

FACT SHEET



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WHAT DO YOU NEED TO DO ABOUT WATER SUPPLY WHEN SHIFTING PREMISES ?

1. IF RENTING DO YOU NEED TO CONTACT US ?

Yes No

The water account must always remain under the name of the owner. You may wish to contact the owner of the rental premises, or the Real Estate Agent handling the property, to ensure they take a reading of your water meter before you move in and again when you move out.

Riverina Water County Council must send the water account to the owner or c/- Real Estate responsible for the property. It is your responsibility as a tenant to discuss with the owner or the Real Estate Agency how much of the account you are required to pay under your individual lease agreement.

2. IF BUYING OR SELLING AND USING A SOLICITOR DO YOU NEED TO CONTACT US ?

Yes No

YOUR SOLICITOR will contact us and make all the necessary arrangements.

3. IF YOU ARE CONDUCTING YOUR OWN CONVEYANCING DO YOU NEED TO CONTACT US ?

Yes No

YOU WILL NEED TO REQUEST A SECTION 603 CERTIFICATE. A fee of \$60.00 is applicable for this Certificate which provides ownership, consumption and access fee details and an up to date figure of water usage and amount outstanding.

4. WHEN SETTLEMENT OF A PROPERTY IS FINALISED DO YOU NEED TO CONTACT US ?

YOUR SOLICITOR WILL NOTIFY THE LANDS TITLE OFFICE of the new ownership details for the property. The Lands Title Office then notifies Riverina Water County Council, detailing the date of settlement, new owners name and postal address.

UPON RECEIVING THIS INFORMATION Riverina Water County Council updates all records.

NOTE: For further information please contact our Enquiries Dept on 02 69220608.