundrie												
Walla Walla				1								
Woomargama												
Boree Creek				1								
Morundah												
Oaklands												
Rand				1						1		
Urana												
TOTAL	10	1	12	59	6	6	0	0	0	23	13	8

1.11 WATER SYSTEM REPAIRS

WAGGA WAGGA								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost Kl
4	Messenger St	Estella	200 BPVC	Pipe Failure (not specified)	No	4:00	25	8
5	72 East St	North Wagga	100 AC	Pipe Failure (under flood water)	No	99:00	25	3
6	21 Heydon Ave	Turvey Park	100 AC	Pipe Failure (not specified)	No	2:30	45	6
11	84 East St	North Wagga	100 AC	Accidental damage	No	3:00	25	5
18	2 Cochrane St	Koorlingal	100 AC	Leaking collar	No	2:45	18	3
20	192 Morgan St	Wagga Wagga	100 AC	Pipe Failure (not specified)	No	2:00	12	4
21	Barooma St	Estella	100 WPVC	Pipe Failure (not specified)	No	3:00	55	5
23	28 Halloran St	Turvey Park	100 AC	Pipe Failure (not specified)	Yes	0:00	0	4
24	Main St	Lake Albert	100 AC	Leaking Gibault	No	2:00	23	9
26	Hammond Ave	Wagga Wagga	300 CI	Pipe Failure (not specified)	No	7:00	0	21
27	18 Osterley St	Bourklands	150 BPVC	T/ Band Broken/Leaking	Yes	0:00	0	2
TOTALS						125:15	228	70
Total Breaks –		11	Breaks needing shut off -		9	Breaks affecting customers –		8

RURAL								
Date	Location	Town	Main Type	Cause	Live Repair	Outage Duration Time	Customers Affected (no supply)	Water Lost KI
2	Brookong-East st	Lockhart	200 AC	Leaking collar	No	4:30	15	97
9	Clark St & Tarcutta Rd	Humula	80 AC	Pipe Failure (not specified)	Yes	0:00	0	6
10	Lockhart-Narranderra Rd	Lockhart	150 BPVC	Pipe Failure - Ground Movement	No	6:00	15	140
12	Becks Lane	Brucedale	80 PVC	Pipe Failure (not specified)	Yes	0:00	0	5
14	35 williams st	Urana	100 AC	Pipe Failure - Ground Movement	Yes	0:00	0	20
15	Dunnings Rd	Brucedale	25 PVC	Pipe Failure (not specified)	No	0:30	1	2
16	Culcairn Rd (Millswood)	Holbrook	32 PVC	Leaking collar	No	3:00	3	15
16	Culcairn Rd (Millswood)	Holbrook	32 PVC	Leaking collar	No	3:00	3	15
16	Culcairn Rd (Millswood)	Holbrook	32 PVC	Leaking collar	No	3:00	3	15
17	Gap Hall	Brucedale	100	Pipe Failure -	Yes	0:00	0	5
18	Urana St	The Rock	200 CI	Leaking collar	No	3:30	6	0
22	Bardwell St	Tarcutta	50 PVC	Pipe Failure (not specified)	Yes	0:00	0	5
23	Mountain veiw	Walla Walla	100 AC	Leaking collar	No	1:30	7	15
23	Gap Hall - Coolamon Rd	The Gap	100 WPVC	Pipe Failure (not specified)	Yes	0:00	0	7
24	Gap Hall Rd	The Gap	100 WPVC	Pipe Failure (not specified)	Yes	0:00	0	10
25	Olympic Hwy	Henty	200 AC	Leaking collar	No	4:30	20	200
26	Holbrook Rd	Morven	150 AC	Leaking collar	No	4:00	15	150
27	Downside-Shepherds Siding	The Gap	100 WPVC	Pipe Failure (not specified)	Yes	0:00	0	5
27	Spurrels Lane	Pleasant Hills	40 PVC	Leaking collar	No	1:30	2	150
TOTALS						35:00	90	862
Total Breaks – 19		Breaks needing shut off -			11	Breaks affecting customers – 11		

1.12 WATER QUALITY COMPLAINTS

Water quality complaints received during March 2012 were:

Date	Location	Problem	Action Taken
7/03/2012	2 Corella Pl, Estella	Dirty water	Flushed main & meter
10/03/2012	375 Hamptden Ave, Nth Wagga	Dirty water	Flushed service & meter
14/03/2012	9 Murray St, Wagga	Dirty water	Flushed service
26/03/2012	CBD	Dirty water	Flushed & tested mains WQ
26/03/2012	41 Fox St, Wagga	Dirty water	Flushed service
27/03/2012	91 Fredrick St, Urana	Stomach upsets in town	5 additional samples taken at Urana and tested. Samples clear and no medical connection between ailment and water supply
29/03/2012	32 Oats Ave, Wagga	Dirty water	Flushed service

1.13 MAINS CONSTRUCTIONS

1.13.1 MAINS EXTENSIONS AND NEW WORKS

New water mains laid during March 2012 include:

LOCATION	PROJECT	63	100	150	200
		Poly	OPVC	DICL	DICL
Durack St, Estella	New Subdivision		88		
Lloyd West	New Subdivision			16.5	16.5
Sid Matthews Lane, Lockhart	New Main	1600			
	TOTAL	1600	88	16.5	16.5

1.13.2 REPLACEMENT OF EXISTING MAINS

No mains replaced during March 2012.

1.14 OTHER CONSTRUCTION

Other construction works during March 2012 include:

LOCATION OR PROJECT	WORK DONE
Grandview Ave, Wagga	Renew Services
Wagga Depot	Clean up Depot after flood
The Rock	Clean hydrants and valves after flood
Uranquinty	Clean hydrants and valves after flood
Lockhart	Clean hydrants and valves after flood

1.15 MAJOR REPAIRS / OVERHAULS

Major repairs/overhauls during March 2012 include:

LOCATION OR PROJECT	WORK DONE
Boree Creek Reservoir	Inlet valve repaired
Oura Bore No1	switchboard repaired flood damage
Oura WTP	H/L pump motors repaired flood damage
Wagga Depot	electrical systems reinstated flood damage
Waterworks sludge plant	Polymer dosing system repaired flood damage
Waterworks sludge plant	Sludge pumps x 6 reinstated

1.16 WATER FILLING STATION ACTIVITY

Water Filling Station activity during March 2012 include:

LOCATION	NUMBER OF FILLS
Red Hill Road	26
Plumpton Road	7
Gregadoo Road	0
Forest Hill	11
Estella	30
Bomen	49
Lockhart	5
Holbrook	21
Henty	0
Yerong Creek	0
Pleasant Hills	0

1.17 STAFF TRAINING & SAFETY

The following training and/or safety activities were undertaken during March 2012:

Training or Programme	Number of Staff
Fringe Benefit Tax Update	2
StateCover - Ageing Workforce & Psychological Injury	2
Advanced Excel	1

1.18 FLOOD AFFECT ON OPERATIONS

The extensive flooding in early March 2012 impacted on water supply activities in a number of areas. The most serious consequences were the loss of supply to approximately 25 customers for five days due to a break under flood water in East St, Wagga Wagga, and the flooding of the Depot. Inundation of source works at Oura, North Wagga Wagga and Urana were problematic but storage and careful management allowed service to be maintained.

The four increases in the predicted flood level in the Murrumbidgee resulted in three lifts of equipment in the depot, store and workshops. Fortunately the ultimate level of the river was less than the highest prediction, attaining only 10.56m.

The total cost to Council is not yet determined as the Urana treatment plant needs to have equipment reinstalled, equipment replaced and a major overhaul of electricity supply and control

systems. Also there are a number of items of furniture that need assessment and replacement at the Wagga depot.

There were many staff involved in many activities, working in less than ideal circumstances during the flood all these staff should be commended for their efforts.

1.19 CONSTRUCTION OF INDUSTRIAL WORKSHOP

At the Extraordinary Meeting of Council on 27th March 2012, tenders were considered for the construction of an industrial workshop at our Hammond Avenue site. At that meeting the proposal and the validity of the adopted master plan were discussed. I can report that there are no circumstances that require a change to the adopted master plan and Council can award the tender in accordance with the March resolution.

A handwritten signature in black ink, appearing to read 'Greg Finlayson', with a long, sweeping flourish extending to the right.

Greg Finlayson
DIRECTOR OF ENGINEERING

QUESTIONS & STATEMENTS

CLOSURE OF MEETING TO THE PUBLIC (Confidential Reports)